



REGULAR MEETING

MINUTES

November 21, 2017, 7:00 pm
Council Chambers
Quispamsis Town Hall

Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Lisa Loughery
Councillor Sean Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson
Deville, Susan; CAO
Kennedy, Aaron; Communications Manager
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. Approval of Agenda

Moved By Councillor Luck
Seconded By Councillor Olsen

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor Clark announced the Tree Lighting Ceremony, scheduled for Wednesday, November 22, 2017 may be postponed to Thursday, November 23, 2017, due to inclement weather, and if so, Members will be notified the following day.

In addition, Mayor Clark reminded those in attendance of the Annual KV Santa Clause Parade which will be held Saturday at 6 p.m. beginning at KVHS and ending at Rothesay High School.

3. Moment of Reflection

Deputy Mayor O'Hara read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

5.1 Enterprise Saint John - Proposed 2018 Budget Presentation

Presenter: Mr. Martin Chiasson, Chairman

Mr. Chiasson presented the proposed 2018 Enterprise Saint John Budget to Council which totaled \$699,967, with Quispamsis' proportionate share amounting to \$112,133, the same amount requested since 2013. Based on data as at September 30, 2017, Mr. Chaisson provided highlights of ESJ's 2017 Key Performance Indicators, as follows:

- Potential Entrepreneurs - 750 Students and young people reached;
- Start-Ups and Existing Entrepreneurs - 20 startups; 40 jobs;
- High Potential Existing Businesses - 500 new and retained jobs;
- Modernizing local businesses, ie. Crosby Molasses;
- Working with the Government of NB, Opportunities NB, the Port of Saint John, Port of Belledune & the Spruce Lake Barge Facility on promoting fabrication export opportunities to create jobs and investments in NB;
- External Investors - 250 new jobs;
- Hiring of new CEO, Mr. Ron Gaudet; and,
- Hiring of new Director of Investment, Mr. Ian McCoy, who has 30 years of business experience.

Mr. Chiasson introduced the new CEO, Ron Gaudet, who addressed Council noting he is a NB native who has spent the last seven years leading a number of economic development agencies across Canada. He noted the opportunity to come back to NB and to work with a great staff and Board to focus on the future economic development of the Saint John area is exciting.

Mr. Chiasson concluded his presentation by noting overall, 75% of ESJ's objectives and work plan for 2017 has been delivered. The 11 Member Board of Directors and 9 staff have been working hard on their Key Performance Indicators, and will continue to focus on job creation, helping existing businesses grow, and increasing ESJ's presence through social media, hoping they can count on the Town's continued support.

Moved By Councillor Thompson
Seconded By Deputy Mayor O'Hara

Mr. Chiasson be thanked for his presentation and Enterprise Saint John's request for a financial contribution of \$112,133 be referred to the 2018 Budget Deliberation Process.

Motion Carried

5.2 Kennebecasis Valley Oasis Youth Centre - Funding Request - \$25,000

Presenters: Caitlin Grogan, Fundraising & Events Coordinator; and Sam Palmer, Vice-Chair

Ms. Grogan and Mr. Palmer updated Council on KV Oasis' progress over the past year, and thanked Council for its previous year's donations. They noted a total of 1636 youth visited the Centre in the last month alone, with a total of 14,562 young visitors frequenting the facility over the past year. A significant portion of the young people coming to the Centre, they reported, are young males who can connect with the countless mentors and role models at the Centre. Numerous fundraising events have been held over the year to help offset costs of their programs. Approximately 1/3 of their rent is paid through their revenue store and they take advantage of government funding, however, with the increased youth spending time at their facility, also comes the demand for increased staff. Currently, the Centre has 6 staff, but government funding for two of these positions will expire at year end, 2017. Their total revenues total \$293,597; and total expenditures for 2018 are projected at \$331,918 for a shortfall of \$38,321. Ms. Grogan informed she would submit a copy of the KV Oasis' proposed 2018 budget to Council for information purposes.

In closing, the KV Oasis representatives requested Council's support of funding in the amount of \$25,000 for operation costs towards keeping their doors open and staff employed for the year 2018. They noted the same request has been made to the neighbouring town of Rothesay.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Miller

The KV Oasis Youth representatives be thanked for their enthusiastic presentation and their ask for \$25,000 be referred to the 2018 Civic Relations Budget Discussion.

Motion Carried

5.3 KV Players - Funding Request for 35th Anniversary Show - \$1,500

Presenter: Ms. Suzanne Doyle Yerxa, KV Players

Ms. Doyle Yerxa made presentation on behalf of KV Players noting the local theatre group has been performing Musicals, Plays and Revue Shows for the past 35 years in the Kennebecasis Valley, primarily at the KVHS Theatre. They have produced over 100 shows, involving 50-70 cast members annually. Over the years, they have raised \$400,000 for upgrades to the KVHS theatre. This past summer they sold over 2800 tickets for their summer productions. The KV Players hope to be able to continue to provide affordable theatre and entertainment to the KV residents, to enhance opportunities for community members to perform and learn, and to provide employment for students as well as diverse volunteer opportunities. Ms. Doyle Yerxa requested the Town's support by donating \$1500 to assist them in promoting their 35th Anniversary production, which will be directed by the KV Players' original founder, Mr. Bob Doherty, and will also feature Jonathan Denton who starred in the KV Player's very first production.

Moved By Councillor Loughery

Seconded By Deputy Mayor O'Hara

Ms. Doyle Yerxa be thanked for her informative presentation, and the KV Players request for \$1500 be referred to the 2018 Civic Relations Budget Discussion.

Motion Carried

5.4 Cherry Brook Zoo of Greater Saint John - Grant Request of \$5,000

Presenters: Heather Crawford, Treasurer; and, Martha McDevitt, Executive Director

Treasurer Heather Crawford and Executive Director, Martha McDevitt, were in attendance and made presentation to Council. They related the Board of Directors, management and staff at the Greater Saint John Cherry Brook Zoo have worked tirelessly to implement a wide variety of changes from governance policy model to the external maintenance of the zoo facility. Zoos today, they noted, are essentially an educational facility that is trying to impact the community and encourage them to make a difference in the world. An audited financial statement for 2016 and their Strategic Plan for 2018 - 2019 was attached to their presentation. The statements showed for the year ended December 31, 2016; revenues totaled \$363,381; and, expenses totaled, \$367,989 for a slight deficit of \$4,608 in operations.

Ms. Crawford and Ms. McDevitt stated they have worked hard to give back to the community and expressed their sincere gratefulness to the Town of Quispamsis for its ongoing support, even during last year's uncertain times when the Zoo's management underwent major change. In closing, they requested Council's consideration of increasing the Town's contribution amount from \$2500 to \$5000. In addition, they would appreciate consideration anytime the Town is

renovating or decommissioning buildings, as the Zoo can utilize a multitude of items such as Arena glass, kitchen appliances, office supplies, fencing, etc., which would also reduce the amount of materials that go to the landfill.

Moved By Councillor Miller

Seconded By Councillor Olsen

Ms. Crawford and Ms. McDevitt be thanked for their presentation and their ask for \$5000 be referred to the 2018 Civic Relations discussion.

Motion Carried

6. Public Hearings

7. Minutes of Previous Meetings

7.1 November 7, 2017 - Regular Meeting

Moved By Councillor Thompson

Seconded By Deputy Mayor O'Hara

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business (none)

9. Correspondence

9.1 Rental Rates at Town Facilities - Staff Report from Director of Community Services

A Staff Report from the Director of Community Services informed Council Staff has been reviewing operations to create efficiencies, and one area that has been considered is facility rentals. Some long term free rentals that were initially provided to organizations many years ago are still using space at no charge. Based on 2017 bookings, and rates, the total value of these subsidies is approximately \$35,000. This includes free space that is given regularly at the Civic Centre, Town Hall, Arts and Culture Park, Moosehead Conference Centre at the qplex, ice rentals, and pool parties.

Moved By Councillor Loughery

Seconded By Councillor Luck

Council direct Staff to

- Establish a nominal rental fee for the Arts & Culture Park, similar to rates at Meenan's Cove Park, effective Jan. 1, 2018.

- The practice of providing town facilities free of charge to registered political parties be eliminated:
- All requests for the waiving of facility fees must be approved by Council.

Motion Carried

9.2 Haldor (1972) Ltd. - Request to Amend Developer's Agreement

25 Millennium Drive - PID No. 30221162 - Request to Remove Provision that Property May Only Be Used as a Used Car Sales Lot, and Permit Property to Be Used for Other Uses Permitted in the Highway Commercial Zone

Mr. William Teed, legal counsel for Haldor (1972) Ltd., was in attendance to expand upon Haldor's request for an amendment to their developer's agreement with the Town.

Correspondence from Haldor (1972) Ltd.'s Director of Commercial Real Estate, Rod Adams, stated in 2004, Haldor (1972) Ltd. entered into an agreement with the Town of Quispamsis regarding the property located at 25 Millennium Drive. The agreement was intended to permit the use of the property as a used car sales lot, a permitted conditional use under the Zoning By-law, subject to certain conditions that were approved by PAC. Two amending agreements were entered into extending the deadline for pavement work to be completed.

Mr. Adam's letter stated while the Zoning By-law permits other uses for the property, the language of the original agreement provides that the property may only be used for a used car sales lot and that any change in use requires the Town's agreement. Haldor (1972) Ltd.'s letter therefore requested the Town agree to a further amending agreement to the original agreement so that the property can be used for other uses that are in compliance with the Municipal Plan and Zoning By-laws. A copy of a proposed amending agreement was enclosed for Council's consideration.

Moved By Councillor Olsen

Seconded By Councillor Miller

Council approve Haldor (1972) Ltd.'s request to amend its developer's agreement concerning 25 Millennium Drive, identified as PID No. 30221162 by removing the provision that the property may only be used as a Used Car Sales Lot, and subject property be permitted to be used for other permitted uses that fall within the Highway Commercial Zone pursuant to the Town's Zoning By-law No. 038, and the Town Solicitor, Richard McPhee, and the Municipal Planning Officer, Dwight Colbourne, in collaboration with Haldor (1972) Ltd., prepare the new amending agreement for execution by the Town of Quispamsis and Haldor (1972) Ltd.

Motion Carried

10. By-laws (none)

11. New Business

Moved By Councillor Olsen
Seconded By Councillor Miller

Council adjourn for a five (5) minute recess.

Motion Carried

Moved by Deputy Mayor O'Hara
Seconded by Councillor Rioux

Meeting resume.

Motion Carried

Moved by Councillor Rioux
Seconded by Councillor Thompson

Council resolve into Committee of the Whole to allow for more informal discussions on the Proposed 2018 Civic Relations budget.

Motion Carried

11.1 Proposed 2018 Civic Relations Budget Discussion

Staff Report from Town Treasurer and Associated Documents

Ms. McGraw's Staff Report provided a listing of the community groups that have requested financial support, including the amounts requested totaling \$109,968. The Finance Committee's recommendations were also included for Council's review and consensus. She advised Council once these amounts are determined, the numbers can be incorporated in the proposed 2018 Budget, which can then be distributed to Council in advance of the November 25, 2017 Special Budget Meeting.

CAO Deuille also referenced the Donations and Support graph, attached to Ms. McGraw's Staff Report, which showed the donation amounts being granted by the Town since 2010. The \$109,968 total amount of grants being requested for 2018 is \$52,833 more than what was granted last year.

A discussion of Council ensued on this matter.

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Council direct Staff to incorporate the grant amounts as indicated in red on the table below as the amounts to include in the proposed 2018 Civic Relations budget:

No.	ORGANIZATION	ASK	COUNCIL DECISION NOV. 21/17	NOTES
1	Crimestoppers	3,000	1,500	\$3,000 Recommended by Finance
2	PRO Kids	7,135	7,135	\$7,135 Recommended by Finance (admin costs)
3	Key Industries	5,000	5,000	\$5,000 Recommended by Finance
4	Dalhousie Medicine NB	5,000	5,000	2018- Year 7 of ten
5	Greater Saint John Fieldhouse	7,500	7,500	2018 - Year 2 of 4
6	Cherry Brook Zoo	5,000	5,000	Not discussed at Finance (\$2,500 each past 3 years)
7	Hammond River Angling Assoc.	300	300	Not discussed at Finance (\$300 each past 3 years)
8	Saint John Theatre Company	1,500	1,500	\$1,500 Recommended by Finance
9	Elementary Literacy Friends	1,500	1,500	Not discussed by Finance
10	Oasis Youth Centre	25,000	7,500	Not discussed by Finance (\$7,500 -2017, \$5,000 - 2016)
11	KV Committee for Disabled Persons	7,000	5,000	\$5,000 recommended by Finance
12	Acadian Games	3,333	-	Recommended \$10,000 over 3 years – If MOU signed
13	Saint John Hospital Foundation	10,000	-	\$5,000 recommended by Finance
14	YMCA - Camp Glenburn	10,000	-	\$0 recommended by Finance
15	World U17 Hockey	10,000	10,000	\$10,000 recommended by Finance

16	Saint Joseph's Hospital Foundation	No specific Amount	-	No recommendation by finance
17	KY Players	1,500	1,500	Not discussed by Finance
18	Bullying Canada	5,000	-	No recommendation by finance
19	International Women's Day	350	350	\$350 Recommendation by Finance (50% shared with Rothesay)
20	Various Other Donations	1,850	1,850	
21	55 + Games	In Kind	9,725	Request for In Kind Support - \$9,725
	TOTAL	\$109,968	\$ 70,360	Revenue Loss to Town (2017 Budget total - \$57,135)

Motion Carried

BACK TO REGULAR MEETING

Moved By Councillor Olsen

Seconded By Councillor Thompson

Committee of the Whole resume to Regular Meeting.

Motion Carried

11.2 Proposed Amendment to Town of Quispamsis Safety Policy – Staff Report from Quispamsis Joint Health & Safety Chair, Mark Morrison

Mr. Morrison's Staff Report informed Council the Joint Health & Safety Committee have been meeting to review their Safety Manual and contents. With the assistance of Ross Mouland, the Committee has undertaken steps to review and edit the existing manual in order to ensure compliance is being met.

Moved By Councillor Rioux

Seconded By Deputy Mayor O'Hara

Council adopt the proposed amendment to the Town's Joint Health & Safety Policy.

Motion Carried

12. Reports

- 12.1 Kennebecasis Public Library – 2016 AGM Minutes and 2017 AGM Agenda Documents
- 12.2 Telegraph Journal Article - Sports Planner of the Year Award to Aaron Kennedy, Communications Manager – Mayor and Council extended congratulations to Mr. Kennedy on being named the Sports Planner of the Year recipient for 2017. Mr. Kennedy stated it was a Team Award that he was happy to accept on behalf of the 2016 Telus Cup Hosting Committee and Roger's Hometown Hockey.
- 12.3 Cities of NB Annual General Meeting – Summary Newsletter 2017

Moved By Councillor Olsen

Seconded By Councillor Rioux

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole

14. Adjournment

Moved By Councillor Rioux

Seconded By Councillor Olsen

Meeting adjourn.

Motion Carried

Meeting adjourned at 10:15 p.m.

X

Gary Clark
Mayor



X

Catherine P. Snow
Clerk

