



**QUISPAMIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**September 3, 2019, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Lisa Loughery
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Deville, Susan; CAO
Brandon, Krista; Town Treasurer
Kennedy, Aaron; Communications Manager
Losier, Gary; Director of Engineering & Works
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent:

Councillor Sean Luck (out-of-country)

1. Approval of Agenda

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor Clark acknowledged today is the first day students are back to school, and reminded motorists to drive cautiously and be on the look out for pedestrians. Four simple words to remember – “Phone down, slow down’. He referenced words of encouragement to students, a quote from talk-show host, Conan O’Brien, “Work hard, be kind and amazing things will happen.”

Mayor Clark further acknowledged and welcomed the presence of a special guest in attendance, Mayor Maryannick Garin, who is visiting from Clansayes, France, and is accompanied by his grandson, who is a student at Samuel de Champlain and is acting as translator for his grandfather.

3. Moment of Reflection

Councillor Loughery read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations (none)

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 August 20, 2019 - Regular Meeting

Moved By Councillor Loughery

Seconded By Councillor Miller

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 (March 2019) Clarification on Provincial Sandbag Policy - Spring Freshet Flooding - Response from the Honourable Carl Urquhart, Minister of Public Safety

Correspondence from Minister Carl Urquhart responded to the Town's letter of March 25, 2019 inquiring about a provincial policy on the issuance of sandbags to private property owners. He stated there is no provincial policy to provide sandbags to private property owners and noted the 2018 Spring flooding was exceptional in that very little warning time was available for preparations. Given the highly unusual circumstances of that rapidly evolving event, an extraordinary response was necessary to minimize impacts where possible. This year, unlike the

2018 flood, there was sufficient time available for homeowners and communities to undertake preparedness sand-bagging to good effect, with the Province arranging additional assistance by military personnel to reinforce local efforts. As a result, significantly fewer properties suffered damage.

Moved By Councillor Thompson
Seconded By Deputy Mayor O'Hara

Minister Urquhart's letter be received and filed acknowledging there is no Provincial Policy specific to sandbags, and that the Province's approach is to incent property owners to acquire, fill and install sandbags themselves in preparation of flooding, similar to how the Province encourages people to prepare for power outages and other risks.

Motion Carried

9. Correspondence

9.1 Staff Report from CAO Susan Deuille Re Update on Dead Racoons at Ritchie Lake

Ms. Deuille's Staff Report updated Council on the three dead racoons found in Ritchie Lake in mid-August. The carcasses were sent to Fredericton for an examination by the Provincial laboratory and pathology services. The water and algae test results indicate that the lake does NOT contain Cyanobacteria and the signs have since been removed from the beach.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen

CAO Deuille's updated report be received and filed.

Motion Carried

9.2 Recommendation from Nominating Committee - Appointment of Holly Knight to PRO Kids as Quispamsis' Representative

A Staff Report from the Town Clerk informed Council Mr. Evan Doucet's term on PRO Kids expired in July, and the Nominating Committee recommends the appointment of Ms. Holly Knight as the Town's new representative on PRO Kids.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Thompson

Council endorse the Nominating Committee's recommendation to appoint Ms. Holly Knight as the Town of Quispamsis' new representative on PRO Kids for a three year term, effective immediately and expiring September 1, 2022; and, Mr.

Evan Doucet be thanked for his valuable contributions to PRO Kids over the past number of years.

Motion Carried

9.3 Minister Bill Oliver, Department of Transportation & Infrastructure, Request for Updated Five Year Municipal Designated Highway Program

Minister Bill Oliver's letter requested municipalities review their requirements and submit an updated Five Year Municipally Designated Highways program, indicating their 2020 priorities for the Department of Transportation and Infrastructure's review no later than September 30, 2019.

Moved By Councillor Olsen

Seconded By Councillor Miller

Minister Oliver's request for an updated Five Year Municipally Designated Highways Program be referred to the Director of Engineering & Works to draft a response for Council's approval at the September 17, 2019 Regular Meeting.

Motion Carried

9.4 Letter from Ron Gaudet, CEO, Economic Development - Greater Saint John - 2020 Budget Request

A letter from Mr. Ron Gaudet requested Quispamsis' support in the amount of \$112,133 as its 2020 budget contribution towards Economic Development – Greater Saint John, the same amount the Town contributed in 2019.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council refer the Greater Saint John Economic Development's 2020 budget request in the amount of \$112,113 to the Town's 2020 budget deliberation process.

Motion Carried

10. By-laws

10.1 Proposed Local Improvement By-law No. 011-2019-1

Moved By Councillor Miller

Seconded By Councillor Loughery

Third and final reading be given to Local Improvement By-law No. 011-2019-1. (on the question, By-law No. 011-2019-1 was read in its entirety.)

Motion Carried

11. New Business

11.1 Award of Tender No. RFP 2019TQ07-20 - Cedar Ridge Boulevard Drainage Basin Analysis - Storm Water Review

A Staff Report from the Director of Engineering & Works informed Council, further to the upper Cedar Ridge Boulevard area residents' petition to Council last April concerning drainage issues along their street; proposals have been received from Engineering Consultants for an overall comprehensive drainage basin review, including an examination of existing conditions and potential downstream impacts. Staff are recommending the acceptance of CBCL Limited's proposal, who offer, once they have completed their initial examination, a series of open house meetings with area residents to solicit their observations and concerns. Stormwater methods intended to improve current and future conditions that may require assignment to the Capital Budget program, will be introduced. The intent is to differentiate proposed methods that can be completed by Town works crews as well as methods that may require assignment to a Capital Budget program.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Thompson

Council award RFP #2019TQ07-20 Engineering Services - Cedar Ridge Boulevard Drainage Basin Analysis – Stormwater Review to CBCL and that they proceed with Part A for an upset fee identified as \$19,780 (plus HST).

Motion Carried

12. Reports

- 12.1 Sustaining Saint John - A Three Part Plan - Copy of Amended Document Approved by Saint John Common Council, August 2019 – Deputy Mayor O'Hara spoke to the recommendations contained in the Sustaining Saint John Report, stating she feels if the outlying areas are expected to contribute more financially to Saint John, then Quispamsis needs to have a voice at the table, and the Town needs to know the formula that they are discussing, and what the Town's expected involvement will be. Mayor Clark stated he and CAO Deuville will bring up the Deputy Mayor's concerns at the next Regional Management Task Force Meeting.
- 12.2 Proposed PNB Terms of Reference for Solid Waste Management Service Model Review – Councillor Olsen stated he would like the Town to be able to offer input on the current Terms of Reference Model Review. Councillor Thompson stated the Regional Service Commission is reviewing this matter.

- 12.3 The Annual Tanya Shand Memorial Milk and Cookie Run – September 21, 2019
- Deputy Mayor O’Hara stated she will be participating in this event and would welcome any sponsorships.
- 12.4 Copy of Town's Letter to Premier Blaine Higgs Requesting Provincial Wide Ban on Single Use Plastic Bags & Proposed Resolution to UMNB for Consideration at 2019 UMNB Annual Meeting

Moved By Councillor Rioux
Seconded By Councillor Miller

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole

14. Adjournment

Moved By Deputy Mayor O’Hara
Seconded By Councillor Thompson

Meeting adjourn.

Motion Carried

Meeting adjourned at 7:30 p.m.

X

Gary Clark
Mayor

X

Catherine P. Snow
Clerk

