



QUISPAMIS TOWN COUNCIL

REGULAR MEETING

MINUTES

September 6, 2022, 6:00 pm

Council Chambers

Quispamsis Town Hall

Present:

Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan
Councillor Kerrie Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Brandon, Krista; Town Treasurer
Emmerson, Cheryl, Human Resources Manager
Kennedy, Aaron; Acting CAO
Losier, Gary; Director of Engineering & Works
MacInnis, Lisa; Assistant Clerk
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent: Councillor Beth Thompson (illness in family)

1. Approval of Agenda

Moved By Deputy Mayor Schryer
Seconded By Councillor Donovan

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor O'Hara extended heartfelt condolences to the friends and families of the victims of the tragic mass stabbing incident that took place last weekend at the James Smith Cree Nation in Saskatchewan leaving 10 people dead and 18 injured.

3. Treaty Acknowledgement - Moment of Reflection

Councillor Luck read the Treaty Acknowledgement – Moment of Reflection.

4. Disclosures of Interest

Mayor O'Hara declared a conflict of interest on Item 5.3.

5. Presentations

5.1 Recognition of 2022 Canada Summer Games , Athletes and Coaches from Quispamsis

Mayor O'Hara formally recognized and congratulated each of the Quispamsis Athletes and Coaches who participated in the 2022 Canada Summer Games in Ontario this past August, many of whom were in attendance. She acknowledged how proud their community is of having these fine athletes represent New Brunswick, (and Quispamsis), at the national competition. She noted each athlete should feel very proud of their accomplishment, noting very few people reach this high caliber of athletic talent, competing amongst the country's top athletes.

Athletics

1. Julia LeBlanc , Athlete Quispamsis
2. Luc Gaudet , Athlete Quispamsis
3. Craig Thorne , Athlete Quispamsis
4. Bill MacMackin, Coach Quispamsis

Baseball M

5. Spencer Johnson, Athlete Quispamsis

Box Lacrosse F

6. Paige Fletcher, Athlete Quispamsis
7. Avyia Matthews, Athlete Quispamsis

Box Lacrosse M

8. Morgan Mackinnon, Athlete Quispamsis
9. Nate Watson, Athlete Quispamsis

Canoe Kayak

10. Kyra Hector, Athlete Quispamsis
11. Matthew Mullett, Coach, Quispamsis
12. Jana Comeau, Manager, Quispamsis

Golf

13. Callie Taylor, Athlete Quispamsis
14. Jacob Rockwood, Athlete Quispamsis

Soccer Female

- 15. Lauren Adams, Athlete Quispamsis
- 16. Ellie Cross, Athlete Quispamsis

Soccer Male / Soccer Homme

- 17. Daniel Amarouche, Athlete Quispamsis

Softball Female

- 18. Hannah Fortin, Athlete Quispamsis
- 19. Kate Parker, Athlete Quispamsis
- 20. Gabby Sanford, Athlete Quispamsis
- 21. Sami Tonge, Athlete Quispamsis
- 22. Stacy Blois, Coach Quispamsis

Swimming

- 23. Brian Woods, Coach Quispamsis

Tennis

- 24. Cali Nadeau, Athlete Quispamsis
- 25. Cade Nadeau, Athlete Quispamsis

Triathlon

- 26. Lydia Bodechon , Athlete Quispamsis

Mission Staff

- 27. Toby Bourque, Mission Staff Quispamsis
- 28. Amy Sirois-Law, Mission Staff Quispamsis

Moved By Deputy Mayor Schryer

Seconded By Councillor Olsen

The Quispamsis Athletes and Coaches who participated in the 2022 Canada Summer Games this past August in Ontario's Niagara Region, representing the highest level of national competition for Canadian Athletes, be recognized and congratulated on a job well done!

Motion Carried

- 5.2 Envision Saint John - Place Brand Update - In Attendance: Paulette Hicks, CEO, and Jillian MacKinnon, VP, Marketing Communications & Strategic Initiatives

Ms. MacKinnon made presentation to Council on Envision Saint John's branding vision - to be a Growing, Vibrant, Dynamic Region always moving forward, a major Port City balanced by abundant nature, a proven track record of forward thinking and a strong determination for future growth.

The main pillars of the Place Brand focus on population, business, and destination. The Brand's Ecosystem includes the Place Brand, (Population & Business Growth); a Destination Brand, (Visitor Growth), and Agency Brand - (Growth Engine Services).

- The Brand Promise – “Always Moving Forward”
- The Brand Experience – “Inspired & Empowered”
- The Brand Values – “Authentic & Ambitious”
- The Brand Personality – “Confident & Encouraging”

In discussion with Ms. Hicks and Ms. MacKinnon, Council was pleased that Envision Saint John has in place plans for talent strategy recruitment, including attracting health care workers to the region. It was suggested that recruitment begin with student's acceptance letters, both to UNBSJ and NBCCSJ, promoting the Saint John Region as a great place to live and work.

Also Council Members expressed their desire to see the Envision Saint John billboard signs along Route 1 when first entering the Greater Saint John Region, both coming from the northeast (approaching Hampton), and south, (approaching Grand Bay-Westfield), to better represent the inclusion of the participating towns as part of the Greater Region.

Envision representatives encouraged members to visit their new website, which replaced the previous three (3) economic development entities' websites and does a good job representing each of the Towns.

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

Ms. Hicks and Ms. MacKinnon be thanked for their presentation updating Council on Envision Saint John's Place Brand elements, a distinctive, authentic, memorable, inspiring, and empowering representation of the Greater Saint John Region.

Motion Carried

- 5.3 Kings Way LifeCare Alliance - Healthy Aging and Living Initiative - In Attendance: Tammy Allaby, RN, BScN, CEO, Megan O'Hara, Director of Community Relations; and Vicky MaGee, Director of Finance - Proposed .25 km Walking Path, Gazebo and Outside Exercise Equipment

Mayor O'Hara declared a conflict and left the meeting.

Ms. Allaby presented the Kings Way Care Centre's Proposed Healthy Aging and Living Initiative. They wish to use the field space outside the Kings Way Care Centre to develop -

- a gazebo that would be used for music, gatherings, and markets; (\$13,000)
- a .25 km wheelchair and walker accessible walking path around the gazebo; (\$50,000)
- placement of an outdoor exercise equipment along the walking path, (\$15,000)

Ms. Allaby concluded noting it is their plan that the above facilities and equipment will be used by the KWCC residents, staff and families and also available for people living in the greater community.

Ms. Vicki MaGee, Finance Officer, stated they anticipate developing the project over a two year period. Fundraising for the \$78,000 project will consist of approaching the federal and provincial government, and the two KV towns. The KWCC have approximately \$68,000 of their own money to contribute.

Moved By Councillor Donovan

Seconded By Councillor Olsen

Ms. Allaby be thanked for her Presentation on the Kings Way LifeCare Alliance's Healthy Aging and Living Initiative, acknowledging that the Kings Way Life Care Alliance have made application to the Town's Community Grant Program requesting a \$10,000 grant to assist in the development of the Accessible Walkway, Gazebo and Specialty Outdoor Exercise Equipment, which will be considered as part of the 2023 budget deliberation process.

Motion Carried

Mayor O'Hara returned.

6. Public Hearings (none)

Moved By Councillor Miller

Seconded By Councillor Donovan

Correspondence be moved forward at this time.

Motion Carried

7. Correspondence

7.1 Gravel Concerns for Motorcyclists at Rte. 119 – Monarch Drive Intersection - Bill Mattsson, In Attendance

Mr. Mattsson was in attendance and expressed concern about the gravelled area located on the corner of Monarch Drive and the Gondola Point Arterial. He noted vehicles, including ATVs, park and make U-turns on this gravelled lot, depositing gravel onto the intersection. The deposited gravel is very dangerous for motorcyclists, similar to driving on ice. He has called the Town several times to have it cleaned and is asking Council for a more permanent solution so that this is not an on-going safety concern.

A Staff Report from the Director of Engineering and Works informed Council the land in question is owned by the province as a portion of the Gondola Point Arterial right of way. Town crews do sweep the area from time to time however ongoing maintenance of the controlled access roadway should ultimately be the responsibility of DTI.

Moved By Deputy Mayor Schryer

Seconded By Councillor Olsen

Since the Gondola Point Arterial, (Rte.119), falls under provincial jurisdiction, Mr. Mattsson's correspondence be referred to the Provincial Department of Transportation and Infrastructure for investigation and action as per their policies and programs for a permanent solution; and/or DTI examine the gravelled corner at Route 119/Monarch Drive during its post re-evaluation review of the recent Route 119 resurfacing project.

Motion Carried

7.2 Traffic Speed Concerns on Melanie Drive - Rhonda Power, In Attendance

Ms. Rhonda Power was in attendance and expanded upon her correspondence. She expressed concerns about the traffic speed on Melanie Drive, a long strip of road without sidewalk, noting the only speed limit sign posted is at the end of Melanie Drive by Rivercrest Drive. She acknowledged the qplex walking trail enters onto Melanie Drive and there is no signage indicating a trail on either side to alert oncoming traffic. She requested a traffic study be done of this area, police surveillance be increased, and traffic calming devices be set up to slow traffic speed down.

Moved By Deputy Mayor Schryer

Seconded By Councillor Luck

The Town request the Kennebecasis Regional Police Force to partner with the Town(s) to do a public education awareness program for the areas within their jurisdiction concerning speeding motorists.

Motion Carried

Moved By Councillor Luck

Seconded By Councillor Donovan

Council accept Staff's recommendation to refer the Traffic Speed on Melanie Drive to the Engineering Staff to provide updated speed monitoring data, review area for posted speed limit signage, and to refer the concern to the Kennebecasis Regional Police Force for their information and enforcement and seek input from them as to any complaints they have received.

Motion Carried

8. Minutes of Previous Meetings

7.1 August 16, 2022 - Regular Meeting

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

Minutes be approved as prepared.

Motion Carried

9. Unfinished Business

9.1 Ratification of Tender No. 2022TQ06-20, Utility Dept. New 4x4 Crew Cab Half Ton

Moved By Councillor Donovan

Seconded By Councillor Olsen

Council ratify the email poll conducted on August 17, 2022 to proceed with the direct purchase of the new 2022 - 4x4 Crew Cab from Dobson Chrysler Dodge for the bid price of \$59,236, (exclusive of HST, licensing & Tire Levy). Additional costs for the truck purchase will be assigned from any 2022 surplus if any are realized or as a reallocation of Capital reserves.

Motion Carried

9.2 (Sept.1/20) Dangerous and Unsightly Premises - 106 Parkside Drive – Staff Report from By-law Enforcement Re Building Demolition RFP

A Staff Report from the Director of Engineering & Works confirmed that discussions with the owner to return their property to compliance with municipal by-laws have been relatively unsuccessful, with the owner indicating a disability prevents him from doing the required work. The cost to clean up the property will be forwarded to the landowner, and should they not respond to claims for payment, the Town can submit the claim to the Province of NB for reimbursement.

It was noted as the home on the property is occupied, the demolition will only involve the accessory buildings and removal of debris on the grounds of the property.

Moved By Councillor Biggar

Seconded By Councillor Miller

Council award RFP NO 2022TQ08-22 to Atlantic Precast Concrete Ltd for the stated price of \$7,500 plus HST, and that staff proceed with engaging the contractor to have the property at 106 Parkside Road remediated under the Town's Dangerous and Unsightly Premises By-law No. 39.

Motion Carried

9.3 (July19/22) Dangerous and Unsightly Premises- 10 Tulip Court - Staff Report from By-law Enforcement Re Building Demolition RFP

A Staff Report from the Director of Engineering and Works indicated there has been no response from the property owner or functional change in the status of the abandoned property. Members of the Kennebecasis Regional Police Force have noted students from the adjacent Kennebecasis Regional High School have been congregating on the property. The demolition involves clean up of all the structures, including the dilapidated home. The cost to clean up the property will be forwarded to the landowner, and should they not respond to claims for payment, the Town can submit the claim to the Province of NB for reimbursement.

Moved By Councillor Biggar

Seconded By Councillor Luck

To award RFP NO 2022TQ08-23 to Atlantic Precast Concrete Ltd for the stated price of \$20,000.00 plus HST, and Staff proceed with engaging the contractor to have the property at 10 Tulip Court remediated under the Town's Dangerous and Unsightly Premises By-law No. 39.

Motion Carried

9.4 (May 17/22) Hamel Drive Developments Ltd. - Application to Amend CPA Development Agreement

Property Adjacent to Route 119, Swanton Drive and Millican Drive - PID No. 173732 - Andrew Harrigan and Bradley Lockhart, Proponents

Moved By Councillor Donovan

Seconded By Councillor Olsen

WHEREAS Hamel Drive Developments Ltd. is the owner of lands located adjacent to Route 119, in the Municipality, being the Town of Quispamsis, which lands are more particularly described as having PID 00173732 (hereinafter called the "Lands");

AND WHEREAS the Owner intends to use the Lands for the location of a mixed density Residential Development (the "Development");

AND WHEREAS the Town has taken steps to amend its Zoning By-law to rezone the Lands to an Integrated Development Zone (ID) to permit the Development on the Lands;

AND WHEREAS the Owner's predecessor in Title to the Lands entered into a Development Agreement with the Town with respect to the Development which agreement was registered October 19, 2013, as Document 33224701;

AND WHEREAS the said Agreement has been amended on two occasions and the Owner is now requesting a further amendment;

NOW THEREFORE BE IT RESOLVED, Council approve Hamel Drive Development Ltd.'s application to permit a further amendment to the development agreement pursuant to their application dated May 12, 2022 to revise the development's phasing, timelines, and total number of units to 124; and further, the Mayor and Clerk be authorized to sign a consolidated Community Planning Act agreement that consolidates and clarifies all amendments to date concerning this property.

Motion Carried

9.5 Remaining Council Items Referred to Strategic Plan Discussions

9.5.1 (June 2021) Council Communication - Need for Better Communication on Decision Making and the Rational Behind the Decisions

Initially brought forward by Councillor Luck as one of her two Municipal Election Campaign issues. MDB Insight, based on their Decision Tree Analysis, set this item as a High Priority Item.

Councillor Luck expanded upon her initial reason for bringing this item forth, noting it is more about communication and engagement with the community so that residents have a better understanding of the rationale behind decision making. Similar, she noted, to Envision Saint John's new marketing brand, she would like to see the Town's communications captured and marketed more effectively through social media and the Town's website, to better communicate and engage with residents.

Acting CAO Kennedy expanded upon this item noting the Town is actively seeking a Communications and Engagement Coordinator for a six month term, a position that has been vacant since July 2021 when he assumed the position of Acting CAO. He noted staff is recommending engaging the services of a consultant to help the town move forward with its strategic plan, including developing the Corporate Plan and Department Business Plans, which would include communications.

Moved By Councillor Luck

Seconded By Councillor Olsen

Council refer this matter to Acting CAO Kennedy to proceed with a RFP to engage a Consultant to assist in the implementation of the Quispamsis Community Strategic Plan by establishing a Corporate Business Plan and Departmental Business Plans, including tying in the Communications component using social media, the Town's website, etc., and funding to come from budgeted funds that were initially allocated for the legal transition in 2022.

Motion Carried

9.5.2 (Aug.17/21) Proposed Scenic Road Designation - Gondola Point Road, Cedar Grove Drive, and Model Farm Road

Initially brought forward by Deputy Mayor Schryer. MDB Insight, based on their Decision Tree Analysis, set this item as a Medium Priority.

Deputy Mayor Schryer noted she recognizes the Proposed Scenic Route designations will be a long term initiative, suggesting Cedar Grove Drive be the next in line for a study, to then be followed at a future date by the Model Farm Road. A discussion ensued on this matter with the following points being noted:

- The historical significance of 'Ritchie Lake' was noted, being the Town's namesake, with 'Quispamsis' coming from the Maliseet word for 'little lake'.

- It may be premature to commence a Scenic Route Designation of Cedar Grove Drive when the Town plans to make application for Environmental Trust Funds in November to undertake a study to identify steps that can be taken to protect Ritchie Lake. Some ideas could come from this review.
- The Gondola Point Road Scenic Route Designation Study is currently underway – may want to wait and see results of this study before proceeding with the next one.
- Council was approached two meetings ago from a Cedar Grove Drive resident who felt there was too much traffic using this street as a shortcut between the Pettingill Road and the Hampton Road. The scenic route designation would draw more traffic to the area.
- Consideration of increasing foot traffic vs vehicular traffic along Cedar Grove Drive, acknowledging the QR trail currently runs along the Pettingill Road side of Ritchie Lake, and that it could possibly be expanded to run along the Cedar Grove Drive side of the lake. Currently a municipal sewer easement exists on the Legion Court property situated between the end of Cedar Grove Drive and Old Coach Road.
- Preference noted by some Members to prioritize Model Farm Road as a Scenic Route, noting destinations along this route, in addition to river views, include Meenan's Cove Park, Millennium Bike Park, and the Hammond River Park.
- In addition to the current Transportation Master Plan, the Recreation Master Plan is also underway, and as part of this process, there has been a lot of feedback from the community that may help Council in establishing its priorities.

Moved By Deputy Mayor Schryer

Seconded By Councillor Biggar

Discussion points from this evening's meeting be forwarded to staff for further review and discussion.

Motion Carried

10. By-laws

10.1 (Mar.15/22) Proposed Zoning By-law Amendment No. 038-36

Rezoning Application – Maple Ridge Estates – PID No. 231928 – Rugged Residential Inc. - Proposed Bare Land Condo Cluster Development off Corduroy Road – Rural to Multiple Residential - Rob Viger, Owner; and Andrew Toole P. Eng., Consultant

Moved By Councillor Donovan

Seconded By Councillor Miller

Third and final reading be given to Proposed Zoning By-law Amendment No. 038-36 to rezone a parcel of land, identified as PID No.: 231928, consisting of approximately 8.1 hectares of a 13 hectare parcel, off Corduroy Road, from "Rural" (RU) to "Multiple Residential" (R2), subject to the property owner entering into a development agreement pursuant to the provisions of Section 59 of the Community Planning Act.

Motion Carried

On the question, Zoning By-law No. 038-36 was read in its entirety.

11. New Business (none)

12. Reports

- 12.1 Copies of Letter (2) from Mayor O'Hara to The Honourable Daniel Allain, Minister of Local Government and Local Governance Reform Re Envision Saint John
- 12.2 Copy of Letter from Mayor O'Hara to The Expert Review Panel on Community Funding and Equalization Grant System
- 12.3 Active Transportation Trail Connection Update - Staff Report from Director of Community Services
- 12.4 Mark It Red for Dyslexia Awareness - "Red" Lights at Town Hall Week of October 15 - 22, 2022
- 12.5 Kennebecasis Valley Nuisance Deer Program 2022 - Fact Sheet from Joe Kennedy, DNR
- 12.6 Fundy Regional Service Commission - Link to Meeting Minutes
<https://www.fundyrecycles.com/commission/meetings/>
- 12.7 September 9, 2022 -International FASD Day (Fetal Alcohol Spectrum Disorder) Proclamation
- 12.8 Town Treasurer - Unaudited Financial Statements As At July 31, 2022

Moved By Councillor Olsen
Seconded By Deputy Mayor Schryer
Reports be received and filed.

Motion Carried

13. **Business Arising from Committee of the Whole** (none)

14. **Adjournment**

Moved By Councillor Donovan
Seconded By Councillor Olsen
Regular Meeting adjourn.

Motion Carried

Meeting adjourned at 8:20 p.m.

X

Elizabeth (Libby) O'Hara
Mayor

X

Catherine Snow
Town Clerk