



QUISPAMISIS TOWN COUNCIL

REGULAR MEETING

MINUTES

September 7, 2021, 7:00 pm

Council Chambers

Quispamsis Town Hall

Present: Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan
Councillor Kerrie Luck
Councillor Emil T. Olsen
Councillor Beth Thompson
Brandon, Krista; Town Treasurer
Kennedy, Aaron; Acting CAO
Losier, Gary; Director of Engineering & Works
MacInnis, Lisa; Assistant. Clerk
McGraw, Joanie, Human Resource Manager
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent: Councillor Kirk Miller (family illness)

1. Approval of Agenda

Moved By Deputy Mayor Schryer

Seconded By Councillor Thompson

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor O'Hara welcomed those in attendance and acknowledged, with September, comes the return of Council Meetings being held the 1st and 3rd Tuesday of each month. She also noted school has returned for children in Grades K – 12; and reminded motorists to

be mindful and aware of children being bused and walking to and from school to help keep the community safe.

3. Treaty Acknowledgement - Moment of Reflection

Councillor Donovan read the Treaty Acknowledgement – Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations (none)

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 August 17, 2021 - Regular Meeting

Moved By Councillor Thompson

Seconded By Deputy Mayor Schryer

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business (none)

9. Correspondence

9.1 Ms. Liz Hazlett - Request for Resurfacing of Hovey Road

Correspondence from Ms. Hazlett requested inclusion of the Hovey Road in the 2022 Asphalt Program. She noted Council's April 6, 2021 meeting when the Asset Management Plan's Asphalt Pavement Ratings were explained using Hovey Road as an example of a road in "Very Poor" condition to the point that it can no longer be ignored.

Staff Report from Director of Engineering & Works Re Hovey Road

Mr. Losier's Staff Report indicated at present the Hovey Road is in the Five Year Plan slated for 2025. The current 5 year plan ranking, he noted, was established prior to the evolution of the Asset Management Plan, and, the Hovey Road was pushed a few years on hold as there had been some discussion to extend the municipal water distribution system to that area. Mr. Losier noted the residents are correct in that the most recent Pavement Ratings Review have placed the Hovey Road on the short list of severe streets and as a result it will warrant closer examination when preparing the street program recommendations for 2022.

Moved By Councillor Olsen
Seconded By Councillor Biggar

Ms. Hazlett's request for the resurfacing of the Hovey Road be referred to the Engineering Department for consideration of inclusion in the 2022 Street Capital Program.

Motion Carried

9.2 Councillor Kerrie Luck - Request for Pedestrian Crossing on Gondola Point Arterial (Route 119)

Councillor Luck read her correspondence which acknowledged the residential growth that has developed in recent years on the eastern side of the Gondola Point Arterial. She expressed concern with the lack of any safe crossings for pedestrians or cyclists to cross this often busy highway that has speeds up to 80 km per hour to access the qplex, parks, trails, etc. She understands the Arterial is a provincial road and suggested Town Officials meet with the Province to share this safety concern and discuss possible solutions.

The Director of Engineering & Works stated the Gondola Point Arterial is a controlled access highway, 100 percent under the jurisdiction of the Province. The round about, he said, does have some provision in its design for crosswalks but doesn't give pedestrians any control of the traffic. He also suggested crosswalks on the Arterial be identified in the Town's Master Transportation Plan to determine where it ranks in level of service.

Moved By Councillor Olsen
Seconded By Councillor Luck

Correspondence be issued to Minister Jill Green of the Department of Transportation and Infrastructure, and copied to MLA's - Premier Blaine Higgs and Honourable Gary Crossman, requesting a meeting with Town Officials to share the Town's concerns re no safe pedestrian crossing on the Gondola Point Arterial, and discuss potential solutions as well as funding opportunities to help address this safety concern.

Motion Carried

9.3 Councillor Noah Donovan - Clarification on September 30th Federal Statutory Holiday

Councillor Donovan read his letter which noted the federal government have implemented September 30th, (Truth and Reconciliation) as a Federal statutory

holiday, however the provincial government have decided against making it an official holiday in New Brunswick. The decision means that employers in both the public and private sectors are responsible for deciding whether their employees will receive the day off. As this is a topic, he stated, that will have financial implications, he would like to know what the Town is doing.

Acting CAO Kennedy stated Staff are recommending that the Town remain open on September 30, and at 3:00 p.m. Staff, along with the elected officials and community members, are welcome to come together at Meenan's Cove Beach House to take some time to pause and reflect.

Moved By Councillor Donovan

Seconded By Deputy Mayor Schryer

Council accept Staff's recommendation that the Town will remain open and operational on September 30, 2021; with the inclusion of the 3:00 p.m. Ceremony in recognition of the *Truth and Reconciliation Day* to be held at Meenan's Cove Park.

Motion Carried

10. By-laws

10.1 Staff Report from Town Clerk re Reading of By-laws Prior to Enactment

A Staff Report from the Town Clerk explained the process and timelines required pursuant to the *Local Governance Act* that allows for By-laws to be summarized at third reading vs read in their entirety. She noted the Town is now able to publish public notices on the Town's website at no cost compared to the previous requirement of advertising in newspapers.

Moved By Councillor Thompson

Seconded By Councillor Donovan

Council accept Staff's recommendation to proceed, where feasible, with the process outlined in the *Local Governance Act*, Sections 15 (3) and 15 (4) to allow for a summary of a by-law or by-law amendment to be read instead of reading the by-law in its entirety prior to enactment.

Motion Carried

10.1.1 Proposed Sign By-law Amendment No. 036-4: A By-law of the Municipality of Quispamsis Respecting Signs

Moved By Councillor Olsen
Seconded By Councillor Biggar

Third and final reading be given to Sign By-law Amendment No. 036-04; A By-law of the Municipality of Quispamsis Respecting Signs, and whereby a notice has been published on the Town of Quispamsis' website pursuant to Section 15(3) and 15(4) of the Local Governance Act; the proposed By-law Amendment 036-04 is hereby summarized as follows: "allowing for the installation of two freestanding third party signs as a notwithstanding clause on PID No. 00250886 for advertisement purposes only as related to the business activities conducted from lands having PID Numbers 00250886 and 00250894".

Motion Carried

10.1.2 Proposed Traffic By-law Amendment No. 027-34 - (Section for No U-Turns); A By-law of the Municipality of Quispamsis Respecting Traffic

Moved By Councillor Donovan
Seconded By Deputy Mayor Schryer

Third and final reading be given to Traffic By-law Amendment No. 027-34; A By-law of the Municipality of Quispamsis Respecting Traffic on Streets and Public Places, and whereby a notice has been published on the Town of Quispamsis' website pursuant to Section 15(3) and 15(4) of the *Local Governance Act*; the proposed By-law Amendment 027-34 is hereby summarized as follows: "the addition of a Schedule "K" be added to the By-law to identify streets that prohibit U-Turns; and further, that under said Schedule "K", a portion of the Old Coach Road near its intersection with the Hampton Road, (beside PID 250837), be identified and signed as a No U-Turn location."

Motion Carried

10.2 Proposed Amendment 050-01; A By-law of the Municipality of Quispamsis Respecting the Collection and Disposal of Solid Waste

A Staff Report from the Town Clerk informed Council as a result of enactment of By-law No. 061; A By-law of the Municipality of Quispamsis Respecting the Reduction of Single Use Plastic Bags" that came into effect July 1st; the Town's Solid Waste Collection and Disposal By-law No. 050 now requires an amendment to remove single use plastics as acceptable recyclable waste.

Moved By Councillor Biggar
Seconded By Councillor Thompson

Council give first reading to Proposed By-law Amendment No. 050-01; A By-law of the Municipality of Quispamsis Respecting Solid Waste Collection and Disposal.

Motion Carried

Moved By Councillor Thompson
Seconded By Councillor Donovan

Council give second reading to Proposed By-law Amendment No. 050-01; A By-law of the Municipality of Quispamsis Respecting Solid Waste Collection and Disposal.

Motion Carried

11. New Business

11.1 2021 Application for Financing - Staff Report from Town Treasurer

The Town Treasurer expanded upon her Staff Report which related the Town on June 10, 2019 was granted an Order In Council 19-0047 for authorization to borrow up to \$1,758,000 to finance the Meenan's Cove Beach House renovation. At that time, the Town only borrowed what was needed. The renovations have now been completed and the total cost was \$1,784,000; and, due to an unanticipated grant of \$250,000 and the actual funds from the sale of Fire Station No. 2, (\$485,000), the Town will only need to borrow \$1,049,000.

Moved By Councillor Olsen
Seconded By Councillor Thompson

Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the NB Municipal Finance Corporation a Municipality of Quispamsis debenture in the principal amount of \$1,049,000 on such terms and conditions as are recommended by the NB Municipal Finance Corporation, and be it resolved that the Municipality of Quispamsis agrees to issue post-dated cheques payable to the NB Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

11.2 Asset Management Phase 2 - Approval to Proceed - Staff Report from Director of Engineering and Works

A Staff Report from the Director of Engineering & Works informed Council as part of the Town's implementation of its Asset Management Plan, the Town has made application to FCM for available grant funding specifically directed to municipalities looking to develop their Asset Management capacity. Pursuant to Council's April 21, 2020 motion, Staff are required to come back to Council for the approval to have R. V. Anderson Associates Limited proceed with Parts 2 and 3 once results of the FCM application are know. As such, Mr. Losier confirmed, FCM have confirmed the Town has been successful in its application to the Municipal Asset Management Program and have been approved for a grant up to \$50,000. The second part of the study will include 1. Outdoor Park and Recreation Sites Pilot Study and 2. Critical Asset Condition Assessment Programs.

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

BE IT RESOLVED that Mayor & Council of the town of Quispamsis directs Staff and the Town's Consultants, R. V. Anderson, to proceed with the project, Phase 2 Quispamsis Asset Management Plan - Recreation and Parks Asset Inventory and Condition Assessment Programming.

Motion Carried

12. Reports

- 12.1 Town Treasurer - Town of Quispamsis June 2021 Unaudited Financial Statements & Associated Documents
- 12.2 Finance Committee Meeting Notes from August 19, 2021 Meeting
- 12.3 Planning Advisory Committee Minutes of July 12, 2021
- 12.4 Town of Quispamsis Building Report As at August 2021
- 12.5 Invitation from Chairman Kirk Miller - Kennebecasis Valley Fire Department Inc. - KVFD Five Year Strategic Plan Presentation - September 15, 2021
- 12.6 Saint John Kings Adult Learning - Closing at QMA
- 12.7 Union of Municipalities of New Brunswick August 2021 Bulletin
Krista expanded upon her Staff Report.
- 12.8 2021 KV Nuisance Deer Permit Fact Sheet - Dept. of Natural Resources and Energy Development
put the KV Nuisance Deer Permit out to Council for next meeting and send out as well by email.

12.9 Rail Safety Week - September 20 - 26, 2021

12.10 2021 Local Government Statistics for New Brunswick

12.11 Molly Maguire - Support for Local Bee Keepers

Moved By Councillor Thompson

Seconded By Councillor Olsen

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Olsen

Seconded By Councillor Donovan

Meeting adjourn.

Motion Carried

Meeting adjourned at 7:55 pm

X

Elizabeth O'Hara
Mayor

X

Catherine Snow
Town Clerk