

QUISPAMISIS TOWN COUNCIL REGULAR MEETING MINUTES

December 2, 2014, 7:00 pm
Council Chambers
Quispamsis Town Hall

Members Present: Mayor G. Murray Driscoll
Deputy Mayor Libby O'Hara
Councillor Gary Clark
Councillor Lisa Loughery
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Staff Present Deuille, Susan; Acting CAO
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. **Approval of Agenda**

Moved By Deputy Mayor O'Hara
Seconded By Councillor Clark

Agenda be approved as prepared.

Motion Carried

2. **Mayor's Comments** (Not at this time.)

3. **Moment of Reflection**

Councillor Clark led the meeting in prayer.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

5.1. Request for Review of Gondola Point Road Sanitary Sewage System - Mary Schryer, Spokesperson & Neighbourhood Residents, In Attendance

Ms. Schryer was in attendance and introduced neighbouring property owners, Eric Maxwell, Wendy O'Leary, Patti & John Fullerton, and her husband, Scott Schryer. She expanded upon the Gondola Point Road residents' concerns of the sanitary sewage system being overloaded during heavy rain events. During the tropical storm Arthur, this past July, the lift station at the bottom of Stoneyplain Road was down and unable to over flow as intended in emergency situations. Residents along the Gondola Point Road upstream of the lift station experienced backups, and in December, 2013, the system was down for several days when extended power outages were caused by extreme weather events. The pumping stations, she stated, along the Gondola Point Road do not have backup power, which presents risk to property and to the environment when stations go down. Additionally, residents are concerned about the odor emitting from the system in the vicinity of the lift station at the bottom of Prince Road, which appears to be an ongoing problem that needs to be addressed.

Mr. Eric Maxwell of 585 Gondola Point Road addressed Council. He stated he has been in the area since the inception of the sewer system in the 1970's. He feels it is over its capacity now, and he is concerned there is no electrical back up system at the five Wastewater Pumping Stations along the Gondola Point Road. When power outages occur, if there was back up power, then there wouldn't be an issue of the sewage flowing into the river nor backing up in people's homes.

Ms. Schryer closed her presentation requesting Council to initiate a thorough review of the sanitary sewer system along the Gondola Point Road, and suggested the review include the operational reliability of the system, the flows and current capacity, emergency backup, and the bad odor near Prince Road.

The Director of Engineering & Works stated there are five pump stations along the Gondola Point road system which pump the sewage from the low areas along the Gondola Point Road to the newest pump station on the Meenan's Cove Road, which then pumps the waste to the Vincent Road pump station and then on to the Longwood Treatment facility. The pump stations were installed in the mid-1970's and were designed to service the catchment area of the former Village of Gondola Point and while their catchment areas have not significantly increased, the nature and volumes of the effluent has changed. They were designed to the standards enforced by the Province at that time, and still operate and are maintained in compliance with the Town's Certificate to Operate. Mr. Losier stated when the lift pumps were designed they did not have a transfer switch to accommodate a generator. During excessive freshet events when the river rises and backs into the pump station, there have been times when the panels have been partially submerged. The Town would want to ensure before retrofitting the electrical panel that it would be located in a secure environment by redesign to accommodate high water events.

Mr. Losier suggested homeowners should install stop valves on their properties to ensure protection against sewer backups into their homes in the event of power outages. Installation of a stop valve would normally involve the homeowner hiring a plumber. The amount of work required is dependent upon the configuration of the property owner's sewer line from the main lateral to the residence. He stated when the system is overloaded due to a heavy rainfall event; the overflow going into the river is generally rainwater, not sewage. During significant weather events, which have been more frequent in recent years, pump trucks are brought in on regular rotations to stay ahead of flow volumes. During normal conditions, he said, the pumps are capable of handling the flows.

Council acknowledged the new lift station just completed on the Pettingill Road cost \$1.6 million, noting to upgrade five lift stations along the Gondola Point Road would need to be approached on a phased in basis.

Moved By Councillor Thompson
Seconded By Deputy Mayor O'Hara

The Utility Staff prepare an operational review of the Gondola Point Road Waste Water Pumping Station systems, incorporating the concerns identified by the Gondola Point Road residents, with June, 2015 being the target date for completion and delivery of the report to Council.

Motion Carried

5.2. The KV Memory Project - Request for Financial Contribution to Assist in Production of Book entitled, "The Valley Soldiers" by KVHS History Students & Assisted by RHS, LES & FES Students

In Attendance: Mark Perry, KVHS History Teacher; Lachlan Glasgow, Liz Trecartin, Elise Vaillancourt & Matt Smith

Mr. Perry and his students made presentation to Council stating they are in the process of researching and writing a book and producing an accompanying film that recounts the stories of the men and one woman from the Kennebecasis Valley who were killed in WWI and WWII. They are working with primary and secondary sources, regimental histories, local historians, and information from family members in order to write the book. Mr. Perry related over the past few years his students and he have written a few books, one of which was published. He noted there are students from four other KV schools in the Valley participating in the project making it truly a community endeavor. Their goal is to have 200 copies of the approximate 300 page book printed hopefully by May of 2015, with printing costs expected to be approximately \$5000. They are seeking funding from both KV Towns, UNB Gregg Centre for the Study of War and Society, KVHS, RHS, LES, FES, and the Rothesay Living Museum.

Students Matt Smith and Liz Trecartin addressed Council. They related the project has become very captivating to them, noting as they uncover the soldiers' stories, the soldiers become more than just the names on the cenotaph, they become real people to them.

Deputy Mayor O'Hara stated she serves as a member on the KV Public Library Board and welcomed Mr. Perry and his students to use the Library as the venue for their upcoming book launch next spring.

Moved By Councillor Thompson
Seconded By Councillor Olsen

The town of Quispamsis donate \$1000 from the 2014 Civic Relations budget to the KV Memory Project, and further the Town would be pleased to advertise on the Town's website promotion of their book launch.

Motion Carried

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1. November 13, 2014 - Special Meeting - Proposed Community Services Department's 2015 Budget Presentation

Moved By Councillor Rioux
Seconded By Deputy Mayor O'Hara

Minutes be approved as prepared.

Motion Carried

7.2. November 18, 2014 - Regular Meeting (Includes Proposed 2015 Engineering & Works Budget Presentation)

Moved By Councillor Olsen
Seconded By Councillor Loughery

Minutes be approved as prepared.

Motion Carried

7.3. November 20, 2014 - Special Meeting - General Operating & Capital, Utility Operating & Capital,

Moved By Deputy Mayor O'Hara
Seconded By Councillor Clark

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1. (July 8/14) Minister of Education's Response Re School Access & Pettingill Road, Quispamsis Road Intersection Safety – Response from Minister of Education and Early Childhood Development

The Honourable Serge Rousselle's letter responded to the Town's letter that requested financial assistance from the Province for upgrades to the Quispamsis Road/Pettingill Road intersection. The Town's Engineering Consultants exp Services had conducted a traffic analysis of the area and expect significant traffic volume increases due to the new schools. The recommended changes to the curb alignment and storm sewer upgrades and sidewalk are estimated to cost in excess of \$100,000 and are items the Consultants stated are specifically required as a result of school construction and should be completed by the Province.

Minister Rousselle's response indicated specific concerns with respective projects should be addressed with the Department of Transportation and Infrastructure. He stated the municipality will be receiving significant annual Grants in lieu for municipal taxes for the new infrastructure to provide services and supporting infrastructure to provincial facilities located within the town's limits. The traffic study and safety features, he concluded will benefit the residents as will the new schools the Province has constructed.

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

A response be issued to Minister Rousselle requesting clarification on what grants he is referring to as the 'significant annual Grants in lieu of municipal taxes for new infrastructure', advising him that the Town of Quispamsis' Unconditional Grant has been substantially declining over the past few years, and if there are other grants available, the Town would like to be made aware of them.

Motion Carried

8.2. (Nov.2014) Proposed 2015 Budget for Consideration with Updated Numbers from the Province of New Brunswick

Mayor Driscoll read his remarks re the budget process. He proposed that Council convene into an Open Committee of the Whole session for the purposes of allowing a more relaxed, free flow budget discussion without the requirement of the more rigid parliamentary requirements of Regular Session. He suggested discussion ensue on a rotational basis amongst Members, topic by topic.

Moved By Councillor Clark

Seconded By Councillor Olsen

Regular Meeting resolve into Committee of the Whole.

Motion Carried

8.2.1. Staff Report from Town Treasurer

The Town Treasurer informed Council she has not yet received the tax base nor the grant numbers from the Province. She did however provide to Council a summary of the budget with the changes to the Civic Relations Budget as directed by Council at the November 20, 2014 Regular Meeting.

The general operating fund budget as proposed, Ms.McGraw stated, was out by \$160,680. However, there has been a reduction in Worksafe NB fees of approximately \$20,000 due to the Town's positive experience rating over the past three years. This puts the general operating fund budget out by \$140,000. In order to balance revenues with expenditures at the current tax rate of \$1.2385 and estimated growth in the tax base at 1.6%, as well as allow for the proposed \$1.5 million for capital expenditures, the following Options are available for Council's consideration:

1. Increase Other Revenue, for example make a contribution from the Operating Reserve fund to the General Operating Fund;
2. Decrease either Operating Expenditures or Capital Expenditures;
3. Borrow to finance Capital Expenditures, i.e. increase principal and interest payments in future years thereby deferring the cost to future tax rates; or
4. Increase the property tax rate by 1 cent – this will provide an extra \$160,680.

A discussion ensued on the following items, with consensuses reached as indicated:

1. **Comex Public Transportation Service** – The Town's subsidy for Routes 52 & 53 cost \$168,000; and when the maintenance of the bus shelters and parking lots is added on, the total cost to Quispamsis for the Comex Service is \$191,000 for 2015, an increase of 7.8% from last year's amount.

Councillor Miller – Feels the 2015 Budget should reflect an approximate \$45,000 decrease due to possibly eliminating one route by next summer, and increasing fares.

The Acting CAO stated the Comex Review Ad Hoc Committee is still reviewing options, and is awaiting information from neighboring municipalities re coordinating routes, as well as further information from Saint John Transit, which is expected within the next few weeks. Ms. Deuille stated if Council chooses not to budget the full amount for the Comex and keep any savings for a potential expansion to the Parkside Park & Ride lot, then any required expansion to the parking lot would not happen until 2016.

Deputy Mayor O'Hara stated she is in favour of reducing the Comex Budget but would like to wait for the Comex Review Ad Hoc Committee's findings prior to making a final decision.

Councillor Rioux stated he would like to see the \$191,000 allocated elsewhere, but is willing to support a reduction to the budget by eliminating a single route, and possibly adding the Hampton

Express stop at Parkside. He noted he is not willing to extend the Comex agreement for more than one year at a time.

Councillor Loughery stated she feels it is premature for Council to make a decision on this matter until it receives a report back from the Comex Review Ad Hoc Committee. She feels the total subsidy should be allocated in the 2015 Budget, and if \$50,000 is realized from a change in current routes, then it could go towards expansion of the Parkside Parking lot. She noted Comex is a truly valuable service and residents do want it, but that it needs to be promoted and may need to be reviewed on a year to year basis.

Councillor Olsen acknowledged there will be a change to the COMEX as we know it now, and he would like to have opportunity to assess the need to expand the Parkside Parking lot once the change in routes has taken place, noting there is a large parking lot at the qplex. He feels Council should set aside a certain amount of money in reserve to expand the Parkside parking lot if need be. He noted the Ad Hoc Committee should soon have its report to Council, noting Saint John Transit will be submitting new ridership numbers to the Committee in the near future.

Councillor Thompson supports reducing the Comex subsidy but would like to receive the Comex Review Ad Hoc Committee's direction before proceeding further with a decision.

Councillor Clark stated he does not support leaving the full \$191,000 for the Comex Service in the budget, but is willing to wait until the Committee comes back with additional information.

Consensus: Based on Council's discussions, it is clear that Council is desirous of decreasing costs of the Comex subsidy, and will await the recommendations of the Comex Review Ad Hoc Committee.

2. **Top Seal Coat – qplex Parking Lot** - Current request for qplex west (upper main) parking lot and Randy Jones Way repairs and paving/seal cost - \$78,000; with the top coat for the south overflow

parking lot and the player's entrance parking lot being done in 2016 and 2017.

Councillor Clark questioned spending money on applying the top seal coat to the parking lot rather than using this money to pave more roads. He feels he can not approve this item when there are many of the Town's roads in poor condition.

The Director of Engineering & Works stated although the status of the parking lot looks fine now, there are isolated spots where the subsoils will start to deteriorate if the topseal is not soon applied to protect the road base. He likened it to building a house, and leaving it tar-papered rather than applying the siding. Further he noted, low asphalt costs at present, i.e. \$88 per ton vs more normal costs of \$120 per ton makes it economical and practical to spend the additional money now to protect the investment already on the ground. The Community Services Department is trying to ensure the Town gets the best value for its dollar by protecting its investment of this already paved base surface, which should then serve the Town well for many years to come, rather than to jeopardize the integrity of this surface. Mr. Losier stated ultimately it is Council's decision, and the asphalt may last one more year without serious consequences, but that would just be deferring what needs to be done to future budgets.

Councillor Olsen stated he is in favour of leaving the qplex Paving/Seal Coat in the 2015 budget, to take advantage of the low asphalt pricing.

Councillor Thompson feels now is the time to invest in the asphalt, noting Council has deferred the top seal coat for the past two years.

Deputy Mayor O'Hara stated she does not want the top seal coat included in the 2015 budget, stating she has difficulty paving parking lots before roads.

Councillor Rioux initially suggested that the funding could be set aside to determine the condition of the parking lot and Randy Jones

Way in the spring, and if the base is fine, monies could be reapplied towards more roads. However, after further discussion, Councillor Rioux felt the qplex Paving/Seal Coat should proceed as presented, noting every year asphalt costs get less reliable and the top seal will provide an extended, long useful life to the current parking lot and Randy Jones Way.

Councillor Loughery stated the Town has already developed the qplex parking lot and applied the base coat. It should now go that one step further and complete the project by applying the top seal coat to protect this investment. She stated her support of leaving this item in the 2015 budget.

Councillor Miller expressed his agreement with keeping the paving/seal top coat in the 2015 budget.

Consensus: Leave the \$78,000 for the qplex paving/seal coat for upper main parking lot and Randy Jones Way in the 2015 budget .

7. **Portable Asphalt Mixer** – Councillor Loughery questioned if the portable asphalt mixer, \$100,000 is something the Town actually needs at this time, and opened it up for views of Council Members.

The Director of Engineering & Works stated the portable asphalt mixer is a specialized piece of equipment, the first in New Brunswick, and is being proposed to increase the level of service to residents. The payback for the equipment would be over a 7 year timeframe, depending on weather and severity of frost, as it permits a more permanent hot-mixed asphalt product for filling potholes. The equipment can be used to fill potholes in winter months, where previously this was not possible as asphalt plants would normally be closed during winter months. The Town currently has a good supply of asphalt millings from the recent Hampton Road resurfacing project, as well as asphalt palettes stock piled that can be used with this equipment. Mr. Losier informed there are three of these portable asphalt mixers in Nova Scotia and one in Newfoundland. It has an expectant life span that should last well over 10 years provided it is not overloaded, with typical loads producing approximately one tonne

of hot mixed asphalt at a time. It is a heavy duty machine with a large barrel and a big burner. He noted the amount of its use will depend largely upon the severity of the winter frost and following spring thaw.

Councillor Rioux expressed his support of the proposed portable asphalt mixer, stating he feels it will be a good investment noting the number of complaints often received about potholes.

Councillor Thompson expressed her support of the proposed portable asphalt mixer, acknowledging its ability to fill potholes during winter months is valuable.

Councillor Olsen expressed his support of the proposed portable asphalt mixer, noting the economy of scale of using the Town's own stock pile, and the hot mix product put in the ground will outlast what the Town has used in the past.

Councilor Loughery noted she was on the fence on this one, however, since receiving clarification on what the portable asphalt mixer can do, she now recognizes its benefits, and will not oppose its purchase.

Councillor Miller stated he supports the purchase of the portable asphalt mixer.

Councillor Clark stated he too is in support of the portable asphalt mixer.

Consensus: Leave the \$100,000 for the portable asphalt mixer in the 2015 Budget.

8. **QR Trail** – Councillor Miller referenced the \$40,000 allocated for the QR Trail to pave that portion that runs from Selkirk to the Pettingill. He requested, at this time, remove \$30,000 to pave this trail, and leave \$10,000 to apply crushed stone. He noted the budget does include significant trail development for 2015, including the new trail from the Pettingill Road to the Old Coach Road for \$130,000, which

will be developed in conjunction with the Ritchie Lake Sanitary Sewer Line Expansion project.

The Director of Community Services stated paving the trail is being proposed as the QR Trail will be a main connector through Quispamsis and Rothesay, is part of the Town's Active Transportation Plan, and will provide spurs into key nodes of the community such as schools, subdivisions and the business district. She noted studies have shown paved trails are much lower in maintenance, and tend to increase usage by 20%, including use of strollers, rollerblades, bicycles, skateboards, etc.

Councillor Clark stated he does not support paving the trail at this time, and supported removal of the \$30,000 and instead applying crushed stone.

Deputy Mayor O'Hara stated she does not support paving the trail.

Councillor Thompson stated she does not support paving the trail.

Councillor Rioux stated he is in support of paving the trail.

Councillor Olsen stated he agrees with paving the trail, and feels the \$10,000 in the long run would be better applied towards the longevity of paving the trails, making it accessible to more residents.

Councillor Loughery stated she supports paving the trail due to the reasons indicated by the Director of Community Services.

Consensus - Not to pave the Q/R Trail Section from Selkirk to Pettingill at this time. Remove \$30,000 and leave \$10,000 in for crushed stone.

Councillor Olsen suggested that when the final numbers are received from the Province, some of these items could possibly be reconsidered.

9. Replace 14 Bench Combinations – Hampton Road (\$38,000), and 4 Bench Combinations and Concrete Pads - Pettingill Road – (\$16,000); Total \$54,000

Councillor Miller requested the total \$54,000 allocation for bench combinations be decreased by \$15,000; which would reduce the number of bench assemblies from 18 down to 14, total.

Councillor Rioux stated he supports the benches as initially proposed.

Councillor Thompson stated she supports reducing the purchase of bench assemblies to 14, total.

Deputy Mayor O'Hara stated she supports reducing the purchase of bench assemblies to 14, total.

Councillor Olsen stated he supports reducing the purchase of bench assemblies to 14, total, and acknowledged Staff have been directed to establish a Bench Placement Policy.

Councillor Loughery stated she supports reducing the purchase of bench assemblies to 14, total.

Councillor Clark stated he supports reducing the purchase of bench assemblies to 14, total.

Consensus: Decrease the Bench Combination Budget Allotment by \$15,000; and reduce the number of bench assemblies from 18 to 14.

10. Parks and Facilities Truck Replacements Proposed for 2015 Budget:

2006 Dodge Ram 1500	\$25,000
2006 Dodge Ram 2500	\$40,000
2006 GMC 1500	\$25,000

Councillor Miller requested the Town replace two of the replacement trucks in 2015 and keep the best of the three for another year.

The Director of Community Services reported all three trucks were due to be replaced in accordance with the Fleet Operations Supervisor's lifecycle analysis in 2013. She noted savings of \$16,700 will be realized in the operating budget by not renting three vehicles this summer, as the plan is to keep the older vehicles to be used by summer students and then well them off to auction in the fall; stating \$9000 is included in the budget as revenue for the sale of these vehicles. She stated one of these trucks required \$5000 recently in maintenance, and if they are deferred for another year, there will be added repair costs as well as further vehicles in the queue for replacement in future budgets. It was noted the Town's fleet is maintained in-house.

Deputy Mayor O'Hara stated, based on the fleet replacement clarification, she would be supportive of purchasing the three replacement vehicles. She stated she would like to see the trucks cleaned after each work day.

Councillor Thompson stated she is in favour of replacing all three vehicles noting they were due to be replaced in 2013.

Councillor Loughery stated she is in support of replacing all three vehicles, as proposed.

Councillor Olsen stated he is in favour of replacing all three vehicles.

Councillor Rioux stated he is in support of replacing all three vehicles.

Councillor Clark stated he agrees with Councillor Miller that only two replacement vehicles be replaced in 2015.

Consensus: The three Parks and Facilities Truck Replacement Vehicles for a total of \$90,000 remain in the 2015 Budget.

11. **QMA Retrofit** – Councillor Olsen noted the proposed 2015 retrofit for the QMA is expected to increase the life span of this facility for another 25 years or more. He suggested once the tax base assessment

numbers and the Unconditional Grant amount is confirmed, Council could discuss further investment into the QMA by setting funds aside in a Reserve Fund, or tapping into the GTF to include expanded dressing rooms at some future point.

Moved By Deputy Mayor O'Hara

Committee of the Whole resolve back into Regular Session.

Motion Carried

Back to Regular Meeting Session

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

A Special Budget Meeting be called for Tuesday, December 9, 2014 at 6:00 p.m. for continued discussions on the proposed 2015 budget, at which time the Town should have received the tax base assessment and grant numbers from the Province.

Motion Carried

8.2.3. General Operating

8.2.3.1. French Elementary School & Playground Committee Request for \$5000 Donation

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council include \$5000 in the 2015 Budget for the French Elementary School & Playground Committee Request for a \$5000 donation, as the Town has supported the other two Quispamsis elementary school playground projects.

Motion Carried

Nay: Councillor Clark, Councillor Thompson

8.2.4. Letter from Steve Sanderson & Nancy Lyon Re Proposed 2015 Budget Proposal & Process - Questions - Observations & Suggestions

The above referenced letter from Mr. Sanderson and Ms. Lyon who attended each of the budget meetings to date, offered comments, suggestions and observations on the proposed 2015 budget process, various budget items, the Municipal Plan and budget options.

Moved By Councillor Thompson

Seconded By Councillor Loughery

Mr. Sanderson and Ms. Lyon's letter be referred to the Budget Transparency Ad Hoc Committee to consider in conjunction with the Committee's final analysis of the budget process, and Mr. Sanderson and Ms. Lyon be granted permission to speak at the December 16, 2014 Regular Meeting to expand on their letter.

Motion Carried

9. Correspondence

9.1. Proposed Kennebecasis Regional Police Force - Strategic Plan 2014 – 2019

The proposed Kennebecasis Regional Police Force's Strategic Five Year Plan 2014 – 2019 was adopted by the Kennebecasis Regional Joint Board of Police Commissioners at their November 26, 2014 meeting. In the Police Chief's email cover, he stated the Plan and its objectives will be reviewed on a periodic basis and will be updated accordingly.

Moved By Councillor Rioux

Seconded By Councillor Clark

An invitation be extended to representatives of the Kennebecasis Regional Board of Police Commissioners to attend the January 20, 2015 meeting to present their Five Year Strategic Plan.

Motion Carried

9.2. Cancellation of Youth Choices GED Program at QMA - Letter from Mary Snow

Ms. Snow's letter informed Council as at December 19, 2014, Youth Choices will no longer be sponsoring the GED class held at the Quispamsis Memorial arena. This was a difficult decision but due to declining youth participation, a decision was made to end the class. While youth participation has declined, she said, adults in the community continue to attend upgrading. Therefore Saint John Kings Adult Learning Inc. is interested in keeping the class operational, and is administers the funding for the upgrading classes from Post-Secondary Education, Training and Labour. She thanked the Town for its past support on behalf of Youth Choices.

Moved By Councillor Clark
Seconded By Councillor Miller

Letter from Youth Choices indicating cancellation of their GED Program at QMA be received and filed.

Motion Carried

10. **By-laws** (none)

11. **New Business** (none)

12. **Reports**

12.1 Kennebecasis Valley Fire Department Inc. – Minutes of October 8, 2014 Meeting

12.2 Kennebecasis Public Library – Minutes of October 15, 2014 Meeting

Moved By Councillor Rioux
Seconded By Councillor Olsen

Reports be received and filed.

Motion Carried

13. **Business Arising from Committee of the Whole** (none)

14. Adjournment

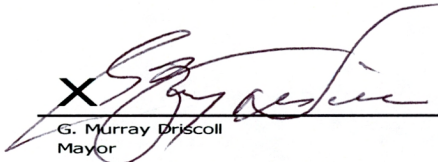
Moved By Councillor Thompson

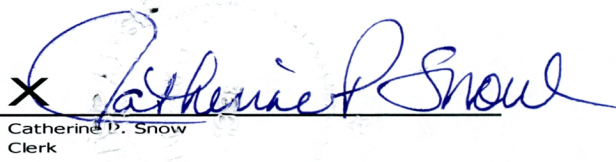
Seconded By Deputy Mayor O'Hara

Meeting adjourn. .

Motion Carried

Meeting adjourned at 10:05 p.m

X 
G. Murray Driscoll
Mayor

X 
Catherine D. Snow
Clerk