



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**November 16, 2021, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Present: Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan
Councillor Kerrie Luck
Councillor Kirk Miller
Councillor Beth Thompson
Brandon, Krista; Town Treasurer
Kennedy, Aaron; Acting CAO
MacInnis, Lisa; Assistant. Clerk
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent: Councillor Emil T. Olsen (illness)
Losier, Gary; Director of Engineering & Works (out-of-town)

1. Approval of Agenda

Moved By Councillor Donovan
Seconded By Deputy Mayor Schryer

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

KVHS Crusader's Football - Mayor O'Hara congratulated the KVHS Boys Crusader Football team on their recent advancement to the AAA Provincial Football Championship Game last Saturday, facing Saint John High School's Greyhounds, who narrowly defeated KVHS with a 27 to 24 victory. Mayor O'Hara noted she saw the Crusader's off when they left for Moncton and commended Coach, Michael Mangusso, for his commitment to our youth. She noted Councillor Miller attended the game, and provided her with a play by play commentary of this very exciting game. She commended all the young men who worked hard, and had an outstanding season, noting they made the school and the community proud.

National Emergency Alert Test - Mayor O'Hara informed everyone, there will be a National Emergency Alert test tomorrow at 11:00 a.m. to test and enhance the emergency preparedness notification systems.

Christmas Festivities – Mayor O'Hara related that while there will be no formal Tree Lighting Ceremony at the Arts & Culture Park next week, the Dreamland Display will once again be illuminated, starting next week. She encouraged everyone to get out to view the spectacular light display at the Arts & Culture Park.

3. Treaty Acknowledgement - Moment of Reflection

Councillor Biggar read the Treaty Acknowledgement and Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations (none)

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 November 2, 2021 - Regular Meeting

Moved By Councillor Donovan

Seconded By Councillor Thompson

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 (Dec.18/18) Councillor Kerrie Luck - Request for Update on Queensbury Drive Traffic Calming

Councillor Luck's correspondence noted a motion was passed before her term to install traffic calming devices on Queensbury Drive, and as part of that process, a public consultation was to be conducted to gather resident feedback on such measures. She requested an update on this project, noting that vaccination rates are now high in NB, and wonders when a meeting will be planned to address residents' concerns of speeding on this street. She stated these residents have been patiently waiting for support on this matter and high speeds on the street do not appear to be improving.

Moved By Councillor Donovan

Seconded By Councillor Thompson

Councillor Luck's request for an update on the Queensbury Drive Traffic Calming be referred to the Director of Engineering & Works to update Council at the December 7, 2021 Regular Meeting.

Motion Carried

8.1.1 Mike Murphy - Queensbury Drive - Comment Re Traffic Mats - (Speed Bumps)

Mr. Murphy's email acknowledged the temporary traffic calming speed bump mats were recently removed from Queensbury Drive. He noted they were more successful in traffic management than the pylons that were used the previous year, and he hopes they will once again be the traffic calming device chosen for Queensbury Drive next year.

Moved By Councillor Donovan

Seconded By Councillor Luck

Mr. Murphy be thanked for his comment, and his email be referred to the Engineering Department for consideration under the Queensbury Drive Traffic Calming review process.

Motion Carried

- 8.2 (Apr.20/21) Councillor Noah Donovan's Request for Update on Hillhurst Drive - Request for Speed Limit Reduction (50 kph - 40 kph) - Originally Introduced by Councillor Miller (Apr. 2021)

Correspondence from Councillor Donovan requested an update regarding the Hillhurst Drive Speed limit issue that had been referred to the Engineering Department to conduct a traffic analysis last spring. He noted he has received a complaint from a concerned resident who would like to see some action taken.

Moved By Councillor Donovan

Seconded By Councillor Thompson

This item be referred to the Engineering Department to provide an update on the Traffic Analyses recently conducted to Council for the December 7, 2021 Regular Meeting.

Motion Carried

- 8.3 (Oct.5/21) Response from Minister Jill Green, DTI, Re Town's Request for Rapid Flash Beacon at Crosswalk and Speed Reduction Zone - Hampton Road near Kennebecasis Valley High School (Councillor M. Biggar)

A response from Minister Green referenced a letter that was sent from DTI in November 2020 clarifying the administration and control of highways inside municipalities. Consistent with that correspondence, responsibility and accountability for crosswalks, traffic operations activities and speed limits rest with the Town. Decisions regarding these item must be consistent with DTI guidelines, sound engineering judgement, and Transportation Association of Canada guidelines and standards.

A Staff Report from the Director of Engineering & Works informed Council his Department has re-evaluated its parts and advisory sign inventory and were able to construct from spare parts a modified set of rapid flash beacons at the KVHS and Kennebecasis United Baptist Church crosswalk. DTI's correspondence has indicated any specific changes such as a reduction of speed limits would require warranted traffic analysis and

ultimately approval from them. He recommends Staff monitor the use and effectiveness of the newly installed beacons before conducting additional traffic analysis since the impact of a reduced speed zone would be significantly more onerous on traffic and could have unintended negative implications.

Acting CAO Kennedy noted since the writing of Mr. Losier's Staff Report, the Flashing Beacon Crosswalk lights have been installed on the Hampton Road near KVHS and the Kennebecasis Baptist Church.

Council Members commended Staff for expediting the installation of the Rapid Beacon lights, in an effort to improve safety for the highschool students, acknowledging the Town can now monitor the speed zone in that area.

Councillor Luck acknowledged Minister Green's letter which referenced DTI's November 2020 letter that had clarified the administration and control of provincial highways located within municipalities. She alluded to the comment that the responsibility and accountability for crosswalks and speed limits rest with the Town as long as they are consistent with DTI guidelines, and wondered how this would impact the Town's earlier request to DTI for safe pedestrian passage crossing the Gondola Point Arterial, (Route 119). Councillor Luck asked that this item be placed on the next agenda for consideration.

Moved By Deputy Mayor Schryer
Seconded By Councillor Luck

Staff monitor the KVHS/KUBC crosswalk at the Hampton Road to determine effectiveness of the rapid flash beacon use and if necessary, report to council if a further control such as a reduced speed zone is warranted.

Motion Carried

8.4 (Oct.23/21) Net Zero Energy Pilot Project - Longwood Lagoon - Additional Funding Request - Staff Report from Director of Engineering & Works

Correspondence from the Director of Engineering & Works stated \$20,000 was allocated in the 2021 Utility Capital Program towards a pilot program to investigate alternate energy sources to offset electrical demand associated with the wastewater collection and treatment utility. The project was

identified as a good fit for the Town's commitment to climate change initiatives and its involvement in the Partners for Climate Protection Program. Seasonally, the wastewater treatment plant uses approximately 600,000 kwh and can approach 1,100,000 kwh, so by finding ways to offset this electrical energy consumption can provide payback in terms of energy savings, green house gas reductions and overall climate change impacts. The Town has discussed a pilot program with NB Power and a local company, Smart Energy, to use a single solar array package that can be monitored and evaluated for actual production at the Longwood Lagoon site. Then a linear calculation could determine how many units would be needed to offset the demand. The Town has been provided a year end discounted proposal that will provide a single array system to be installed at the Longwood lagoon for \$47,000. He is therefore requesting Council's approval to allocate the additional funding, approximately \$30,000 in order to proceed in 2021 with the discounted pricing of the single solar array package.

A brief discussion of Council ensued, with it being noted if the Town decides to proceed following the pilot project with the purchase and installation of potentially another 49 solar array packages, the project would need to go out to a formal RFP tendering process. The Town Treasurer noted Smart Energy is a local company who came recommended by NB Power for the pilot project.

Moved By Councillor Biggar

Seconded By Councillor Thompson

The town re-allocate an additional \$30,000 to the 2021 Wastewater Net Zero Energy pilot program and that the identified funds be allocated from the 2021 year-end surplus and if funds are not sufficient, the funds be directed from Utility Capital reserves.

Against (1): Deputy Mayor Schryer

Motion Carried

9. Correspondence

9.1 Recommendations from Nominating Committee Re Town Committee Appointments (PAC & Arts Centre)

A Committee Report to Council from the Town Clerk on behalf of the Nominating Committee recommended appointments/reappointments for terms that will be up January 21, 2022.

Moved By Councillor Donovan

Seconded By Councillor Luck

Council accept the Nominating Committee's recommendations to appoint Mark Guest to PAC for a three (3) year term, replacing John Groden; effective February 1, 2022, expiring January 31, 2025; and, to extend Lisa Anne Scichilone's appointment as the Town's representative on the Saint John Arts Board for an additional two (2) year term, effective February 1, 2022 and expiring January 31, 2024.

Motion Carried

10. By-laws

11. New Business

11.1 RFP - Recommendation of Award for Geotechnical Services - 2022 - Staff Report from Mark Morrison, Engineering Manager

Mr. Morrison's Staff Report provided the results of an RFP for the provision of Geotechnical Services contract associated with the 2022 Street Upgrade contract. The contract will include Geotechnical Services to investigate the existing conditions of the roads planned for upgrade for the next couple of years, quality assurance services associated with the construction and paving process for the 2022 Street Upgrades contract, and estimated hourly rates.

Moved By Councillor Thompson

Seconded By Councillor Biggar

Based on the bids submitted and subsequent review, Council award the Geotechnical Services 2021 - 22 to the low bidder Brunswick Engineering Ltd. for the total bid price of \$23,205 + HST. **Motion Carried**

12. Reports

12.1 UMNB - Membership Renewal

Mary noted fees increased, Krista noted we had increased our budget for 2022 membership fees.

12.2 UMNB Bulletins - November 1, 2021 and November 8, 2021

12.3 Joint Finance Committee Meeting Notes of October 22, 2021

12.4 Town of Quispamsis - Building Report As At October 31, 2021

12.5 Town Treasurer - Unaudited Financial Statements As At September 30, 2021

Moved By Councillor Thompson

Seconded By Councillor Luck

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole

14. Adjournment

Moved By Councillor Donovan

Seconded By Councillor Luck

Meeting adjourn.

Motion Carried

Meeting adjourned at 7:28 pm


Elizabeth (Libby) O'Hara
Mayor


Catherine Snow
Town Clerk