



## QUISPAMISIS TOWN COUNCIL REGULAR MEETING MINUTES

September 1, 2015, 7:00 pm  
Council Chambers  
Quispamsis Town Hall

**Members Present:** Mayor G. Murray Driscoll  
Deputy Mayor Libby O'Hara  
Councillor Gary Clark  
Councillor Lisa Loughery  
Councillor Kirk Miller  
Councillor Emil T. Olsen  
Councillor Pierre Rioux  
Councillor Beth Thompson

**Members Absent:** Losier, Gary; Director of Engineering & Works  
Snow, Catherine; Town Clerk

**Staff Present** Brennan, Michael; CAO/Acting Town Clerk  
Deville, Susan; Director of Human Resources/Assistant CAO  
MacInnis, Lisa; Recording Secretary  
McGraw, Jo-Anne; Town Treasurer  
Purton Dickson, Dana; Director of Community Services

### 1. **Approval of Agenda**

**Moved By** Councillor Clark

**Seconded By** Councillor Olsen

Be approved as prepared.

**Motion Carried**

## 2. Mayor's Comments

Mayor Driscoll welcomed those in attendance. He complimented and thanked all summer students who finished up for the season last week and thanked them for all the work they've done to make the Town look so good. Mayor Driscoll noted that he received numerous compliments from our residents.

3. **Moment of Reflection** – Councillor Olsen led the moment of reflection.

4. **Disclosures of Interest** – No disclosures were declared.

## 5. Presentations

### 5.1 Emergency Measures Organization, In Attendance, Brian Shanks, EMO Director

Mr. Shanks provided an overview of the Emergency Measures Organization, specifically making note of upcoming events and training, as follows:

- EMO event @ qplex - October 1st, 2015 - An Emergency Preparedness Public Information Session has been scheduled for October 1st at the qplex. Speakers include: Red Cross, KRPF, KVFD. The meeting is a completion of the promise that was made last October to review emergency preparedness for winter activities. Information about safe winter driving, winter fire prevention and family emergency planning will be provided.
- EMO Table Top Exercise "*Let it Snow– 2015*" - October 23<sup>rd</sup>, 2015 - The design format will be based on a winter storm exercising warning, impact and response phases. An exercise design team will be formed and comprised of representatives from town departments, CN Rail, Red Cross, KRPF, KVFD, NBEMO. The scope of the exercise is the testing in a valuation of the towns capability to respond to a blizzards similar to the one that occurred on December 2013.
- Basic Emergency Management (BEM) training session will be scheduled for Fall.

Mr. Shanks gave an overview of the Sentinel System, an "Emergency Alert Service" offered by the town of Quispamsis. This service will allow staff to quickly

notify residents, by email or phone, of a potential emergency such as flooding, fire, a boil water order, etc.

He also noted that in order to receive notification through this service, residents need to register. They are always actively encouraging people to sign up on the Town's website and through social media.

Council members thanked Mr. Shanks for years of hard work and for being a dedicated supporter of EMO in Quispamsis.

**6. Public Hearings (none)**

**7. Minutes of Previous Meetings**

7.1 August 18, 2015 - Regular Meeting

**Moved By** Councillor Loughery

**Seconded By** Deputy Mayor O'Hara

Minutes be approved as prepared.

**Motion Carried**

**8. Unfinished Business (none)**

**9. Correspondence**

9.1 Community Adult Learning Network, Paula Ross, Regional Manager

Request to Use Upstairs Room of QMA for GED Preparation Classes

Ms. Ross' letter stated the Saint John Kings Adult Learning Inc. would like to again put forward the proposal of using space in the Quispamsis Arena to run their Adult Academic upgrading program.

Saint John Kings Adult Learning Inc. is a nonprofit organization that is funded through conditional grant agreements from the Province of New Brunswick. They offer free academic upgrading to adults over 18 in the community. The majority of their learners are studying to write their GED. The class runs 5 days a week (Monday-Friday) from 8:30 am – 3:00pm

**Moved By** Councillor Rioux

**Seconded By** Councillor Clark

Council accept the Director of Community Services' recommendation that the Saint John Kings Adult Learning Inc. be offered the use of Rooms C and D at the Quispamsis Memorial Arena, at no charge, for their academic upgrading program which will run, 5 days a week (Monday-Friday) from 8:30 am – 3:00pm, from September 2015 until June 2016.

**Motion Carried**

## 10. By-laws

### 10.1 (Aug.18/15) Proposed Amendment Traffic By-law No. 27-26

Queensbury Drive Speed Reduction to 40 km (1st & 2nd Reading)

**Moved By** Councillor Thompson

**Seconded By** Councillor Loughery

First reading be given to Traffic By-law Amendment No. 027-26.

**Motion Carried**

**Moved By** Councillor Olsen

**Seconded By** Councillor Miller

Second reading be given to Traffic By-law Amendment No. 027-26.

**Motion Carried**

**11. New Business**

11.1 Award of RFQ - Local Improvement 2015 Projects

**Moved By** Councillor Clark

**Seconded By** Deputy Mayor O'Hara

Council award the Request for Quotation to Lysle A Spence Ltd for the bid price of \$17,442.68 (includes HST).

**Motion Carried**

11.2 Appointment of Alternate to Regional Facilities Commission

**Moved By** Councillor Thompson

**Seconded By** Councillor Clark

Council approves Deputy Mayor O'Hara appointment as alternate to the Mayor on the Regional Facilities Commission.

**Motion Carried**

**12. Reports**

12.1 Planning Advisory Committee Minutes - July 14, 2015

12.2 Garbage, Compost and Recycling - Public Views/Editorial

**Moved By** Councillor Olsen

**Seconded By** Councillor Miller

Reports be received and filed.

**Motion Carried**

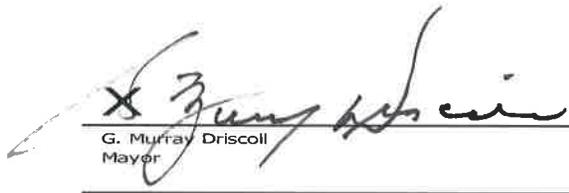
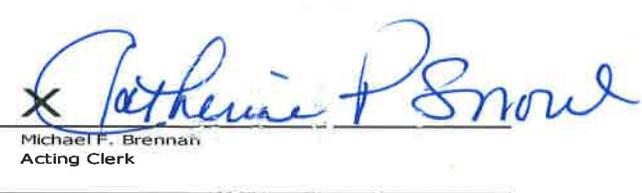
**13. Business Arising from Committee of the Whole (none)**

**14. Adjournment**

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Thompson

Meeting adjourned at 9:15 p.m.

**Motion Carried**

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G. Murray Driscoll  
Mayor

Michael F. Brennan  
Acting Clerk