



QUISPAMIS TOWN COUNCIL REGULAR MEETING MINUTES

March 18, 2014, 7:00 pm
Council Chambers
Quispamsis Town Hall

Members Present: Mayor G. Murray Driscoll
Deputy Mayor Libby O'Hara
Councillor Gary Clark
Councillor Lisa Loughery
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Staff Present Brennan, Michael; CAO
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. Approval of Agenda

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen
Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Marigold Planting Program - Mayor Driscoll acknowledged Mr. Barry Ogden's correspondence which indicated The Marigold Project, in its 17th year, has set a Guinness World Record for the number of people planting flowers at the same time. He displayed a plaque Mr. Ogden had presented to the Town for its contribution to The Marigold Project, noting over the years tens of thousands of local children and supportive adults at over 50 sites have planted over 3 million

marigolds on an annual basis. Mayor Driscoll commended Mr. Odgen for his initiative in this community beautification project.

3. **Moment of Reflection** – Councillor Clark led the meeting in prayer.

4. **Disclosures of Interest** - No disclosures were declared.

5. **Presentations**

5.1. (Feb.18/14) Public Presentation - Stonehurst Pocket Subdivision - Queen Construction Ltd. - Rezoning Application - Request to Rezone 19.2 Acres from Residential (R1) to Integrated Development (ID) Zone -Lands off Pettingill Road/Southwood Drive/Westminster Drive/Devonshire Crescent Area - Proposed 75 Mixed Dwelling Units and One Neighbourhood Commercial Style Development – Letter of Withdrawal

Council reviewed a letter from Mr. George Queen requesting to withdraw Queen Construction Ltd.'s request for the rezoning of the aforementioned property from Residential (R1) to Integrated Development (ID) Zone as it is felt that the current economic and market climate would make this project inadvisable to proceed at this present time.

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Council accept Mr. George Queen's letter to withdraw his rezoning application to rezone the aforementioned lands from Residential (R1) to Integrated Development (ID) Zone.

Motion Carried

5.2. (Feb.18/14) Saint John Transit - ComeX - Frank McCarey, General Manager, In Attendance

Mr. Frank McCarey made presentation to Council on the Community Express ComeX Service. He noted the ComeX Route #52 Service commenced in the Kennebecasis Valley in August 2007, and expanded in Quispamsis in 2010 with the addition of the ComeX/qplex Route #53.

Current fares, he said, range from a one way trip of \$3.50 to monthly passes at \$109 with unlimited usage. The 2014 budgeted cost for Routes

#52 and #53 are \$314,613, (Quispamsis subsidy, \$79,931), and \$157,306 (Quispamsis subsidy, \$76,775), respectively. Projected revenue for Route #52 is \$158,002 (50.2%), and for #53, \$82,222 (52.3%).

Ridership numbers are down, which Mr. McCarey stated is in line with the economy. He feels the most important promotion of the service is its reliability and on time performance, with satisfied customers being the best advocates for the service. With respect to adding a direct route to the SJ Regional Hospital/UNBSJ, while there are 1,650 residents of both Quispamsis and Rothesay who work or study at these locations, the start and end times of the work shifts or class schedules are highly inconsistent resulting in an inability of selecting an appropriate arrival or departure time. Currently, he said, there is a connection every 20 minutes at King Square to this location.

In closing, Mr. McCarey stated buses used in this service should be scheduled for replacement every 12 years, noting the current buses are now 7 years old. These original buses were purchased with a grant from the federal government, and consideration should be undertaken to consider funding options for replacement buses if the service is to be continued. Additionally, the ComeX Service in Quispamsis and Rothesay is currently operating under a funding agreement that expires on December 31, 2014, and Saint John Transit would require a new agreement to continue with the service.

Council Members commented on the cost of the service, the decrease in ridership, and upcoming capital asset replacements that will be needed. They also noted the many benefits of using the public transit system, including safer roads, less traffic, environmentally sustainable, economical and convenient, and that the KV ComeX Service should be promoted to increase ridership.

Moved By Councillor Olsen
Seconded By Councillor Miller

Council refer the Community Express ComeX in Quispamsis to the Finance Committee and the ComeX/Transit Committee to review the implications of renewing the agreement at year end, 2014 in conjunction with the overall costs of the ComeX Park and Ride Service to Quispamsis.

Motion Carried

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1. March 4, 2014 - Regular Meeting Minutes

Moved By Deputy Mayor O'Hara

Seconded By Councillor Rioux

Minutes be approved as prepared with it being noted that Councillor Clark was absent due to being on vacation.

Motion Carried

8. Unfinished Business

8.1. (Jan.21/14) Request for Federal/Provincial Funding - Generator for Civic Centre/Works Garage - Response from Minister of Public Safety, The Honourable Bruce Northrup – Minister Northrup's letter, written in response to the Town's request for funding, advised that unfortunately the Department of Public Safety does not provide funding for the development of Warming Centres.

Moved By Councillor Thompson

Seconded By Councillor Clark

Letter be received and file.

Motion Carried

9. Correspondence

9.1. Dirk Larooi on Budget Process - Letter of Thanks – Mr. Larooi's letter thanked Council for the Town's response concerning the budget process. He offered the suggestion that Council make its expectations known to Department Heads before they submit the budgets to eliminate receiving long wish lists, noting he appreciated the time taken to respond to his concerns.

Moved By Councillor Thompson
Seconded By Councillor Olsen

Mr. Larooi's letter be received and filed.

Motion Carried

- 9.2. Mary Schryer - Resignation from Kennebecasis Valley Fire Board of Directors – Correspondence from Mrs. Schryer tendered her resignation from the Kennebecasis Fire Board, and thanked Council for giving her the opportunity to serve the community.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Thompson

Mrs. Schryer's resignation be accepted with a letter of thanks being issued to her, and the current vacancy on the Kennebecasis Valley Fire Board be referred to the Nominating Committee for a recommendation.

Motion Carried

- 9.3. Five Year Municipal Plan Review - Staff Report - Director of Engineering & Works – The Director of Engineering & Works expanded upon his Report to Council, noting over the next year a full review and update of the Town's Municipal Plan will be done. The process involves the legislative component of the required public presentations, hearings and readings by Council. In order to prepare the community for the future, Staff will be looking at new trends in municipalities to see if we can incorporate Smart Growth Principles into the new Plan. Some of these concepts include:

1. Mixed Land Uses,
2. Compact Building Design,
3. Range of Housing Opportunities and Choices,
4. Walkable Neighbourhoods,
5. Foster Distinctive, Attractive Communities with a Strong Sense of Place,
6. Preserve Open Space, Farmland, Natural Beauty, & Critical Environmental Areas,
7. Strength and Direct Development Towards Existing Communities,

8. Provide a Variety of Transportation Choices,
9. Make Development Decisions Predictable, Fair and Cost Effective,
10. Encourage Community and Stakeholder Collaboration in Development Decision.

Staff believe Citizenship Engagement is a valid and meaningful part of the process, and will be structuring the input process to include representatives from business, recreation, protective services, development along with youth and senior groups. It is the end goal to produce a comprehensive, realistic practical and tangible Municipal Plan that will guide and shape the Town for the next 10 – 15 years.

Moved By Councillor Rioux

Seconded By Councillor Olsen

Council and Staff proceed with the preparation of required background documentation and citizen input on which to base the new Municipal Plan and associated Bylaws.

Motion Carried

- 9.4. Master Enterprises Ltd. (In Attendance: Murray Carpenter, Chantal Carpenter & Peter MacKenzie) - Hamel Street Integrated Development Project - Request to Amend Developer's Agreement – A letter from Peter MacKenzie, Comeau MacKenzie Architecture on behalf of Master Enterprises, requested the Section 39, *Community Planning Act* developer's agreement re PID No. 00173732, Integrated Development Rezoning, be amended to allow the following changes:

1. Schedule and Phasing: Multiple Unit Area B to become Phase I (rather than phase 1V), slated for 2014 Construction, (20 units), and Multiple Unit Area A to now become Phase IV, (rather than Phase 1), now scheduled for 2016 Construction (30 units).
2. Changes to Multiple Unit Area A and Multiple Unit Area B – In order to make it more cost efficient to install elevators, the Developer is asking to build a single building on each of the Multiple Unit areas versus two (2) separate buildings as originally proposed. Essentially, he is proposing to pull the two buildings together at the corners in each of the two multi-unit areas. Additionally, four (4)

extra units are proposed to be added to the building identified as Multi-Unit Area "B" at the bottom of Swanton Drive and Hamel Drive, increasing the number of units from the original sixteen (16) to twenty(20). The total number of units in the Multi-Unit Area "A" will remain at thirty (30).

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Master Enterprises Ltd.'s request to amend their Section 39 CPA developer's agreement be referred to the Planning Advisory Committee for its written views, and May 6, 2014 be set as the Public Hearing date to be advertised in a local newspaper pursuant to the requirements of the *Community Planning Act*.

Motion Carried

NAY: Councillor Kirk Miller.

10. By-laws (none)

11. New Business

- 11.1. Tender 2014 TQ02-1 Pedestrian Bridge Inspection – Quispamsis Road –
A Staff Report from the Director of Engineering & Works, Mr. Gary Losier, informed Council to properly maintain infrastructure to get the maximum useful life from the asset, the Town is required to conduct thorough and professional evaluations of the asset so a proper maintenance program can be adopted. The Town is assessing the condition of the pedestrian bridge spanning the CN crossing at the end of the Old Coach Road connecting to the Quispamsis Road. This steel and concrete structure was installed in 1994 and normally once a bridge of this nature has been in service for 20 or so years, it is recommended to assess its current condition as well as its future useful life and the maintenance work required to maximize its useful life.

Mr. Losier advised six companies responded to the RFP, which Staff reviewed and assigned a ranking based on understanding of the scope of work, staff assigned to the project, similar experiences and finally overall upset fee prices.

Moved By Councillor Olsen
Seconded By Councillor Loughery

Town staff enter into negotiations to award Pedestrian Bridge Inspection Services RFP 2014TQ02-1 to Hilcon Limited with an upset engineering fee of \$8,995.00 (plus HST), and the required funds be allocated from the 2014 Street Capital Budget

Motion Carried

11.2. Town Committee Appointments - Recommendations of Nominating Committee

Moved By Councillor Clark
Seconded By Deputy Mayor O'Hara

To accept the Nominating Committee's recommendations as outlined on the Quispamsis Town Committee Listing As at March 18, 2014, which includes the following:

1. Reappointment of the Climate Change Committee Appointments to June, 2016;
2. Extension of Jean Place's appointment on PAC to January 31, 2016,
3. Extension of Jean Place's appointment on the Unsightly & Dangerous Premises Appeals Committee to January 31, 2016; and,
4. Appointment of Scott Russell as Quispamsis' representative on the Saint John Arts Centre Sub-Committee, effective immediately and expiring June, 2016.

Motion Carried

11.3. Janitorial Services Contract - Option to Renew to December 31, 2014 - Memo from Director of Community Services – Ms. Purton Dickson stated the Janitorial Services Contract for Municipal Facilities expires May 31, 2014. The contract allows for a one year renewal with existing terms and conditions, if approved by both parties. The current janitorial service provider, First Class Cleaners, has asked for the one year renewal, plus an additional six months. This, she said, would extend the contract to December 31, 2015. She noted the town is pleased with the service

provided by First Class Cleaners and would like to extend the contract for a one year, as allowed in their contract, plus the additional six (6) months to align with the Town's annual budget timelines and enable staff to accurately project the cost of this service in the budget.

Moved By Councillor Clark

Seconded By Councillor Olsen

Council authorize the renewal of the Janitorial Services Contract for Municipal Facilities for one year plus an additional six months expiring December 31st, 2015.

Motion Carried

12. Reports

- 12.1. Town Treasurer - Unaudited Financial Statements As At January 31, 2014 – The Town Treasurer stated the results of operation of the General Fund for the month of January show a year to date deficit over budget of \$32,000 and this amount is expected to double by the end of the winter season.

The Director of Engineering & Works also acknowledged the record low temperatures the past 29 days will likely result in a large number of potholes this spring. Additionally, he has concerns about flooding issues due to the significant snow melt this past winter.

- 12.2 Planning Advisory Committee Minutes of February 25, 2014
- 12.3 Planning Advisory Committee Minutes of January 28, 2014]
- 12.4 Town of Hampton – Support of Private Members' Bill C-442; An Act to
- 12.5 Create a National Lyme Disease Strategy
- 12.6 Marigold Project – Guinness World Record – Barry Ogden
- 12.7 City of Miramichi – Resolution Re Canada Post Door to Door Delivery
- 12.8 Canadian Cancer Society – April as Daffodil Month
- 12.9 Saint John Theatre Company – Thank you
- 12.10 Rothesay Regional Joint board of Police Commissioners – Meeting Minutes of January 29, 2014

Moved By Councillor Clark

Seconded By Deputy Mayor O'Hara

Reports be received and filed as submitted.

Motion Carried

14. Adjournment


Moved By Councillor Rioux


Seconded By Councillor Olsen

Meeting adjourn.

Motion Carried

Meeting adjourned at 8:05 p.m.


G. Murray Driscoll
Mayor


Catherine P. Snow
Clerk
