



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES
November 15, 2016, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Members Present: Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Lisa Loughery
Councillor Sean Luck
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson
Deville, Susan; CAO
Kennedy, Arron; Communications Manager
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Members Absent: Councillor Kirk Miller (out of Province)

1. Approval of Agenda

Moved By Councillor Loughery

Seconded By Councillor Olsen

The agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Sobeys Rothesay Vets Luncheon - Mayor Clark complimented Donald Gas, Manager of Sobeys Rothesay and the KV Firefighters for hosting another successful Veteran's

Luncheon on November 2, 2016. He noted it was well attended by over 100 people, including 55 vets from the Second World War.

Remembrance Day Ceremony - Mayor Clark thanked all those who attended the November 11, 2016 Remembrance Day Ceremony at the qplex, a full house, noting it was great to see so many pay their respects to the Veterans.

2016 Telus Cup Award - Mayor Clark acknowledged the 2016 Telus Cup was named Hospitality Saint John's Economic Driver of the Year at the Saint John Tourism Awards Ceremony earlier this month, accepted by Aaron Kennedy and the Hosting Committee on behalf of Hockey Canada.

2016 Festive Tree Lighting - Mayor Clark invited all to attend the November 23, 2016 Tree Lighting Ceremony at the Arts & Culture Park, beginning at 6:30 p.m.

2016 KV Santa Claus Parade - Mayor Clark made reference to the upcoming KV Santa Claus Parade to be held Saturday, November 26, 2016 beginning at 6:00 p.m. at KVHS. The parade will be preceded by the Fill the Stocking 4 k Run, with all proceeds going to the Empty Stocking Fund. Mayor Clark and Mayor Grant of Rothesay will then initiate the lead of the 18th Annual KV Santa Clause Parade, walking the procession route from KVHS to the Marr Road in Rothesay.

Town of Quispamsis - Budget Meeting, Saturday, November 19, 2016 - Mayor Clark welcomed residents to attend Council's upcoming all day Budget Meeting on November 19, 2016 where the proposed 2017 Departmental Budgets will be presented.

Rothesay Commons awarded 2016 Great Place in Canada- People's Choice Public Space – Mayor Clark congratulated the town of Rothesay on the newly upgraded Commons recently being selected as the People's Choice Public Space Winner award.

qplex Roof Design – Mayor Clark further acknowledged Murdock & Boyd's recent award received for the innovative Laminated Roof Design at the qplex.

3. **Moment of Reflection** - Councillor Thompson read the Moment of Reflection.

4. **Disclosures of Interest** - No disclosures were declared.

5. **Presentations**

5.1 Fundy Region Service Commission - Regional Recreation Plan Presentation - Ms. Brenda MacCallum, Public Relations & Program Development Officer, In Attendance – Ms. MacCallum made presentation to Council. She stated one of

the Fundy Regional Service Commission's mandates is to work in collaboration with the Municipalities and LSD's to better position the greater community in its delivery of recreational services to residents. The Province had provided a funding opportunity of 75% of the cost to develop a regional recreation plan. Upon confirmation of the funding, the FRSC hired a consultant, Sierra Planning and Management, who worked with the local Recreation Directors and the LSD Manager to develop a regional recreation plan.

The Regional Recreation Plan recognizes recreation is managed at the local level, and Municipalities provide their own governance for service delivery, and, at times, sub-regions will be required for recreation planning. Ms. MacCallum stated two main themes emerged from the Plan. The first, a framework is recommended for regional collaboration in recreation facility planning. This framework must begin at the onset of a project to ensure all partners realize a financial and community benefit from the facility, similar to Hampton's recent planning for its Multi-purpose facility. The second theme identifies the contract in service delivery between municipalities and the rural regions, and recommends a FRSC led focus on capacity building in the LSD regions and smaller municipalities, who commonly rely on volunteers to deliver recreation.

Ms. MacCallum stated there are no cost increases being asked of the communities. In fact, the 2017 budget saw a decrease over the previous year. To help implement the plan, the Province is willing to fund 75% of the annual salary of a Recreation Leadership Assistant at the RSC level. This position would be hired on a yearly basis with outcome driven projects focused on implementing the recommendations of the plan.

Comments of Council referenced the significant financial commitment Quispamsis has made over the years towards recreation and the need for LSD's to come on Board as funding partners on regional projects. Concerns were also expressed that hiring a Recreation Director for the LSD's is a further subsidization for the LSD's.

The Community Services Director stated the Fundy Recreation Committee meets 3 – 4 times per year to discuss items of interest, new and trending issues, and areas where they can collaborate. The Regional Recreation Plan, she stated, is a further step forward in providing opportunity for the greater community to come together. She acknowledged the Town of Hampton's recent success with bringing the adjacent LSD's on board with the development of the proposed Hampton Regional Multipurpose Facility. She feels the consideration to hire a Recreation Leadership Assistant will help the LSD's see the value and benefits of recreation in their communities.

Moved By Councillor Loughery

Seconded By Councillor Thompson

The Quispamsis Council support, in principle, the Fundy Region Service Commission's Regional Recreation Plan. Nay: Councillor Olsen

Motion Carried

5.2 Hammond River Angling Association - Project Updates and Requests for Future Partnerships- Ms. Hannah Bradford, Biologist/Research Coordinator & Lee Robinson, Biologist, In Attendance

Ms. Bradford and Mr. Robinson made presentation to Council relating information concerning the Hammond River Angling Association's Wetland Restoration projects, and Salmon and Watershed Management initiatives. The wetland restoration project will restore 8.3 ha of floodplain wetland, and included this past summer, planting 30,000 trees to reinforce the vernal pools. The riparian restoration of Palmer Brook will restore 0.9 ha of lower Palmer Brook, downstream of the Stock Farm Road. A 5m riparian buffer has been planted on either side, for the purpose of reducing E. coli levels, flooding instances, sedimentation and high water temperatures. It is hoped that the source of the E. coli levels will be identified and efforts made to reduce the levels. Further the riparian restoration of Crowley's Pool is still under assessment to determine causes of infilling and erosion.

The salmon initiatives include monitoring of fry and parr populations, which indicates that since 1979, the Atlantic salmon population has been steadily declining. The HRAA representatives acknowledged that most of their watershed priorities for conservation fall within the Town of Quispamsis, and they would be appreciative of any in-kind support the Town can offer, noting the Town has been helpful in the past with mapping, etc.

In 2017, restorative work will be done to Bradley Brook, and they would appreciate receiving the Town's help in identifying sources for high counts of E.coli in this waterway. They are also looking for support to assist in future work to Crowley's Pool – Phase 2, noting this could be through cash support for geo-technical investigations, consultations on designs, and in-kind support towards restoration. Ms. Bradford informed Council they have been successful with government funding for most of their works in the past, and any assistance from the Town, both financial and/or in-kind would be appreciated.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

The Hammond River Angling Association's requests for monetary support be referred to the 2017 budget deliberations; and their additional requests for in-kind support, collaboration in identifying potential project areas as well as solving water quality issues, including participation in the restoration of Crowley's Pool, and mutual recognition through social media be referred to Town Staff to work with the Hammond River Angling Association on these issues of mutual concern.

Motion Carried

5.3 Operation Red Nose of Greater Saint John , "Bringing you Home for the Holidays" - Jen Butler and Paul Boudreau, In Attendance

Ms. Butler and Mr. Boudreau made presentation re the upcoming 2016 Operation Red Nose that will officially kick off Thursday, November 17, 2016 at McGill's on the Boardwalk, at 6:30 p.m Results of the 2015 operation, included 100 volunteers, 170 rides, and \$5000 in donations for PRO Kids. This year they hope to increase volunteer numbers to 200, with the goal to increase donations for PRO Kids to \$10,000. The Operation Red Nose service will be available throughout the Christmas Season, from 9 p.m. to 2:00 p.m. on weekends starting November 25 through to New Year's Eve. Individuals who have driven their own vehicles out to social events and decide to have a few drinks, are welcome to call the service, who will disperse drivers and a follow up vehicle to drive people home safely. The service is free, but donations are welcome, with all proceeds going to PRO Kids. Ms. Butler and Mr. Boudreau welcomed those in attendance to either utilize their service, or to volunteer. They also issued a Mayor's challenge to the Mayors of the Greater Saint John Region, to see which Mayors can get the most volunteers.

Moved By Councillor Luck

Seconded By Deputy Mayor O'Hara

Council Members show their support of the 2016 Operation Red Nose by agreeing to an Operation 'Red Nose' Group Photo for advertising purposes, including promotion of this effort on the Town's website, and Mayor Clark extend a Challenge to the surrounding regional Mayors to assist Operation Red Nose in their efforts to seek volunteers and to fund-raise for this worthwhile cause.

Motion Carried

5.4 PRO Kids Presentation - Mr. David Dobbelsteyn & Evan Doucet, In Attendance

Messrs. Dobbelsteyn and Doucet presented the 2015 PRO Kids Annual Report to Council, stating in 2015 the Organization assisted 1500 children, enabling them to participate in recreation activities of their choice. Of this amount, 250 children were first time applicants, another 65, were either refugees or recent immigrants, with 88 placements from Quispamsis. PRO Kids, in 2015, offered over \$300,000 worth of programs to kids, made possible by partnering with over 100 local sports and recreation providers and other youth serving agencies.

Mr. Dobbesteyn stated the four local municipalities have contributed to the administration costs of PRO kids since 2005, and hoped that Quispamsis would continue its annual support in 2017 of \$7135. By covering the administration costs, it allows all donations to go directly to the kids. They acknowledged the generous \$60,000 contribution from the 2016 Telus Cup's Legacy Fund, and noted PRO Kids goal is to provide assistance to as many children in the Greater Saint John areas that are unable to participate in sport, art, recreation and cultural activities due to financial limitations as possible.

Moved By Councillor Thompson

Seconded By Councillor Olsen

PRO Kids 2015 Annual Report be received and filed and the financial request for an annual administrative contribution of \$7,135 for PRO Kids be referred to the Town's 2017 budget deliberations.

Motion Carried

5.5 Enterprise Saint John - Proposed 2017 Budget Presentation - Mr., Martin Chiasson, ESJ Treasurer & Mr. Steve Carson, CEO, In Attendance

Mr. Carson made presentation to Council stating ESJ is the lead economic development organization for the Saint John Region, funded by the five municipalities and 22 corporate partners. Regional Governance includes the Regional Oversight Committee consisting of the Mayors; and the ESJ Board. 2016 Performance Metrics to date for business retention/expansion totals 660; had targeted, 1000; new jobs from investment attraction totals 193; had targeted, 300; Entrepreneurship, total 18 new businesses; had targeted, 25. ESJ will work to establish a formal partnership between ESJ and Opportunities NB to ensure alignment of strategy, focus and resources to grow the Saint John region. This will include the creation of a Saint John specific talent development and recruitment strategy.

Regional success stories in Entrepreneurship and innovation include Keren Oppong – Earth's Essence; Fabutique for Dione Cosmetics), and in the Knowledge Sector, Leaf Engineering, planning to launch in 2017 in Quispamsis; Blend 88 – data drive gaming solutions for players “hearthstone” and Pronto Technologies, relocated to the Kennebecasis Valley due to the addition of 5 more staff. Mr. Carson related economic development today trends towards community connectiveness, noting at this point in time there has been limited movement in the national economy, making it a challenging time to bring in new businesses. The Provincial agency, Opportunities NB, have a larger budget, and once they bring in potential new businesses to the region, ESJ gets involved. The main selling point of the Kennebecasis Valley, he said, is a place where new entrepreneurs can live.

Mr. Carson stated ESJ's budget for 2017 has not changed since 2013 with Quispamsis' proportional share remaining at \$112,133. The Town's continued support will allow them to leverage additional support.

Council Members noted they would be pleased to see more businesses locate in the Kennebecasis Valley.

Moved By Councillor Olsen

Seconded By Councillor Luck

Quispamsis' portion of ESJ's proposed 2017 Budget (\$112,133), be referred to the Town's 2017 budget deliberations.

Motion Carried

6. Public Hearings - (none)

7. Minutes of Previous Meetings

7.1 November 1, 2016 - Regular Meeting

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 Ratification of Email Poll - New Building Canada Fund Small Communities Fund - Sunset - Haven Water Distribution System

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council ratify the following email poll conducted November 15, 2016: *"The Mayor and Council of the town of Quispamsis hereby authorizes Staff to make application to the New Building Canada Fund Small Communities Fund in order to receive infrastructure funding to complete the installation of water distribution mains in the Sunset Drive, Haven Court area for a project value of \$300,000."*

Motion Carried

9. Correspondence

9.1 Finance Committee Recommendations -2017 Donation Requests - Staff Report from CAO Deuille

A Staff Report from CAO Deuille informed Council the Finance Committee met on November 4 and 7, 2016 to review the proposed 2017 budget considerations. The Committee recognizes the donations component of the Civic Relations Budget has been trending higher over the last four years, and recommends the 'donations subtotal line' be capped at \$57,125 for 2017. Recommendations were provided for the 15 'asks' for 2017, which totaled \$114,625.

Moved By Councillor Rioux

Seconded By Councillor Thompson

Council refer the Finance Committee's recommendations on 2017 Donations to the November 19, 2016 Budget Meeting for Council's review and decision.

Motion Carried

10. By-laws - (none)

11. New Business - (none)

12. Reports

- 12.1 YMCA Peace Award Medallion Ceremony - November 24, 2016
- 12.2 Animal Control Reports - Call Numbers As At October, 2016
- 12.3 Mayor Nancy Grant - Rothesay's Congratulations - Quispamsis' Rank of No. 8 of 25 Friendliest Communities in Canada
- 12.4 Bullying Canada Inc. - Request for Proclamation - December 16, 2016 Anti-Bullying Day
- 12.5 Assumption Life - Leadership Bursary to the Municipal Advisory Corporation (MAC) – CAO Deuille expanded upon Assumption Life's announcement that as of 2017, Assumption Life will be providing a leadership bursary to the Municipal Advisory Corporation to show their appreciation to participating NB municipalities for their long term business relationship. The bursary will be exclusively reserved for a member of a participating municipality within the Municipal Advisory Corporation. Ms. Deuille noted Assumption Life has been insuring MAC for 24 years and a retention agreement has been in place for the past 12 years, allowing NB municipalities to exclusively join this group insurance coverage.
- 12.6 Town of Quispamsis Unaudited Financial Statements As At September 30, 2016
- 12.7 Quispamsis' Presentation (Councillor Olsen) to QUEST Workshop Highlighting Town's Green Initiatives -November 3, 2016 – Councillor Olsen acknowledged he participated in the November 3, 2016 Quest NB Workshop in Sussex, noting participants were impressed with the Town's progress on climate change initiatives. He added, further to Council's commitment last spring to partner with UMN and QUEST, the Town will be moving forward in 2017, along with 12 other NB Municipalities, with establishing a Local Action Energy Plan, noting FCM has approved funding for this initiative.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Thompson
Reports be received and filed.

Motion Carried

13. **Business Arising from Committee of the Whole - (none)**

14. **Adjournment**

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen
Meeting adjourn.

Motion Carried

Meeting adjourned at 9:20 p.m.

X

Gary Clark
Mayor



X

Catherine P. Snow
Clerk

