



**QUISPAMIS TOWN COUNCIL  
REGULAR MEETING  
MINUTES  
November 20, 2018, 7:00 pm  
Council Chambers  
Quispamsis Town Hall**

Present:

Mayor Gary Clark  
Deputy Mayor Libby O'Hara  
Councillor Lisa Loughery  
Councillor Sean Luck  
Councillor Kirk Miller  
Councillor Pierre Rioux  
Councillor Emil T. Olsen  
Councillor Beth Thompson  
Deville, Susan; CAO  
Brandon, Krista; Town Treasurer  
Kennedy, Aaron; Communications Manager  
Losier, Gary; Director of Engineering & Works  
Purton Dickson, Dana; Director of Community Services  
Snow, Catherine; Town Clerk

**1. Approval of Agenda**

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Luck

The agenda be approved as prepared.

**Motion Carried**

**2. Mayor's Comments**

World Under 17 Hockey – Mayor Clark thanked everyone associated with the World Under 17 Hockey Championship tournament hosted at the qplex and Harbour Station the week of November 3 – 10, 2018. He noted he was proud to represent the Town on the international stage and thanked the 140 dedicated volunteers who made this tournament such a memorial event. He read a tweet posted by Kaiden Goolie, the captain of Team Canada Red, that thanked Hockey Canada for the experience of a life time. Mayor Clark made special mention of Aaron Kennedy, Chair of the Hosting

Committee, who in turn acknowledged the contribution of the Director of Community Services and Bruce Roberts both who also served on the Hosting Committee, and the dedicated support of the many volunteers who collectively helped make the tournament a very successful event.

Canada 55 Games - Mayor Clark recognized the Canada 55+ Games which were held last summer in Quispamsis and Saint John recently was named winner of the Hospitality Saint John Economic Driver Award, noting the economic impact the Games brought to the region was approximately \$3 million. He noted Councillor Olsen was the co-chair of the Organizing Committee.

Tree Lighting Ceremony – Mayor Clark announced the Annual Tree Lighting Ceremony will take place tomorrow evening at the Arts and Culture Park beginning at 6:30 p.m.

Special Budget Meeting – November 24, 2018 – Mayor Clark informed those in attendance the Annual Budget Meeting will take place Saturday, November 24, 2018 beginning at 8:30 a.m. in the council chambers of the Quispamsis Town Hall, and all are welcome to attend.

Annual KV Santa Claus Parade – Lastly, Mayor Clark reminded everyone the KV Santa Claus Parade will be held Saturday, November 24, 2018 beginning at 6 pm at Kennebecasis Valley High School and will travel along the Hampton Road to Rothesay High School.

### **3. Moment of Reflection**

Councillor Thompson read the Moment of Reflection.

### **4. Disclosures of Interest**

No disclosures were declared.

### **5. Presentations**

#### **5.1 EDZA (Elite Drawn Zone Area) Southern NB Division Hockey**

In Attendance: Mr. Cody Fullerton, Chair

Mr. Fullerton made presentation to Council stating Hockey NB is broken down between Minor Hockey, (Ex. KVMHA), and EDZA, (Elite AAA Hockey). EDZA South represents 10 teams - Peewee to Midget from Sussex to St. Stephen. It does not include Midget AAA Major Vito's as they are a private franchise. Highlights of his presentation included -

- Currently Ice Rinks are not located in the Municipality proportionately to where the users are located.

- Ice rinks in Quispamsis, Rothesay, Hampton and Sussex are at capacity with many residents needing to travel elsewhere for ice time.
- Ice Rinks in Saint John and Charlotte County have capacity beyond resident requirements.
- The majority of kids playing hockey are from Quispamsis.(Quispamsis has 36% of players but only allocates 20% of the ice time used.)
- There is not an ice shortage in the region, there is an ice allocation issue. There is not enough ice time in the KV, yet the City of Saint John and Charlotte Countys' arenas are not fully utilized as their rinks don't have the same demand as the KV.

Mr. Fullerton expressed his concern if a regional strategy formula is not put in place, there is the potential that the City of Saint John will start charging user fees to recoup their costs, and could realize an increase to ice time cost at Saint John rinks as high as \$600 per hour making the sport of hockey cost prohibitive for many young players. Current ice costs, he said, range from \$205 - \$220.

**Moved By** Councillor Miller

**Seconded By** Councillor Luck

Mr. Fullerton be thanked for his presentation, and it be referred to Mr. Nick Cameron and the Regional Ice Strategy Working Group for review and consideration.

**Motion Carried**

## 5.2 Fundy Regional Service Commission - Regional Ice Strategy

In Attendance: Mr. Nick Cameron, Recreation Facilitator, Fundy Regional Service Commission

Mr. Cameron provided an update to Council on the Fundy Region Ice Strategy Committee's findings and recommendations. He stated the City of Saint John's position to introduce user fees if a regional cost formula cannot be implemented is not the position of the Fundy Regional Services Commission.

There are 12 indoor arenas in the Fundy Region, (Grand Bay-Westfield; Saint John, Rothesay, Quispamsis, St. Martins & Adjacent LSDs); 5 of these 12 will reach their end of life within the next 5 years. The cost breakdown is 54% or \$2.1m from Municipal Property Tax subsidy, while 47% or \$1.8 m is from ice rental fees.

If a cooperative regional funding formula is not developed to support all arenas in the Fundy Region, the City of Saint John has proposed to introduce a non-resident fee system for the next season..

The main goals of the Regional Ice Strategy are to -

- Avoid user fees;
- Reduce barriers and improve accessibility at all Fundy Region arenas; and
- Collect baseline usage data for all arenas across the Fundy Region.

Long term goals include –

- Develop a process to inform endorsement decisions by FRSC.
- Create a standing committee for continued collaboration.
- Improve accessibility of ice facilities, gender equity in ice-sports and development of ice Para sports;
- Integrate facility policies when possible;
- Investigate regional sponsorship opportunities.
- Investigate an online regional scheduling system.

In conclusion, Mr. Cameron stated the Regional Ice Strategy is now at a standstill until each community provides a clear mandate for the Regional Ice Strategy Working Group to move forward. The immediate ask of Councils is -

1. That it be mandatory for organizations that use public arenas in the Fundy Region on a regular basis to provide postal codes of their participants in order to illustrate the crossflow of usage at arenas in the Fundy Region.
2. Continue to work in collaboration with Fundy Region members to explore the development of a regional funding formula according to the principles presented. Details of the formula would be presented before 2019-2020 ice season.

A discussion between Mr. Cameron and Members of Council ensued. The following points were noted:

- Members would have liked to have seen a draft model of a funding formula;
- Quispamsis has continuously invested in maintaining its two Arenas while other municipalities have not;
- Models reviewed include Fredericton, NB and Nanaimo, BC;

- The qplex facility is not paid off until 2026;
- Funding formula to include LSDs so that everyone is paying their fair share.

**Moved By** Councillor Luck

**Seconded By** Deputy Mayor O'Hara

That it be mandatory for organizations that use public arenas in the Fundy Region to provide postal codes of their participants on a regular basis in order to illustrate the crossflow of usage at arenas in the Fundy Region.

Continue to work in collaboration with Fundy Region members to explore the development of a regional funding formula according to the principles presented. Details of the formula to be presented before 2019-2020 ice season.

**Motion Carried**

Against (1): Councillor Thompson

## 6. Public Hearings

### 6.1 (Sept.18/18) Habitat for Humanity's Rezoning Application - 2 Leeswood Drive, PID #30018121 - Parks and Recreation to Rural

In Attendance: Mr. Kevin Perry, CEO, Habitat for Humanity Saint John Division

Mr. Perry presented information to Council on the Habitat for Humanity Program. The Program has helped hard working families achieve home ownership all around the world, and if the rezoning goes through, this will be the second Habitat Home built in Quispamsis. He noted Habitat for Humanity does not provide any free homes, but rather provides mortgage options. The Habitat family must complete 500 volunteer hours in the community which they will reside. The families are vetted, screened and educated on how to look after their new home.

It is proposed that the house at 2 Leesewood Drive will be built during the 2019 construction season. The Hayward Family has been chosen as the new homeowners, and once the land is secured, a nice home will be built including landscape to compliment the neighbouring properties.

A letter from the Town of Riverview's Deputy Mayor Cecile Cassista was received in support of the Habitat for Humanity Program, noting the project helps families achieve strength, stability and independence. She strongly encouraged Council to support the project.

A character reference was received from Rita Raymond-Millett in support of the family chosen to live in the new Habitat home indicating she has known them for

the past five years, and feels they will be good contributing members of the community and much deserving of the opportunity.

Mayor Clark asked three (3) times if anyone wished to speak for or against the proposed rezoning. No one spoke.

Mayor Clark read PAC's Notice of Decision which indicated PAC's support of rezoning 2 Leeswood Drive from Parks/Recreation (PR) to Rural (RU) for the purpose of the Town selling the property or donating it to permit the construction of a residential home.

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Olsen

Council give 1st reading to Zoning By-law Amendment No. 038-28 to rezone PID No. 30018121, identified with Civic No. 2 Leeswood Drive from Park and Recreation (PR) to Rural (RU).

**Motion Carried**

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Rioux

Council give 2nd reading to Zoning By-law Amendment No. 038-28 to rezone PID No. 30018121, identified with Civic No. 2 Leeswood Drive from Park and Recreation (PR) to Rural (RU).

**Motion Carried**

## **7. Minutes of Previous Meetings**

### **7.1 November 6, 2018 - Regular Meeting**

**Moved By** Councillor Rioux  
**Seconded By** Councillor Thompson

Minutes be approved as prepared.

**Motion Carried**

## **8. Unfinished Business**

### **8.1 (July 17/18) Council Remuneration Adjustment and Government of Canada Notice of Change for Non-Accountable Allowance Paid to Elected Municipal Officials in 2019 Taxable Allowance**

A Staff Report from the Town Treasurer noted in March 2017 the federal government passed Bill C-44, eliminating the 1/3 exemption for elected officials in Canada, effective January 1, 2019. The change applies to all elected provincial and municipal officials in Canada, and will result in substantive change to their after-tax compensation. Options would be a full salary increase, a partial salary increase or no action. The cost to adjust Mayor and Council remuneration due to the elimination of the one-third non-accountable allowance is estimated to be \$20,210 for 2019.

As part of the review process, Ms. Brandon noted, it was discovered that at some point in the past, the budgeted amounts for reimbursable expenses was not in alignment with By-law No. 18 Remuneration of Council. Upon reviewing the expenses for the last five years, it appears that the current budget amounts are adequate to fund the reimbursable expenses of Council, and it is recommended that the By-law be amended by adjusting the amount to the current amount being budgeted which, in effect decreases the total allowable reimbursable expenses for Council by \$17,544.

**Moved By** Deputy Mayor O'Hara

**Seconded By** Councillor Olsen

That the remuneration for Mayor and Councillors be adjusted effective January 1, 2019 to offset the impact of the elimination of the one-third non-accountable Municipal Officers Allowance on net pay.

That By-Law No. 018 Remuneration of Council be amended to update the salaries to include the adjusted amounts, (previously in the Allowances for Expenses), and to update the total maximum annual reimbursement for expenses to be in alignment with the budget and the proposed By-law Amendment to be brought to Council for consideration of first and second reading at the December 4, 2018 Regular Meeting.

**Motion Carried**

## **9. Correspondence**

### **9.1 Letter from Hockey Canada Re Under 17 World Hockey Challenge**

Mr. Wooldridge's correspondence thanked Council, staff and the people of Quispamsis for the hospitality shown to him and everyone associated with the 2018 World Under-17 Hockey Challenge. The qplex, he said, had served as his home base for the better part of two weeks, and they were treated exceptionally well. He noted the commitment from the eager team of volunteers, the professionalism exhibited by the host organizing committee and the enthusiasm

of the fans makes him confident that Hockey Canada will be returning again to Quispamsis.

**Moved By** Councillor Olsen

**Seconded By** Councillor Thompson

Mr. Wooldridge's letter be received and filed, and a letter of thanks from Mayor Clark be issued to the local 2018 World Under-17 Hockey Challenge Organizing Committee for the hosting of a very well run event.

**Motion Carried**

9.2 Staff Volunteers - Staff Report from CAO Susan Deuille

Ms. Deuille's Staff Report responded to a recent request concerning the Towns policy on volunteer time for staff. She stated the Town has had a long standing practice of the types of events for Staff participation. All volunteer time requires the approval of the employee's manager and is dependent upon operational requirements. She noted the most common volunteering activities include Cleaner Greener, Warming Centre, School Partnerships, Executives serving on Boards & Associations, and Special Events.

In addition, Ms. Deuille noted from time to time some Departments have a much larger workload due to a large scale event such as the flooding last spring. In that event, for example, the Works Department assisted the Parks Department with sandbagging to protect the Meenan's Cove Beach House. While some organizations have formal volunteer policies with set number of hours allocated per staff to external volunteering opportunities, the Town of Quispamsis has managed well by taking each volunteer opportunity on its merit and within operational requirements.

**Moved By** Councillor Miller

**Seconded By** Councillor Olsen

The Executive Team continue to manage and allow staff to participate in volunteer activities within operational requirements with a focus on events or services that benefit Quispamsis.

**Motion Carried**

10. **By-laws (none)**



**11. New Business:**

**11.1 Proposed 2019 Sponsorship & Civic Relations Budget**

Staff Report from Town Treasurer

The Town Treasurer's Staff Report informed Council, under the new Community Grant Program, 15 requests for grants were received. Each application was reviewed by the Town Treasurer for completeness and then summarized and presented to the Finance Committee as part of the 2019 Budget process. The Finance Committee then discussed each application and made recommendations to Council which were summarized in her attached spreadsheet.

Councillor Olsen referenced the Finance Committee's recommended reductions in grants from previous years, namely the Cherry Brook Zoo going from \$5000 to \$3000; the KV Oasis going from \$7500 to \$5000, The SJ Theatre Co. going from \$1500 to \$0; and Key Industries going from \$5000 to \$3000. He stated he would like to see these amounts increased to what the Town donated in previous years.

The Finance Committee Members noted they did deliberate each grant application and the results of their discussions will reduce the Total Civic Relations Budget from \$94,203 in 2018 to \$77,368 in 2019.

**Moved By** Councillor Loughery

**Seconded By** Councillor Luck

Council accept the Finance Committee recommendations on the Sponsorship and Grant section of the budget and the amount of financial support for each, to be included in the 2019 General Operating Budget.

**Motion Carried**

Against (2): Councillor Rioux, and Councillor Olsen

**12. Reports**

- 12.1 Unaudited Financial Statements - Town Treasurer - Krista Brandon
- 12.2 PRO Kids - Updated Information
- 12.3 FCM - Town of Quispamsis PCP (Partners for Climate Protection) Update - Completion of 3 Milestones
- 12.4 Cherry Brook Zoo - Updated Information
- 12.5 Copy of Town's Letter to New Minister of Transportation and Infrastructure Re Request for Traffic Lights at Gondola Point Arterial/Squire Drive/Alma Lane
- 12.6 Animal Control Call Numbers As At October 2018

- 12.7 Listing of New Executive Council - PNB - November 2018
- 12.8 KVFD Inc. - October 10, 2018 - Minutes & Financials & Associated Documents
- 12.9 Planning Advisory Committee Meeting Minutes of October 23, 2018

**Moved By** Councillor Olsen  
**Seconded By** Councillor Luck

Reports be received and filed.

**Motion Carried**

**13. Business Arising from Committee of the Whole**

- 13.1 Kennebecasis Valley Fire Department Inc. - Lease Amendment Agreement for Fire Station 2

**Moved By** Councillor Rioux  
**Seconded By** Councillor Miller

Council ratify its decision to enter into an agreement with the Kennebecasis Valley Fire Department Inc. to continue to lease a portion of the premises owned by the Town located at 12 Civic Drive to the KVFD Inc. for the year 2019 and 2020 with a 2% increase per year.

**Motion Carried**

- 13.2 Kennebecasis Valley Fire Department Inc. - Amending Agreement - Board Composition

**Moved By** Councillor Luck  
**Seconded By** Deputy Mayor O'Hara

Council ratify its approval to amend the KVFD Inc. Regional Agreement to change the Fire Board composition from four members from each participating municipality to three members, with two of these three members being members of Council; and one person appointed who is not a member of Council but shall ordinarily reside in the participating municipality he or she represents.

**Motion Carried**

- 13.3 Kennebecasis Valley Fire Department Inc. - Administration Agreement

**Moved By** Councillor Miller  
**Seconded By** Councillor Olsen

Council ratify its decision to amend the KVFD Inc. Administration Agreement so that the Town of Rothesay shall oversee the administration of the KVFD from August 31, 2018 to December 31, 2020; for the fee of \$1000 per month; which agreement may be amended and/or extended only by specific written instrument with the full written agreement of all parties.

**Motion Carried**

13.4 Letter to Premier Re Fire Arbitration Process

**Moved By** Councillor Luck  
**Seconded By** Councillor Loughery

Staff be directed to draft a letter to Premier Blaine Higgs, and copied to the Minister of Post-secondary Education, Training and Labour, the Honourable Trevor Holder; and also copied to UMNB requesting that the Fire Arbitration Process be reviewed, taking into account New Brunswick Municipalities' capability to pay salary wage increases.

**Motion Carried**

14. **Adjournment**

**Moved By** Councillor Olsen  
**Seconded By** Councillor Luck

Meeting adjourn.

Meeting adjourned at 9 p.m.



**Motion Carried**

X

  
\_\_\_\_\_  
Gary Clark  
Mayor

X

  
\_\_\_\_\_  
Catherine P. Snow  
Clerk

1. 2019年12月31日