



Operational Plan for Quispamsis Memorial Arena

Responsibility – Arenas and Pool – Community Services Department ORANGE

1. INTRODUCTION

- a. The Town of Quispamsis will continue to follow the Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of the Office of the Chief Medical Officer of Health (CMOH) as its recreation facilities are re-opened during the COVID-19 pandemic.
- b. The following document outlines the various roles and responsibilities of ice user groups at QMA.
- c. Nonmedical faces masks must be worn upon entering the facility, until the time that the skaters take to the ice.
- a. ***A screening process is required for entering the arena. Screening and contact tracing are the responsibility of the user.***
- d. Physical distancing measures of 2 metres is required unless exempted as per CMOH guidelines. Traffic flow and disinfecting measures will be implemented. The Town of Quispamsis will limit access to areas of the facility due to inability to ensure physical distancing, as per the Provincial Order, and added requirements in response to COVID-19.
- e. Future phases of this Operational Plan will also follow the Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of CMOH as changes happen.

2. ON-ICE MEASURES

- a. Each user group shall be represented by an organization or oversight agency with an Operational Plan that the group is required to follow. These plans shall follow the guidance of the CMOH. Operational Plans shall be provided to the Town of Quispamsis prior to on-ice activities and must align with the Town of Quispamsis's Operational Plan and applicable governing provincial or national sport bodies.
- b. The current Provincial Mandatory Order allows sports to be played when done in compliance with CMOH guidelines. It is recognized that when sports are played 2 metres may not always be maintained between participants. As per the requirements of the CMOH, a risk mitigation plan must be developed by the group booking ice.
- c. In Phase 2 return to orange plan, ice use may continue but is limited to practices and/or skill and drills within a single team.

3. OFF-ICE MEASURES

- a. **Lobby area, players entrance and general traffic flow**
The QMA main lobby is the main entrance point. Players will be directed to assigned dressing rooms. Once permitted access, parents, guardians, spectators will be directed to assigned seating locations in the bleachers. Sections of the bleachers will be clearly marked with numbers that correspond with the team's dressing room numbers.
Floor markings and signage has been installed to further limit cross flow of traffic. Exiting the facility is through the singular door past the dressing room corridor.
- b. **Amenity access**
During the Orange phase, access to penalty box, timekeepers' box and players benches is restricted.
- c. **Signage**
In addition to controlling traffic flow, signage will be posted throughout the facility to emphasize the importance of frequent handwashing and proper hygiene practices.

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d. Spacing between user groups

Users are to arrive no more than 30 minutes before scheduled ice time and leave no later than 30 minutes following the end of the ice time. No gathering in the parking lot.

e. Food and beverages

Food and beverage services are not available during this phase.

Water bottles should be filled prior to coming to the facility. There is to be no sharing of water containers. Food is not to be brought into the building: this includes participants, coaches, and spectators/guardians

f. Dressing rooms

Dressing rooms will be available as well as washrooms within the dressing rooms, however they are to be used at your own risk. Showers within the dressing rooms will not be available at this time.

g. Participants who can arrive dressed will be directed to an area of the stands to complete preparations for their on-ice activity.

h. Warm-up areas

If a group wishes to warm up off ice, they must keep in mind the 30-minute arrival time, and they must warm up outside of the facility or within the allocated dressing room space. No gathering in the parking lot, hallways, or common areas.

i. Spectators/Guardians – Practices and/or Games

Spectators/Guardians must enter through the main front entrance.

Spectators/guardians will be limited to one per player or skater and must maintain physical distancing of 2 metres while in the arena.

They must also register with the team liaison or skating coordinator, providing their name and phone number for contact tracing as per the Provincial requirements. Spectators must then immediately proceed to the designated seating area in the bleachers which is reflective of the assigned dressing room of their child.

Spectators are not permitted to view the activity from any other area within the facility and must always remain seated.

Non-medical masks must be worn while in the facility at all times.

Once the ice time is over, spectators/guardians will exit the arena via the single end door past the dressing rooms.

j. Spitting

There is no spitting permitted in the facility.

k. Facility sanitizing

Every attempt will be made to clean and disinfect commonly touched surfaces such as interior and exterior door handles and railings by Town staff.

Washrooms will be cleaned and sanitized on a regular basis throughout the day by Town staff. All other sanitizing is the responsibility of the user group, ie. washroom if utilized. It is strongly recommended that users bring individual hand sanitizer for personal use.

When time allows, staff will sanitize/clean general washroom and lobby areas. Users must be respectful that by times this maintenance will require longer than a normal 15-minute flood time.

All users please remain in the dressing rooms until the buzzer is sounded.

l. Hand-washing facilities

Hand washing is available in the main public washrooms.

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m. Employee Interactions

Physical distancing of 2 metres between employees and the public is mandatory. Face masks will be worn by the employees at all times.

n. Employee Screening

The Town of Quispamsis has implemented a self-screening process following specific screening questions prior to the start of shift, including a temperature check (digital thermometer will be provided to staff).

o. Patron Screening

Patrons entering the facility are required to document, the date, time, and their contact information through a screening process. It will be the responsibility of the group renting the facility to manage this information and supply to Public Health when requested. Any patron/participant showing symptoms shall not enter the facility and should immediately return home and call 811.

4. ILLNESSES OR SYMPTOMS OF STAFF AND PATRONS/PARTICIPANTS

a. Patron / Participant - Should a patron / participant develop symptoms during their time in the facility, they must leave the facility immediately and contact 811 and follow their direction.

b. Should they be tested and found positive for COVID-19, we will follow the communication protocols recommended by Public Health.

c. Staff – If a Staff member develops symptoms of COVID-19, they will leave the facility and immediately contact their Supervisor, Manager or Director. The affected employee will be required to contact 811 as recommended by the CMOH. Additional measures provided by the Town's Human Resources Department will be followed.

Regional Public Health directives will be followed in any instance of an outbreak and ensure contacts are identified, public health measures are in place and will lead any communication that is required.

5. Closure of the Arena

A closure may be directed if there is a COVID-19 outbreak, a change in the Provincial Mandatory Order, or in any other case as directed by the CMOH. The facility will close and cannot reopen until authorized by the CMOH.

User groups may lose access to the arena if they do not follow this Operational Plan in addition to their own.

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6. Acknowledgement of Town’s Operational Plan

- a. User groups will be provided a copy of the QMA COVID-19 Operational Plan and must sign that they have read and agreed to the plan. It is the responsibility of the individual renting the ice to disseminate the information to all their users and ensure that they clearly understand the protocols in place and know what to expect before arriving at the facility.
- b. All groups and or organizations must also provide to the Town of Quispamsis an operational plan for review and approval.
- c. ***Both operational plans (Town of Quispamsis and Organization/Groups) must be adhered to by the users.***
- d. Individual ice rental users must abide by the QMA operational plan.

7. Attachment:

- a. Town of Quispamsis Traffic Flow Plan.

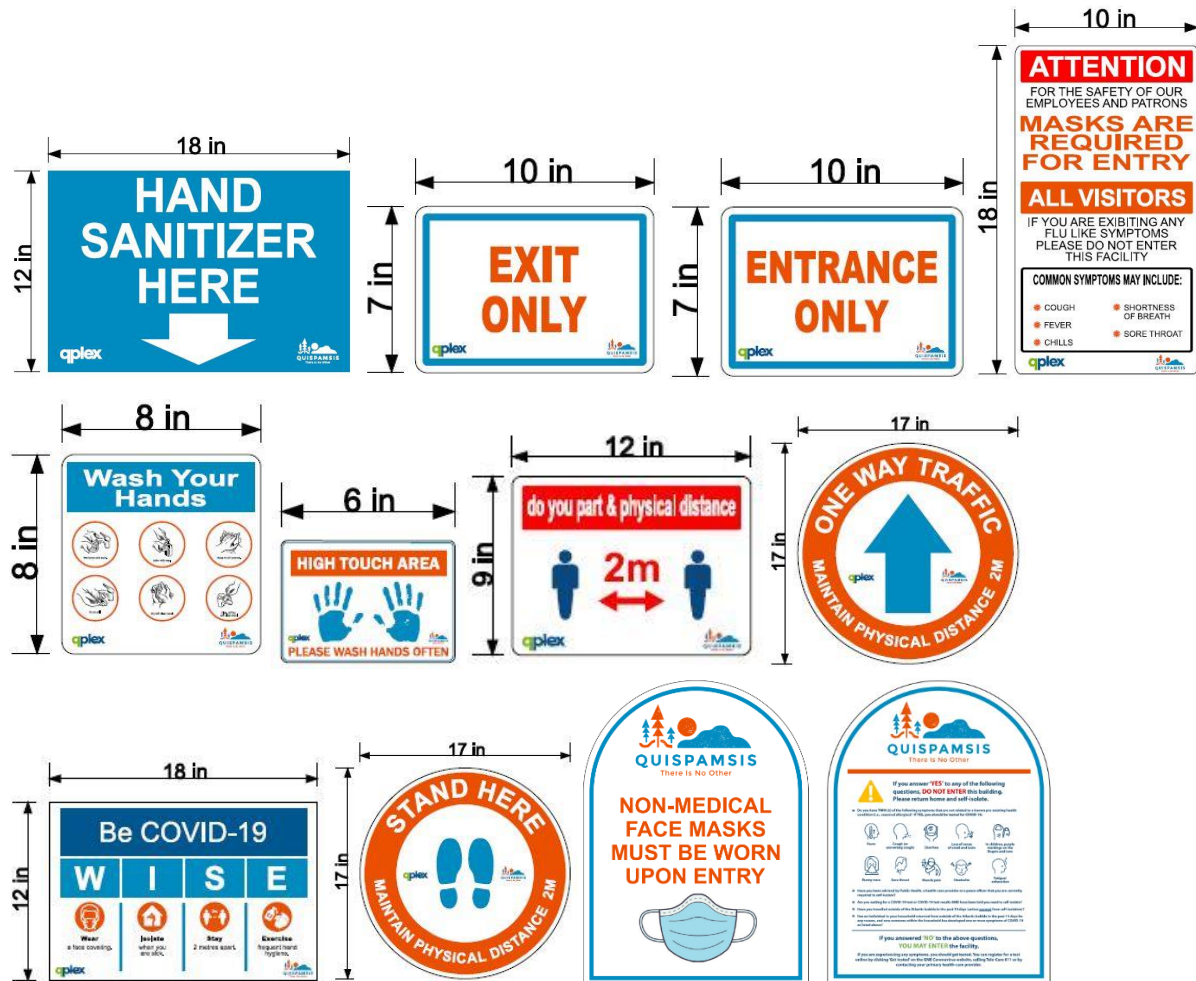
Signature _____

Date _____

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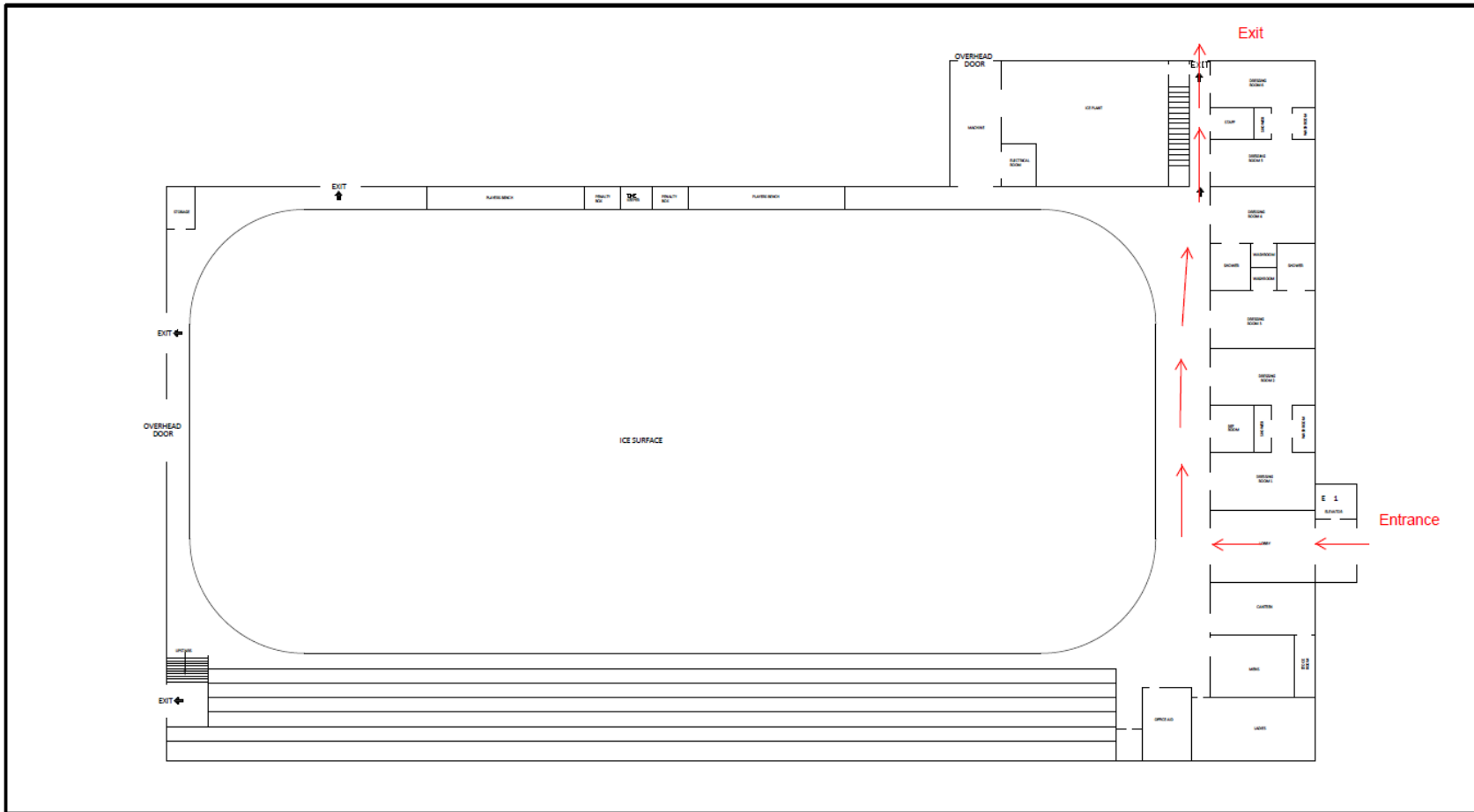
Signage has been adjusted to 2m – will adjust on Op Plan.



All areas equipped with appropriate signage above.

For dates of sign installation please see sign location checklist I:\12 Rec Sport Cultural 3200-3399\Recreational and Sport Facilities Operations 3270\General info\COVID - 19\Facilities documents\Sign Locations

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QMA COVID Traffic Flow

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