



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**April 7, 2020, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Sean Luck
Councillor Lisa Loughery
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Deville, Susan; CAO
Krista Brandon: Town Treasurer
Kennedy, Aaron; Communications Manager
Losier, Gary; Director of Engineering & Works
Purton-Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk
MacInnis, Lisa; Assistant Clerk

1. Approval of Agenda

Moved By Deputy Mayor O'Hara

Seconded By Councillor Luck

The agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Virtual Council Meeting - Mayor Clark acknowledged that this was the first totally virtual Town Council meeting. He thanked the CAO, Clerk and IT department who helped make the meeting possible.

Municipal Facilities - Mayor Clark announced that Town Hall and all other municipal facilities and buildings remain closed, this includes all playgrounds, basketball courts, the skateboard park behind the Kennebecasis Public Library, and the Homestar Dog Park. Municipal parks and trails remain open, however, as per mandatory laws under the provincial state of emergency, gatherings are not permitted, and physical distancing of at least two metres must be maintained. He also noted that the Kennebecasis Regional Police Force is making additional patrols in these areas, and officers are authorized to ensure compliance.

Food Bank Donations - Mayor Clark referenced an item on the agenda regarding KV Food Bank and encouraged residents to make a financial donation, rather than a food donation at this time.

Garbage/Recycling - Mayor Clark stated that there were no changes to garbage, recycling or compost collection at this time.

Rise Up SJ Initiative – Mayor Clark invited everyone to visit the website - RiseupSJ.com, a group of local citizens, municipal leaders, organizations and government representatives who have come together to help our region recover from the COVID-19 crisis.

Mayor Clark concluded by wishing everyone a Happy Easter and reminded everyone to follow the rules and avoid social gatherings.

3. Moment of Reflection

Councillor Miller read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations (none)

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 March 17, 2020 - Regular Meeting

Moved By Deputy Mayor O'Hara
Seconded By Councillor Rioux

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 Department of Transportation & Infrastructure - Response on 2020 Five Year Provincially Designated Highways Program

Correspondence from Minister Bill Oliver responded to the Town's application to the 2020 Five Year Provincially Designated Highways Program.

He stated the financial resources of the Department were not sufficient to address the needs and desired improvements proposed by all the municipalities of New Brunswick and were unable to commit funds to the Town of Quispamsis for this fiscal year.

Councillors expressed their disappointment and hoped this did not affect the upcoming construction of a roundabout at the Squire Drive/Gondola Point Arterial/Alma Lane intersection to improve traffic movement and safety at this intersection.

Mr. Losier, Director of Engineering and Works stated he has been in touch with consultants and Dept. of Transportation & Infrastructure and this special project will continue as planned for the 2020 season.

Moved By Councillor Luck
Seconded By Councillor Loughery

The Dept. of Transportation & Infrastructure's response to the Town's 2020 Provincially Designated Highways Program application be received and filed.

Motion Carried

9.2 NB Regional Development Corporation's Response to Town's Application for Funding Under the Integrated Bilateral Funding Agreement for New Utility Building - (Ineligible)

Correspondence from Cade Libby, President of the Regional Corporation Development, responded to the Town's application to the Integrated Bilateral Agreement (IBA) Funding Program.

He stated that given limited budget capacity, it was determined that water and wastewater projects would receive priority at this time, with a focus on projects that had identified public health issues. Therefore, the proposed construction of a net-zero building for the town of Quispamsis Utility Department was ineligible.

Moved By Councillor Olsen

Seconded By Councillor Thompson

The Regional Development Corporation's letter denying the Town application for funding under the Integrated Bilateral Funding Agreement for the new Utility Building be received and filed.

Motion Carried

10. Correspondence

10.1 Proposed Food Bank Donation - Staff Report from CAO Deuville

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

That Council authorize the CAO to make a contribution of \$1,500 to the KV Food Basket to help Quispamsis families who have been adversely affected by COVID-19. A letter from the town of Quispamsis be drafted requesting the Town of Rothesay to make a contribution as well.

Motion Carried

10.2 Sewerage & Water Utility Billing During Covid-19 Pandemic Period - Staff Report from CAO Deuville

Moved By Councillor Rioux

Seconded By Councillor Luck

That Council authorize the Utility billing due date for utility bills be changed from May 15th to July 15th for the Utility bills generated in April 2020 for those families affected by layoffs and job loss.

Motion Carried

10.3 Sand Bags - Spring Freshet 2020 - Staff Report from CAO Deuille

Staff report from CAO Deuille stated that due to the current Covid-19 Pandemic, implementing the sandbag station model from last year is not feasible as it would violate Provincial State of Emergency requirements for public gatherings and physical distancing. Given the highly unusual circumstances, Staff would like Council's permission to purchase pre-filled sandbags to prepare the potential for flooding like the Town experienced in the last two years.

Council Members acknowledged it is not the Town's responsibility to provide sandbags to private property owners and feel that potentially impacted property owners should take preparedness actions to protect their properties by purchasing sandbags in the event of spring freshet flooding and this should be looked at in future.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

That Council approve the purchase of pre-filled sandbags up to \$45,000 plus HST. Funding for this cost will come from the operating reserve fund or any surplus in the operating budget at year end.

Against (3): Councillor Luck, Councillor Olsen and Councillor Rioux

Motion Carried

11. By-laws

11.1 (Mar. 17/20) Proposed Sign By-law Amendment No. 036-3 - Political Signs

Councillor Luck read proposed Sign By-law Amendment No. 036-3 in its entirety.

Moved By Councillor Luck

Seconded By Deputy Mayor O'Hara

Third and final reading be given to proposed Sign By-law No. 036-03.

Motion Carried

12. New Business

12.1 Approval to Proceed to Part B - WWPS#1 Roberts Lane Upgrade

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

It is recommended Council direct Crandall Engineering to proceed to Part B – “Detailed Design and Tender Preparation” of the Gondola Point Rd WWPS upgrades Phase 1 – Roberts Lane, for the upset fee of \$27,196 (plus HST). Staff will seek Council approval for authorization prior to proceeding to Part C of the project.

Motion Carried

12.2 Request for Proposals - Electric Vehicle for Parks and Facilities

Staff Report from the Director of Community Services providing results of RFP 2020TQ03-11 for an electric vehicle to replace the 2008 Civic Hybrid in Parks and Facilities.

Members asked the Director of Community Services for some clarification on the cost-savings of purchasing an electric car. Ms. Purton-Dickson gave details on fleet car-sharing, cost benefits and environmental benefits. In addition, CAO Deuille acknowledged Council's goals to promote electric cars as part of their GHG reduction strategies.

Moved By Councillor Thompson

Seconded By Councillor Luck

To purchase a new electric 2020 Hyundai Kona from Saint John Hyundai for the \$43,464.49 (plus HST, License and Tire Levy).

Against (2): Councillor Luck and Councillor Miller

Motion Carried

12.3 Maple Ridge Estates Subdivision Phase 2B (PID 231928) – Council Assent

Moved By Councillor Olsen

Seconded By Councillor Luck

That the Council grant assent to the Maple Ridge Estates Phase 2B Subdivision Plan so the plan can be stamped and signed by the Town Clerk and Development Officer for registration in the provincial land registration office.

Motion Carried

12.4 Proposed Resolution Authorizing the Closure of Municipal Facilities as Required

Moved By Deputy Mayor O'Hara

Seconded By Councillor Miller

Whereas the Province of New Brunswick has declared a State of Emergency in response to the Covid 19 Pandemic,

***Therefore be it resolved** that Council hereby authorizes the immediate closure of any municipal facilities that are deemed necessary for closure due to public safety concerns, and Council further authorize the Chief Administrative Officer to close any further Town Parks & Beaches and/or facilities as may be determined necessary for the protection of the public.*

The closures shall stay in effect until further resolution of Council.

Motion Carried

13. Reports

13.1 Saint John Arts Center - Thank you for Continued Support

13.2 UMNB - Local Governments and Covid-19 - Questions of Interest

13.3 Town of Quispamsis Building Report As At March 2020

Moved By Councillor Luck

Seconded By Councillor Thompson

Reports be received and filed.

Motion Carried

14. Adjournment

Moved By Deputy Mayor O'Hara
Seconded By Councillor Rioux

Meeting adjourn.

Motion Carried

Meeting adjourned at 8:15 p.m.

Gary Clark
Mayor

Lisa MacInnis
Assistant Town Clerk