

QUISPAMSIS TOWN COUNCIL

REGULAR MEETING

MINUTES

| **March 21, 2023, 6:00 pm**  **Council Chambers**  **Quispamsis Town Hall** |
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| Present: | Mayor Libby O’Hara |
|  | Deputy Mayor Mary Schryer |
|  | Councillor Mike Biggar |
|  | Councillor Noah Donovan |
|  | Councillor Kerrie Luck |
|  | Councillor Kirk Miller |
|  | Councillor Emil T. Olsen |
|  | Councillor Beth Thompson |
|  | Kennedy, Aaron; Acting CAO |
|  | Brandon, Krista; Town Treasurer (virtual)  Colbourne, Dwight; Development Officer (virtual)  Jarvis, Jennifer; Planning Technologist  Losier, Gary; Director of Engineering and Works (virtual)  MacInnis, Lisa; Asst. Clerk  Purton Dickson; Dana; Director of Community Services |
|  | Roszell, Tim; Communications Manager |

# **1. Approval of Agenda**

**Moved By** Councillor Miller  
**Seconded By** Councillor Thompson

The Agenda be approved as prepared.

**Motion Carried**

# **2. Mayor's Comments**

Mayor O’Hara welcomed all in attendance and commented on the following points:

* Attended the International Women’s Day Event at the Bill McGuire Centre, March 8, 2023, with guest speaker Lieutenant Governor Brenda Murphy. Deputy Mayor Schryer coordinates the event each year which is co-hosted by the two KV Towns.
* Attended a UNBSJ Fireside Chat to learn more about the Integrated Health Initiative. A new building will be constructed within two years to house a new health care program which will bring 500 students to the university to address gaps experienced in the health care system.
* Congratulated the Kennebecasis Regional Police Force and Joint Board of Police Commissioners who were honoured March 16, 2023 at a Queen’s Platinum Jubilee Medal Ceremony held at the Quispamsis Town Hall. She acknowledged the KRPF’s commitment and dedication and have become known as one of the top police forces in Canada.
* Presented to Ms. White’s Grade 10 Civics Class at KVHS, where students were engaged in the political process at the municipal level.
* Reminder – March is Colorectal Cancer Month – and those between 50 – 70 should ask their doctor for a colonoscopy if there is a family history of colorectal cancer, and for all others, she encouraged they take the Fecal Occult Blood test that are free and available at most doctors’ offices.
* The Arts & Culture skate rink is now closed.

# **3. Treaty Acknowledgement - Moment of Reflection**

Councillor Miller read the Moment of Reflection.

# **4. Disclosures of Interest**

No disclosures were declared.

# **5. Presentations**

## 5.1 (Feb.21/23)  Public Presentation - 640091 NB Inc. - 8 Lyden Drive - PID No. 54619 - Residential (R1) to Commercial (CC) - Proposed Parking Lot Development and Storage Shed to Support Business at  170 Hampton Road

Mayor O'Hara acknowledged Council has set this time and place for a Public Presentation of the proposed Municipal Plan By-law Amendment associated with 640091 NB Inc.'s rezoning application, noting this is not the time to hear objections, but rather an opportunity to gather information on the proposal.

Mr. Dino Cipolla presented, on behalf of 640091 NB Inc., the rezoning application for 8 Lyden Drive, noting he is requesting to re-zone the lot from Single and Two-Family Residential (R1) to Central Commercial (CC). The rear lot line of 8 Lyden Drive abuts the property at 170 Hampton Road, a Central Commercial lot that contains a building that hosts several businesses. The re-zoning would allow for a parking lot expansion for 170 Hampton Road and the construction of an accessory building used for storage.

A Notice of Decision from the Planning Advisory Committee recommended its support of the rezoning of 8 Lyden Drive from Residential (R1) to Central Commercial (CC), subject to the terms and conditions outlined in their Notice of Decision dated March 3, 2023.

Lyden Drive residents Stuart Hook and Trinda Carvell asked questions concerning whether a Commercial zoning of a lot in between two residential properties will become precedent setting and if the lot is intended for staff parking. Mayor O’Hara acknowledged that the rezoning process is permitted through the *Community Planning Act*, noting the lot in question would have access off the Hampton Road, and that it was her understanding it was for staff parking, noting Mr. Cipolla would need to confirm.

Mr. Cipolla confirmed the buffer will be 30’ on the Lyden Drive side, and on both property sides, and will include a 3’ berm and added trees. There will be no entrance or exit off Lyden Drive, only Hampton Road.

**Moved By** Councillor Olsen  
**Seconded By** Councillor Biggar

Council set a Public Hearing date for April 18, 2023 and directed that notice be issued to property owners within a 100m radius of the property proposed for rezoning notifying them of the proposed change in use.

**Motion Carried**

## 5.2 (Mar.21/23)  Mr. Phillippe Ouellette, CEO, Fundy Regional Service Commission - Presentation

Mr. Ouellette, the new CEO for the FRSC, presented the FRSC's objectives, and aspirations, expanded mandates and 2023 Work Plan. In addition to the FRSC’s already established Solid Waste and Planning mandates, Mr. Ouellette provided an overview on each of their following new mandates:

* Economic Development,
* Community Development,
* Tourism Promotion,
* Regional Transportation,
* Cost-sharing on Recreation Infrastructure,
* Public Safety Committee, and
* Social Mandate.

Mr. Ouellette noted the FRSC has a full 2023 Work Plan that includes tight timelines over the coming year, including -

* Appointments to Committees;
* Solid waste collection feasibility study;
* Inaugural committee meetings;
* Regional strategy consultation and development;
* FRSC annual report;
* Annual budget proposals from existing regional facilities;
* Completion of regional strategy;
* 2024 draft FRSC budget;
* Committee recommendations and social mandates.

Councillor Miller raised concerns about the five Greater Saint John Regional Facilities – TD Station, Aquatic Centre, Arts Centre, Imperial Theatre and the Trade and Convention Centre that have been legislated as regional facilities by the Province and now are one of the new mandates of the FRSC. He noted the Town, under the previous *Greater Saint John Regional Facilities Act*, contributed since 1998 towards the annual operating costs of these facilities. However, with the new legislation, all participating municipalities in the region will now be required to contribute to these facilities operating and capital expenditures. Councillor Miller questioned why the Trade and Convention Centre would be categorized as a regional sport, recreation, and cultural facility. He asked if the FRSC was involved in discussions concerning the recent new agreement with an outside firm to promote TD Station. He also expressed concern that over the previous five years, the City of Saint John spent a total of $702,000 in capital costs for all of the combined facilities, whereas the proposed capital costs projected over the next five years for these same facilities is $2.4m.

Council Members expressed their concerns with the enormous agenda before the FRSC, and the potential of the Province downloading some of its programs to the RSCs. It was noted both Mayor O’Hara who is the Chair on the Commission and the Acting CAO will be expected to contribute many hours of service to the FRSC’s new mandates and goals, and at the same time, continue to have energy and time to manage their own busy community.

Mr. Ouellette feels the roles concerning the regional facilities will become clearer as the FRSC progresses, noting these five facilities, who all have their own Committees, were mandated to them January 1, 2023 by the Province without much discussion.

In response to questions concerning the expanded mandates, Mr. Ouelette stated he does not feel the Province intends to abandon its responsibilities such as components of heath care, social development, etc., and instead wants to involve the RSCs in a more supportive role to identify priorities that exist in their respective regions. He noted there is no other Board or Commission that has representation from each of the local governments in the region, and he recognizes the extra work that the aggressive timelines and work plans will require from the Region’s Mayors and CAOs, acknowledging it is important to make sure the outcomes for the time expended proves to be valuable.

Members requested copies of the FRSC minutes be made available to the participating municipalities and that the Commission meetings be livestreamed so that the public can view the discussions of the FRSC.

**Moved By** Councillor Miller  
**Seconded By** Councillor Thompson

Mr. Phil Ouellette be thanked for his informative presentation updating Members on the new mandates of the Fundy Regional Service Commission.

**Motion Carried**

# **6. Public Hearings**

## 6.1 (Apr.19/22) Proposed Zoning By-law Amendment No. 038-37; Re Regulating Apiary Operations (Beekeeping)

Ms. Jennifer Jarvis, Planning Technologist, provided an overview of the proposed Zoning By-law Amendment No. 038-37 that would regulate apiary operations in Quispamsis, highlighted as follows:

* Zones where hobby beekeeping is permitted;
* Lot sizes and setback requirements;
* Number of bee hives permitted on a lot;
* Ensure best practices are being followed, and provide staff a mechanism to manage hobby beekeeping within the municipal boundary; and
* Provide a balancing act between the Beekeepers Needs and the Residential Needs.

Ms. Jarvis informed Council the following items have changed from the original amendment proposed to Council:

* Removed the requirement to go before the PAC;
  + Development Permit through Development Officer;
  + Variances from the By-law requirements however, will need to go to PAC for approval;
* Increased the number of hives from 2 to 4 in R1 Zones;
* Removed the requirement for liability insurance.
* Included definition for “nuisance”.

*Correspondence Received from Lynn Matthews* – Expressed the importance of bees to the environment, vital to human’s health and existence and feels too much time has been spent on trying to regulate beekeeping through the by-law process.

*Correspondence Received from Fletcher Colpitts, NB Bee Association –* Raised the following points:

* The definition of ‘nuisance’ in section 5.(63.1);
* Under section 6.(EE) Hobby Beekeeping – requested a case by case approach for beehive entrances and placement on property - some applications may require adjustments for better beehive management.
* The NBBA would like to have a clause to grandfather in existing commercial bee operations that have been established within the town limits already.

Mayor O’Hara asked if anyone wished to speak for or against the proposed Zoning By-law Amendment: No. 038-37.

Ms. Faith Fraser - Cedar Grove Drive – Ms. Fraser noted she has resided on Cedar Grove Drive for the past 27 years and did not experience issues with the bees until last year, noting she can no longer hang out clothes on the line, put out deck furniture, etc., due to the amount of bee excrement. She appreciated the new nuisance clause included in the proposed by-law and hopes that it will work.

Ms. Jocylyn Smith – Cedar Grove Drive – Ms. Smith thanked everyone for the time spent working on the bee issue, noting they have endured the same types of issues that Ms. Fraser described with bee excrement landing on their outside property. She too is hoping the by-law amendment will provide some success, and that through the nuisance clause there will be some recourse for citizens. She hoped that if beekeepers are causing a nuisance and do not correct the issue, that they will then be required to remove the bees from the property as she doesn’t feel the fine will be enough.

Mayor O’Hara asked three more times if anyone further wished to speak for or against the proposed Zoning By-law Amendment.

No one spoke further.

In response to questions of Council, Ms. Jarvie spoke to the points raised in Mr. Colpitts’s letter, grandfathering in existing beehive operations and determining how to bring these properties into compliance as the existing bees die off, revoking development permits in nuisance situations, bringing awareness of the educational component to beekeeping, and encouraging best practices in hobby beekeeping.

Councillor Biggar read PAC's recommendation in support of the proposed Zoning By-law Amendment Regulating Apiary Operations.

**Moved By** Councillor Biggar  
**Seconded By** Deputy Mayor Schryer

First reading be given to Proposed Zoning By-law Amendment No. 038-37; A By-law of the Municipality of Quispamsis Respecting Apiary Operations.

| Against (1): Councillor Donovan |
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**Motion Carried**

**Moved By** Councillor Biggar  
**Seconded By** Councillor Miller

Second reading be given to Proposed Zoning By-law Amendment No. 038-37; A By-law of the Municipality of Quispamsis Respecting Apiary Operations.

| Against (1): Councillor Donovan |
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**Motion Carried**

# **7. Minutes of Previous Meetings**

## 7.1 February 21, 2023 - Regular Meeting

**Moved By** Deputy Mayor Schryer  
**Seconded By** Councillor Thompson

Minutes be approved as prepared.

**Motion Carried**

# **8. Unfinished Business** (none)

# **9. Correspondence**

## 9.1 Councillor Kerrie Luck - Request for Addition of Legislated Public Notices on the town of Quispamsis Facebook Site

Councillor Luck spoke on her correspondence requesting the Town expand its notification process for legal Public Notices required under the *Local Governance Act* and *Community Planning Act* by publishing them, in addition to on the Town's website, also on the Town's Facebook page. She referenced authority is granted in these Acts to publish such notices on social media provided that the Town has published the notice initially either in a newspaper, radio or television, or on the local government's website. By expanding the Town's means of notification, she noted, will improve transparency, citizen engagement and communication and is in keeping with the Town's 2022 Mission highlights to provide community-focused service excellence and a forward-thinking commitment to sustainable growth, responsible governance and engaged residents.

A Staff Report from Acting CAO Kennedy responded to Councillor Luck's suggestion, noting while the Provincial Acts do allow for publishing legal public notices on social media provided that they have been published in a newspaper, TV or radio or the local government's website, there could be issues of having legislated public hearings tried through social media in advance of the public hearing which could impede the fair hearing process. He noted that while not mandatory, the Town does provide written notice, via Canada Post, to all property owners within a 100 meter radius of a property proposed for rezoning, and it is these residents who are most impacted who tend to have an interest in a rezoning application. He acknowledged the Town's efforts to keep Facebook as a place where people go to see items of general interest and not items that could be deemed more bureaucratic in nature. He recommended until such time when or if the provincial government determines social media is a required conduit for public notices the status quo be maintained.

A discussion ensued on this matter.

The Development Officer, Dwight Colbourn noted when the Town is drafting larger land use documents, such as a new Municipal Plan By-law, the Town does reach out to various stakeholders for public engagement, which can include public surveys. The Communications Manager also noted the Town’s new website design will have an option that will allow interested persons to receive on a regular basis notifications on public notices.

**Moved By** Councillor Luck  
**Seconded By** Councillor Donovan

The Town of Quispamsis start publishing links to its legislated public notices on the Town's Facebook page to compliment what the Town is currently publishing on its website.

| Against (5): Deputy Mayor Schryer, Councillor Biggar, Councillor Miller, Councillor Olsen, and Councillor Thompson |
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**Motion Defeated**

## 9.2 Nominating Committee's Recommendation to Change Name of Comex Transit Committee and Expand Mandate

The Nominating Committee recommends to Council that the Comex Transportation Committee be renamed Transportation Committee and its mandate be expanded to include all motorized public transportation issues.

**Moved By** Councillor Olsen  
**Seconded By** Deputy Mayor Schryer

Be it resolved that the Comex Transit Committee be renamed Transportation Committee, and that its mandate be expanded to include Comex, regional public transit, taxis, ride-sharing and other transportation-related items as the committee deems appropriate.

**Motion Carried**

## 9.3 2024 Proposed Budget Schedule - Staff Report from Town Treasurer

A Staff Report from the Town Treasurer indicated the 2024 Budget Timelines have been drafted based on last year’s schedule. The deadline from the Province to submit the approved Budget is the middle of November and the budget submission is scheduled for November 22nd. The proposed schedule indicated the following dates that will involve Council and/or Finance Committee Members’ attendance:

* Thursday - September 28 - Joint Finance Committee Meeting with Rothesay – Police, Fire & Library Budgets;
* Thursday - October 5 9 am - Finance Committee - Briefing Session on Consolidated Budget and Grants Program & Fees
* Tuesday - October 17 - Regular Council Meeting – Community Grants Program Budget Requests & Preliminary Budget package with estimated Tax Base numbers issued to Council.
* Tuesday - October 24 - 9 am - 4 pm - Special Budget Meeting - Presentations - Operating & Capital
* Tuesday - November 7 - Regular Meeting - Presentation of Updated Proposed Budget with Actual Tax Base Amount and Budget Deliberations.
* Tuesday - November 21 - Regular Council Meeting - Final Budget Presentation/Deliberation & Approval of 2024 Operating and 2024 and 2025 Capital Budgets.

**Moved By** Councillor Miller  
**Seconded By** Deputy Mayor Schryer

The proposed 2024 Budget Schedule be approved as prepared.

**Motion Carried**

## 9.4 Update on Gondola Point Road Wastewater Pump Stations and Gondola Point Road Corridor Study (Deputy Mayor Schryer)

Correspondence from Deputy Mayor Schryer stated she has received several requests from residents for an update of the Gondola Point Road paving and pumping stations and requested a review of the timelines and cost of the project.

A Staff Report from the Director of Engineering and Works informed Council the Gondola Point Road corridor is currently being reviewed on many infrastructure aspects and the final plan will be subject to budget allocations of Council. The wastewater pump stations, Mr. Losier wrote, have been reviewed and identified for replacement in a defined order; the schedule, however, is dependent on budget allocations and other infrastructure concerns. The 2023 budget (WWPS Station #5) includes $2.48 million. The two remaining WWPS replacement costs are estimated to be around $2.2 million each. They have not been assigned a definitive construction year; although they have tentatively been positioned for 2024 and 2026. The interval year is identified in order to avoid having two linked WWPS out of commission at the same time. Presently all WWPS budgets have been proposed to be assigned from the Gas Tax Funds and only the current year 2023 is funded. The Town has not received any acknowledgement of future commitments or amounts.

Further, Mr. Losier wrote, the road surface and associated AT is being studied by the Gondola Point Road Corridor analysis and the initial design report is due to be presented to Council this spring, after which the proposed streetscape cross sections will be subject to public review and input and then a final decision of Council for selected option.

**Moved By** Deputy Mayor Schryer  
**Seconded By** Councillor Thompson

Council to initiate strategic discussion regarding the Gondola Point Road and these discussions be held after the Gondola Point Road Active Transportation Corridor public presentation.

**Motion Carried**

## 9.5 Update on Hampton Road Water System Expansion (Mayor O'Hara)

Correspondence from Mayor O’Hara requested a discussion on town water and renewing the Hampton Road streetscape, hoping that funding can be allocated in the 2024 budget towards this work.

A Staff Report from the Director of Engineering and Works indicated there are three main considerations when looking at the Hampton Road - 1) water distribution, 2) resurfacing to new AT standards and 3) Provincially Designated highway funding. He related a town-wide water distribution study was done in 2019 with CBCL, which indicated -

* Phase 1 (Hampton Rd) estimated $3.8 million in 2019; pro-rated to 2023 dollars to around $4.25 Million.
* Phase 2, the looping connection through Cedar Ridge. This phase was costed at $2.95 million in2019 ($3.2 Million 2023).

The second aspect Mr. Losier wrote is the Master Transportation plan and Master AT plan for the Hampton Road which has been identified as an integral collector. Overall, he said, the Town would be looking at a municipal commitment of approximately $7 to $8 Million for infrastructure work along that portion of the Hampton Road (Rte.100) with limits from Pine wood Drive to the Pettingill Road, and any works would be subject to DTI approval and potential contribution.

**Moved By** Deputy Mayor Schryer  
**Seconded By** Councillor Miller

Council initiate council strategic discussions regarding the Hampton Road water system and priorities for development of the distribution system.

**Motion Carried**

# **10. By-laws**

## 10.1 (Sept.20/22) Proposed Zoning By-law Amendment No. 038-40; Rezoning Application - R1 to R2 - 169 Vincent Road - PID No. 248518 - Proposed Development of 4 - Four Unit Terrace DwellingUnits (Total 16 Units)

Andrew Dunn, Applicant

Consideration of 2nd and 3rd Readings, (Mr. Dunn Signed Developer's Agreement March 21, 2023)

**Moved By** Councillor Olsen  
**Seconded By** Councillor Biggar

Second reading be given to Zoning By-law Amendment No. 038-40, rezoning a parcel of land, identified as PID No.: 00248518, with Civic No. 169 Vincent Road, consisting of approximately 1.7 hectares (4.2 acres) of land with access off a private lane off the Vincent Road from Residential (R1) to Multiple Residential (R2), subject to the execution of a Section 59 CPA developer's agreement outlining the terms and the conditions of the rezoning.

**Motion Carried**

**Moved By** Councillor Miller  
**Seconded By** Councillor Olsen

Third and final reading be given to Zoning By-law Amendment No. 038-40, rezoning a parcel of land, identified as PID No.: 00248518, with Civic No. 169 Vincent Road, consisting of approximately 1.7 hectares (4.2 acres) of land with access off a private lane off the Vincent Road from Residential (R1) to Multiple Residential (R2), subject to the execution of a Section 59 CPA developer's agreement outlining the terms and the conditions of the rezoning.

**Motion Carried**

## 10.2 (Feb.15/22) Review of Proposed Changes to Council Code of Conduct By-law No. 056 (Consideration of 3rd & Final Reading)

Consideration of 3rd and Final Reading

**Moved By** Councillor Donovan  
**Seconded By** Councillor Thompson

Whereas a Public Notice has been published on the Quispamsis website pursuant to Section 15(3) and 15(4) of the *Local Governance Act;* that describes proposed By-law Amendment No. 056-01; A By-law of the Municipality of Quispamsis Respecting the Council Code of Conduct by title and generally by subject matter, and further that the by-law amendment proposes to incorporate the following summary of changes:

1. A more detailed description in the “Conflict of Interest” Section with the proposed new language mirroring the wording in the *Local Governance Act.*
2. The addition of an “Informal Complaint Process” as an option under the ‘Complaints’ Section.
3. A clearer outline of the process to be used when Council is addressing Formal Complaints.
4. Changing the review requirements of the Code of Conduct By-law to take place within the first 12 months of a municipal election vs every four years.
5. The addition of a clause requiring that in instances where Members provide a personal view or opinion on social media, they take steps to ensure that such personal views or opinions are not construed to be those of the Town or Council as a whole.
6. The addition of a new section that acknowledges Members should have no expectation of privacy on their town devices and all town business communications is subject to the RTIPPA legislation.
7. The addition of Suspension *from Council Meetings* under Sanctions.
8. The addition of a new section under Sanctions for the provision of removal of town devices.
9. The addition of an Appendix “A” which is a statement of Commitment to the Code of Conduct.

And further; proposed By-law Amendment No. 054-01 received 1st and 2nd reading at the February 21, 2023 Regular Meeting;

NOW THEREFORE BE IT RESOLVED THAT third and final reading be given to Proposed By-law Amendment No. 054-01; A By-law Respecting Council's Code of Conduct By-law.

**Motion Carried**

## 10.3 (July 19, 2022) Local Improvement By-law No. 011-2022 - Levying of Costs on Property Owners for 2022 Storm Sewer Drainage Installations - Staff Report from Town Clerk

**Moved By** Councillor Olsen  
**Seconded By** Councillor Miller

*NOTICE OF WARRANT OF ASSESSMENT*

*WHEREAS pursuant to By-law No. 011-2022, passed on the 16th day of August, 2022, the Council of the town of Quispamsis has completed as a local improvement the Installation of Storm Sewer Works, at a cost of $45*,*324.56, within the twelve months preceding the 31st day of March, 2023.*

*AND WHEREAS pursuant to By-law No. 011-2022 of the town of Quispamsis, the owner’s portion of the costs of the work to be raised by special frontage assessment is $33,993.42;*

*AND WHEREAS such frontage assessment is payable in either one lump sum or ten (10) annual installments;*

*The Town Treasurer is THEREFORE requested to assess and levy the sum of $33,993.42 on the several parcels of land abutting on the said work and cause the same to be collected and paid by either one lump sum or ten (10) annual installments by the owner of such parcels in accordance with the provisions of the By-laws of the town of Quispamsis.*

**Motion Carried**

# **11. New Business**

## 11.1 RFP 2023TQ02-4; Engineering Services Street Infrastructure Design and Tender- Millennium Drive and Quispamsis Road

Staff Report from Director of Engineering & Works

**Moved By** Councillor Miller  
**Seconded By** Councillor Biggar

It is recommended that RFP 2023TQ02-4 Engineering Services Street Infrastructure Design and Tender Millennium Drive and Quispamsis Road be awarded to Englobe Corp. for the upset fee of $140,822.10 (includes HST) and the town staff be directed to meet with the consultant as soon as possible to commence Part A of the project for the upset fee of $35,034.75 (Inc HST). The project will require Council approval prior to proceeding to Part B.

**Motion Carried**

## 11.2 RFP 2023TQ01-1; Engineering Services Utility Department Asset Management Plan

Staff Report from Director of Engineering & Works on Consulting Services

**Moved By** Councillor Biggar  
**Seconded By** Councillor Donovan

Council accept Staff's recommendation that Consulting Services – RFP 2023TQ01-1 Engineering Services Utility Department Asset Management Plan be awarded to Gemtec for the upset fee of $56,562.75 (includes HST), and the town staff be directed to meet with the consultant as soon as possible to commence the project.

**Motion Carried**

## 11.3 Tender Recommendation 2023TQ01-3 Gondola Pt. Rd. Lift Station #5 Upgrades

Staff Report from Director of Engineering & Works

**Moved By** Councillor Olsen  
**Seconded By** Councillor Miller

Council award RFP No. 2023TQ01-3 to the low bid proposal from Fairville Construction Ltd. for the proposal bid of $2,406,300 (plus HST) and to enter negotiations with the successful bidder to examine the project scope of work for potential cost savings. Any additional costs for the WWPS project will be assigned from any 2023 surplus if any are realized or as a reallocation of Capital reserves or as a result of a deferral of planned capital expenditures for 2023.

**Motion Carried**

# **12. Reports**

## 12.1 Adjusted Electoral Boundaries Commission Report Showing Changes (As Requested) to Quispamsis Riding

## 12.2 Town of Quispamsis Building Report As At February 28, 2023

## 12.3 Letter from KV Mayors  to Minister Trevor Holder in Support of Kennebecasis Public Library's Staffing Proposal

## 12.4 Kennebecasis Regional Joint Board of Police Commissioners - Strategic Plan - 2023 - 2027

## 12.5 Kennebecasis Regional Joint Board of Police Commissioner's Annual Report - 2022

## 12.6 Fundy Regional Service Commission - Notice Re Intent to Borrow

## 12.7 Union of Municipalities of New Brunswick - Independent Municipal Commission

**Moved By** Councillor Donovan  
**Seconded By** Councillor Olsen

Reports be received and filed.

**Motion Carried**

# **13. Business Arising from Committee of the Whole**

# **14. Adjournment**

**Moved By** Councillor Olsen  
**Seconded By** Councillor Donovan

Meeting adjourn.

**Motion Carried**

Meeting adjourned at 8:50 pm.

