



QUISPAMISIS TOWN COUNCIL

REGULAR MEETING

MINUTES

March 15, 2022, 7:00 pm

Council Chambers

Quispamsis Town Hall

Present:

Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan (Electronic Attendance – sick)
Councillor Kerrie Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Beth Thompson

Colbourne, Dwight; Municipal Planning Officer
Kennedy, Aaron; Acting CAO
MacInnis, Lisa; Assistant. Clerk
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent:

Brandon, Krista (illness)
Losier, Gary; Director of Engineering & Works (out of town)

1. Approval of Agenda

Moved By Councillor Luck

Seconded By Councillor Thompson

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

International Women's Day - Mayor O'Hara acknowledged the Town of Quispamsis partners each year with the Town of Rothesay in the alternate hosting of the March 8th

local International Women's Day Celebration. She extended a special thank you to Deputy Mayor Schryer who organizes the event each year, and thanked those who provide sponsorship.

Comex Public Transit – Mayor O'Hara referenced the rising gasoline costs and invited people to take advantage of the Comex Bus Service, noting it is an excellent opportunity to increase ridership as well as to reduce GHG emissions.

Ukraine Conflict – Mayor O'Hara acknowledged with a heavy heart the current troubles happening in Ukraine with the Russian invasion, noting a Town Staff member has created the blue and yellow sunflower wreath displayed behind her, and acknowledged the blue and yellow lights illuminating the Town Hall, as well as the Ukrainian flags being flown at both ends of the qplex - all to send some positivity to the Ukrainian people who are being overrun by a tyrant.

3. Treaty Acknowledgement - Moment of Reflection Acknowledging Solidarity for Ukraine

Councillor Biggar read the Treaty acknowledgement – Moment of Reflection and – Acknowledgement of Solidarity for the People of Ukraine.

4. Disclosures of Interest

4.1 Item 6. 1- Deputy Mayor Schryer – Propertystar Inc. Rezoning - Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law Amendment No. 038-34.

5. Presentations

5.1 KVHS Prom and Safe Grad - 2022 - Request to Waive qplex Rental Fee - \$3,600 – In Attendance Kelley Sisk and Macala Daigle, KVHS Grad President

Kelley Sisk and Macala Daigle made presentation to Council on behalf of the KVHS leadership team, parents and graduates of 2022. They requested the \$3,600 rental fee at the qplex be waived for this year only for the Safe Grad and Prom event, noting the school was unable, due to Covid-19 restrictions, to hold its usual graduation fundraising events such as the Spook trail event, etc. They noted the students and parents are working hard to raise money and fundraising efforts to go to other aspects of the prom to create an unforgettable experience for the graduates.

The Director of Community Services stated the qplex is already booked for the KVHS graduation Prom, as is the Rothesay High School Prom. She noted the event will require several hours of set up and take down of the floor, and that it is a busy time of year with the Town hosting the Memorial Cup Hockey. and the Acadian Games that same week.

Moved By Councillor Luck
Seconded By Councillor Donovan

Council waive the \$3,600 qplex rental fee as a one time only due to covid for the 2022 KVHS Prom and Safe Grad event.

Against (3): Councillor Biggar, Councillor Miller, and Councillor Olsen

Motion Carried

6. Public Hearings

Moved By Councillor Olsen
Seconded By Councillor Biggar

Council adopt the Public Hearing Process steps which provides for a five minute time period for anyone wishing to speak for or against the proposed rezonings.

Motion Carried

6.1 (Jan.18/22) Propertystar Inc. - Rezoning Application - Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law No. 038-34 - Request to Rezone 17.12 Hectares (42.30 Acres) from Residential (R1) to Highway Commercial (HC) - Property Situated off Gondola Point Arterial (Route 119), PID No. 250217 and PID No. 173765

Deputy Mayor Schryer, as per Section 4, Disclosure of Interest, on the Agenda, left the meeting.

In Attendance: Mark Hatfield, Proponent

6.1.1 Propertystar Inc. - Proposal and Associated Documents

Mr. Mark Hatfield presented his proposed application to amend the Municipal Plan By-law No. 054 and Zoning By-law No. 038 to permit the rezoning of two parcels of land on the north side of Route 119, consisting of a total of 17.12 hectares, (42 acres), from Residential (R1) to Highway Commercial (HC) with each parcel being developed in separate phases. The first phase to include a home improvement business and the second phase will include a mixed-use development property, consisting of both food service and retail type developments. The property would have access off a public road that will be developed off Route 119.

Mr. Hatfield stated his proposal will promote community growth, job retention, and tax base expansion. As part of his proposed Highway Commercial development, he plans to create a walking trail, and for the second phase, provide a second controlled access to nearby subdivisions via Phinney Lane. The second phase of the project would include controlled access onto the Gondola Point Arterial via

traffic lights or a roundabout. PAC are recommending the originally proposed 7.5m buffer between him and residential properties be increased to a 15m buffer. He may also look at installing a berm or fencing between his development and the residential properties that do not have any trees due to the powerline easement.

A report from Don-More Surveys & Engineering Ltd. provided a Preliminary Servicing Review of the proposed Mixed Commercial development -

- Water - the initial phases of this development would be serviced by on-site wells with building sizes being limited to non-sprinklered buildings until such time as municipal water services becomes available;
- Sanitary Servicing - There are two sanitary systems which the property could potentially connect to, and the applicant would work with the town to determine which works best in terms of connection;
- Stormwater Management Approach - As the site is developed, stormwater management would be performed on the development site to limit peak flows to pre-development levels - flat roofs with flow controllers on the roof drains; and parking areas designed with a catch basin system.

A report from Englobe Corp Engineering provided a Route 119 Access Traffic Impact Study -

- The location proposed for the public street access is along the west perimeter of the Phase 1 development property. It will connect onto route 119 at approximately 264m west of Monarch Drive. As part of the Phase 1 development, the access road will extend 183m north along the property line and end in a cul-de-sac. The Phase 2 development will see the road extended over and connect on to Phinney Lane.
- The length of the existing eastbound left turn lane at Monarch Drive was reviewed and it is recommended that this lane be reduced to 223m so it will not intersect with the proposed access road location.
- The intersection of Route 119 and the public road will operate at a good level as a stop-controlled intersection during both peak periods.
- A traffic signal warrant analysis indicates traffic signals will be warranted with the addition of the Phase 2 development. A roundabout may also be considered as an alternative to signals.
- A left turn lane warrant analysis was completed for eastbound approach at the intersection of Route 119 and the public road and concluded that a left turn lane would not be warranted with only the Phase 1 development, but likely will be warranted early on in the Phase 2 development process.

6.1.1.1 Staff Report from Municipal Planning Officer

Mr. Colbourne's Staff Report informed Council it is important to note the Municipal Plan By-law No. 054 and Zoning By-law No. 038 establishes provisions that will be used and referred to when considering amending land use designations to accommodate specific developments. In the case of Highway Commercial developments outside of currently designated areas, the Municipal Plan provides that -

"any application for highway commercial development outside the designated areas be permitted only by amendment to the Zoning By-law and subject to consideration of the following conditions:

1. That the site has adequate access to arterial or collector streets;
2. That the site can be adequately serviced by water and sewer services in accordance with applicable regulations;
3. That the site is of sufficient size to meet all parking, load, setback, lot coverage, landscaping and other requirements set out in the Zoning By-law; and;
4. That consideration is given to protection of adjacent residential development by requiring an acceptable vegetated buffer strip, specifying the size, type and location of signing and lighting to be used, and any other criteria deemed appropriate by Council."

6.1.2 Written Submissions and Hearing of Objections

Two petitions were received from a total of 207 residents opposing the Propertystar rezoning application. In addition, 26 individual letters were received expressing their concerns and opposition to the proposed Highway Commercial development.

The following residents spoke in opposition to the proposed Propertystar Inc. rezoning application:

- Adam Black
- Mike Bone
- Justin Burchelle
- Ashley Burchelle
- Lorene Hatelt
- Patti Montgomery
- Ed Earle
- Wade McFadden
- Jenn Dobson
- Jill Bone

- Roger Fowler
- Brandon Howland

The residents who spoke against the proposed Propertystar Inc. rezoning, as well as the residents' who submitted written objections, expressed concern about loss of privacy – insufficient buffers, increased traffic along Route 119 and also to the adjacent subdivision if Phinney Lane is connected to development, noise and light pollution, large lit signs, garbage issues, environmental concerns including Colton Brook, potential of having to hook up to municipal water if the service is extended to the proposed development, property devaluation, not supportive of chain box stores, already vacant commercial properties available in the town; and not necessarily opposing the project itself, but rather its proposed location.

Mayor O'Hara asked three (3) times if anyone further wished to speak for or against Propertystar Inc.'s proposed rezoning application. No one spoke further.

6.1.3 Recommendations from Planning Advisory Committee

Councillor Miller read PAC's following written views:

That the Planning Advisory Committee proceed with supporting Council in the Rezoning application to amend the Municipal Plan By-law No. 054 and Zoning By-law No. 038 for the Rezoning of PIDs 173765 and 250217 from Single or Two-Family Dwelling (R1) to Highway Commercial (HC), subject to the following terms and conditions:

1. The creation of a fifteen (15) metre buffering zone as it relates to the neighboring residential (R1) zones must be shown on the final plans with alternative options to be discussed between the Town and Developer;
2. The Developer must undertake the extension of the municipal water system to the area prior to Phase 2 development;
3. An engineered design Stormwater Management Plan and Drainage system stamped by a registered Professional Engineer licensed to practice in the Province of New Brunswick is to be completed and submitted for each phase of the development;
4. Street lighting at each entrance to the development shall be installed;
5. Non-signalized control methods, as per the Traffic Analysis Report, must be installed at the Route 119 access point for the Phase 1 level of the development;
6. A signalized intersection at the Route 119 access location must be installed once development of the full buildout and connection to Phinney Lane is underway. The

cost of the construction of the signalized intersection will be on the Developer unless the Developer enters into a cost-sharing arrangement made with the Town and/or the province. Details regarding a cost-sharing arrangement shall be noted in the Development Agreement;

7.All building light fixtures and parking lot lights to be downward directed;

8.All materials and equipment ordered on site are the responsibility of the Developer;

9.The Developer is to enter into a Developer's Agreement with the Town of Quispamsis;

10.The Developer shall undertake to complete the work for each approved phase within a reasonable time period – recognizing the Development Agreement carries a two (2) year time limit;

11.The lands shall be developed in accordance with the Building and Development Plans filed with and approved by the Town for each phase; and

12.If the Development does not substantially proceed within six (6) months of the date of approval for each phase, the Developer shall restore the lands to an attractive natural state, and such restoration is to be completed within sixty (60) days.

6.1.4 Final Summation & Council Members' Questions -

Mr. Hatfield responded to various questions of Council concerning further expansion of the buffer area between the proposed development and adjacent residential properties, storm water management issues, updated traffic data from the 2017 preliminary traffic study provided, possibility of removing proposed trail in exchange for larger buffer area, hydrogeological study requirement for phase 1, and beyond that would require municipal water due to sprinkler requirements.

It was clarified that for Phase 2 of Propertystar Inc.'s proposal, the municipal water will be extended to his development, however there are no plans to extend the municipal water service to the adjacent residential subdivision. Mr. Hatfield verified there are no confirmed tenants at present as the project is still in its preliminary stage.

The Municipal Planning Officer stated the current proposal before Council is to rezone the full parcel to Highway Commercial which would be subject to a Section 59 CPA Agreement with the Town which would provide for the terms and conditions of the rezoning. In addition, he said, each future construction on the development would also require a separate agreement with the Town. So, when

completed, the property would have multiple agreements associated with the development of these lands.

- 6.1.5 Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law Amendment No. 038-34

Moved By Councillor Olsen

Seconded By Councillor Miller

First reading be given to Municipal Plan By-law Amendment No. 054-03 designating PID No. 250217 and PID No. 173765 from Residential to Commercial; and, Mr. Hatfield to come back before Council with modified plans to address the concerns expressed by the residents, i.e. increased buffers, privacy, setbacks, lights, noise, etc. Motion Carried

Against (1): Councillor Thompson

Motion Carried

Health Break

Moved By Councillor Olsen

Seconded By Councillor Luck

Council recess for a 5 minute health break.

Motion Carried

BACK TO REGULAR MEETING SESSION – Meeting resumed.

Deputy Mayor Schryer returned.

- 6.2 (Feb.15/22) KV Custom Homes - Rezoning Application - Proposed Zoning By-law Amendment No. 038-35 - Residential (R1) Single & Two Family to Residential (R3) - Terrace Dwellings

Property Identified as 124 Pettingill Road - PID No.'s 30216527 and PID No. 00251694

In Attendance: Andrew McIntyre, Proponent.

- 6.2.1 KV Custom Homes' Proposal and Associated Documents

Mr. Andrew McIntyre was in attendance and expanded upon his rezoning application to rezone approximately 4.7 hectares, (11.32 acres), of land with access off the Pettingill Road and Heritage Way from Residential (R1) to Terrace Dwelling (R3). The proposed three phased Terrace Dwelling Development will consist of a total of 44 Distinct Ownership units contained

in 15 separate buildings. At present, he noted, there is a demand and need for accessible homes for the aging population. The terrace homes will be esthetically pleasing and marketable to home buyers of diverse ages and abilities, free from day to day chores, and will be filled with a large area of greenspace, including existing trees, gardens, and viewing areas with access to the QR trail system.

Mr. McIntyre stated he will be doing a traffic flow analysis, and is willing to introduce improvements to the busy area where public street access to the first phase of his development will be located off the Pettingill Road near its Kensington Drive intersection. The proposed development will also connect to Heritage Way once the full buildout is complete over 3 phases.

6.2.1.1. Staff Report from Municipal Planning Officer

Mr. Colbourne's Staff Report expanded upon Mr. McIntyre's proposal in relation to the Town's By-laws and servicing infrastructure requirements. The proposed development is in keeping with the Municipal Plan's policies aimed at fostering more sustainable development that includes mixed and compact developments, diversification of house styles and options for all ages and family types.

The Municipal Plan establishes that lands on the Future Land designated Residential would be considered for higher density residential uses by Council through an amendment process as per Section 59 of the *Community Planning Act* and subject to the following:

1. The development be located on, or adjacent to, a designated arterial or collector street, so that higher traffic generated will not pass-through lower density residential streets;
2. The lot size, yard requirements, building height, number of units and parking requirements be subject to the conditions as outlined in the Zoning By-law;
3. The development will not exceed capacities of existing municipal services;
4. If the proposed site is not serviced by a municipal water system, then the proponent must undertake a hydrogeological study to demonstrate that the local well yield is of sufficient quality and quantity to support the density of development proposed and

existing wells will not be adversely affected by the proposed development; and

5. There are adequate landscaped buffer areas on the lot periphery to screen the buildings and parking areas from adjacent low density residential development.

6.2.2 Written Submissions and Hearing of Objections/Support

Seven (7) written submissions were received, one (1) in support, one (1), from CN Rail outlining guidelines for development in close proximity to railways, and the remaining five (5) expressing various concerns mostly related to traffic, buffers and water availability.

The following individuals spoke for or against KV Custom Homes proposed rezoning application:

- Doug Evans, Support
- Gary Hall, Concerns.
- Julian Watts, Concerns
- John Kelley; Concerns
- Gerry Wallace; Opposed.

Concerns expressed by residents, including those who submitted their written comments, encompassed the need for sufficient water supply – the requirement of an independent hydrogeological review, increased traffic on an already busy street – accesses off Pettingill Road and Heritage Way, insufficient buffer space, particularly for the three Pettingill Road properties situated immediately adjacent to the proposed development, and storm water and silt flow issues into Ritchie Lake

Mayor O'Hara asked three (3) times if anyone further wished to speak for or against KV Custom Homes Proposed rezoning application. No one spoke further.

6.2.3 Recommendations from Planning Advisory Committee -

Councillor Miller read PAC's following recommendations:

That the Planning Advisory Committee proceed with supporting Council in the Rezoning of PIDs 00251694 and 30216527 from Single or Two-Family Dwelling (R1) to Terrace Dwelling Residential (R3) with Distinct Ownership, subject to the following terms and c conditions:

1. A full comprehensive traffic flow analysis will be required to be submitted;

2. A detailed comprehensive water supply and source assessment (CWSSA) report by a certified Professional Engineer is to be completed and submitted;
3. An engineered design Stormwater Management Plan and Drainage system stamped by a registered Professional Engineer licensed to practice in the Province of New Brunswick is to be completed and submitted for each phase of the development;
4. A site design showing the creation of the buffering zone as it relates to the neighboring residential (R1) zones must be approved by the Town prior to construction;
5. Street lighting installation at the entrance to the development is required;
6. All building lights to be downward directed;
7. All materials and equipment ordered on site are the responsibility of the Developer;
8. The Developer is to enter into a Developer's Agreement with the Town of Quispamsis;
9. The Developer shall undertake to complete the work for each approved phase within a period of two (2) years following approval;
10. The lands shall be developed in accordance with the most recently dated Building and Development Plans filed with and approved by the Town for each phase; and
11. If the Development does not substantially proceed within six (6) months of the date of approval for each phase, the Developer shall restore the lands to an attractive natural state, and such restoration is to be completed within one (1) month.

6.2.4. Final Summation – Council Members' Questions

Andrew McIntyre stated the concerns raised by the residents are ones that he is concerned about too. He recognizes the Pettingill Road is busy, but it is a collector road, and he is willing to work with the Town to make it safer near his access. An independent hydrogeological study will be completed to ensure there is sufficient water supply to support the development. The development will include large green space areas, a drainage plan to ensure no sediment flows into Ritchie lake, clean construction sites with no litter debris, and he will work with adjacent property owners to provide sufficient buffer space between the two properties, stating he is very conscientious about the environment and will only cut down trees needed for the development's infrastructure.

Mr. McIntyre stated the roads in the development will be narrower for traffic calming, and will consist of a 16m right of way with 8m of asphalt, allowing more room for walking paths. The individual units will have wide doors, no step entry, wide hallways, etc., for accessibility purposes to allow people to remain in their homes for as long as possible.

6.2.5 Proposed Zoning By-law Amendment No. 038-35

Moved By Councillor Olsen

Seconded By Councillor Biggar

First reading be given to Zoning By-law Amendment No. 038-35 rezoning property identified as 124 Pettingill Road, with PID No.s 30216527 and 00251694, from Single and Two Family Residential (R1) to Terrace Dwelling Residential (R3).

Motion Carried

Moved By Councillor Miller

Seconded By Councillor Biggar

Second reading be given to Zoning By-law Amendment No. 038-35 rezoning property identified as 124 Pettingill Road, with PID No.s 30216527 and 00251694, from Single and Two Family Residential (R1) to Terrace Dwelling Residential (R3).

Motion Carried

7. Minutes of Previous Meetings

7.1 February 15, 2022 - Regular Meeting

Moved By Councillor Biggar

Seconded By Councillor Miller

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 2021 Application for Financing - NB Municipal Finance Corporation - Staff Report from Town Treasurer

A Staff Report from the Town Treasurer informed Council the New Brunswick Municipal Finance Corporation is canvassing Municipalities to offer debentures for

long term debt financing. On June 10, 2019 the Town was granted Order In Council 19-0047 for authorization to borrow up to \$1,758,000 to finance the Meenan's Cove Beach House renovations. At that time Ms. Brandon had advised the Town would only borrow the amount needed once the project was completed. The renovations have now been completed and the total cost was \$1,784,000. Due to an unanticipated grant of \$250,000 and the actual funds from the sale of Fire Station #2, (\$485,000), the Town will only need to borrow \$ 1,049,000. At this time, a resolution of Council is required to request these debentures

Moved By Councillor Olsen

Seconded By Councillor Thompson

Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Quispamsis debenture in the principal amount of \$2,081,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Quispamsis agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

8.2 (Feb.15/22) Professional Development Schedule (Deputy Mayor Schryer) - Staff Report from Town Clerk

A Staff Report from the Town Clerk provided a listing of both in-person and virtual professional development opportunities for each Council Member's consideration.

Moved By Deputy Mayor Schryer

Seconded By Councillor Olsen

As this is for Council's information only, the Town Clerk's Staff Report be received and filed.

Motion Carried

8.3 (Mar.2022) Ratification of Email Poll – 6x4 Truck Cab and Chassis RFP No. 2022TQ01-2

Moved By Councillor Biggar

Seconded By Deputy Mayor Schryer

Council ratify the Email Poll conducted by the Town Clerk on March 3, 2022 authorizing the award of Tender No. 2022TQ01-2 for a 6x4 Truck Cab and Chassis

to Universal Truck and Trailer for the tender price of \$182,675 + HST, (not including \$185 for plates & levy).

Motion Carried

8.4 (Mar. 2022) Ratification of Email Poll – Tender No. 2022TQ01-3 – Water Reservoir Recoating Project

Moved By Councillor Biggar

Seconded By Deputy Mayor Schryer

Council ratify the Email Poll conducted by the Town Clerk on March 3, 2022 authorizing the award of Tender No. 2022TQ01-3; Water Reservoir Recoating Project to Jamac Painting and Sandblasting for the low tender price of \$593,400 (including HST); and further, that \$250,000 be reallocated from the Utility Capital Reserve Fund to the budget for the project.

Motion Carried

9. Correspondence

9.1 Rezoning Application - Rugged Residential Inc. - Maple Ridge Estates - Proposed Bare Land Condo Cluster Development, (Sustainable Community Design), off Corduroy Road (off Elliot Road) - Rural (RU) to Multiple Residential (R2) – PID No. 00231928

Rob Viger, Owner, Rugged Residential Inc. and Andrew Toole, Don-More Surveys & Engineering

Mr. Viger's application requested Council rezone approximately 8.1 hectares (20 acres), from Rural Residential (RU) to Multiple Residential (R2) for the development of a Bare Land Condo clustered development consisting of 19 separate units off Corduroy Road, which is off the Elliot Road.

Moved By Councillor Olsen

Seconded By Councillor Miller

As the applicant is not in attendance, this item be referred to the next Regular Meeting, April 5, 2022.

Motion Carried

9.2 Ann Olivea Smith - Gondola Point Streetscape Upgrade - Request for Asphalt Sidewalk to be Separated from Road (Similar to Gondola Boulevard Streetscape)

Correspondence from Ms. Smith informed Council she walks daily, her preferred route being along the Gondola Point Road, which currently has a painted line marking the pedestrian lane. It is difficult to clear the 'walking space' on this road in winter as it is covered in snow. She asked if Council would consider, when upgrading the Gondola Point Road, to design the street and sidewalk area similar to what has been done on Gondola Boulevard to create a safe walking passage for pedestrians all year long.

Moved By Councillor Miller

Seconded By Councillor Luck

Ms. Smith be thanked for her correspondence, and she be informed that Council will be reviewing streetscape options for the upgrade of the Gondola Point Road over the coming year, and that pedestrian movement will be a strong component of the final streetscape plan.

Motion Carried

10. By-laws

- 10.1 (July 2021) Local Improvement By-law No. 011-2021 - Levying of Costs on Property Owners for 2021 Storm Sewer Drainage Installations - Staff Report from Town Clerk

Moved By Councillor Miller

Seconded By Councillor Biggar

NOTICE OF WARRANT OF ASSESSMENT

WHEREAS pursuant to By-law No. 011-2021, passed on the 20th day of July, 2021, the Council of the town of Quispamsis has completed as a local improvement the Installation of Storm Sewer Works, at a cost of \$47,616.81, within the twelve months preceding the 31st day of March, 2022.

AND WHEREAS pursuant to By-law No. 011-2021 of the town of Quispamsis, the owner's portion of the costs of the work to be raised by special frontage assessment is \$35,712.61.

AND WHEREAS such frontage assessment is payable in either one lump sum or ten (10) annual installments;

The Town Treasurer is THEREFORE requested to assess and levy the sum of \$35,712.61. on the several parcels of land abutting on the said work and cause the same to be collected and paid by either one lump sum or ten (10) annual installments by the owner of such parcels in accordance with the provisions of the By-laws of the town of Quispamsis.

Motion Carried

11. New Business

- 11.1 Award of Tender No. 2022TQ01-4, qplex Lighting Upgrade - Staff Report from Director of Community Services

Moved By Councillor Olsen

Seconded By Councillor Biggar

Council award tender No. 2022TQ01-4, for the qplex Lighting Upgrade to FCC Engineering Ltd. with the bid price of \$125,580 (exclusive of HST).

Motion Carried

- 11.2 Award of Tender No. 2022TQ01-1 - Consulting Services - Recreation Master Plan – Staff Report from Director of Community Services

Moved By Councillor Biggar

Seconded By Councillor Thompson

To award RFP 2022TQ01-1, for the Recreation Master Plan to Trace Planning and Design for the bid price of \$57,540.25 (inclusive of HST).

Motion Carried

- 11.3 Award of RFP 2022TQ03-8 - Prefilled Sandbags (If Required for Emergency Spring Freshet Flood Event) – Staff Report from Acting CAO

Acting CAO Kennedy's Staff Report informed Council in 2021, the Town assessed options to provide sandbags to residents who are affected in the event of an emergency spring freshet. An emergency exists if water levels in the Kennebecasis River are forecast to reach 4.7 meters and continue to rise. An RFP was issued in accordance with the Purchasing Policy and opened on March 9, 2022. Proposals were requested from Contractors to supply and deliver 12,000 pre-filled sandbags, and deliver an estimated 3,300 *only* in the event of an emergency.

Some Members expressed concern that the onus should be on the property owners to purchase sandbags and acknowledged that pre-Covid- sand was provided and the residents filled their own sandbags.

Acting CAO Kennedy read correspondence dated July 25, 2019 from the Minister of Public Safety. Minister Carl Urquhart wrote, the Province's approach to sandbags, and sand, is intentionally to incent the property owners to acquire, fill

and install them themselves in preparing for flooding, just as they encourage them to prepare for power outages and other risks. Where they fail to do so, the Minister wrote, hopefully in declining numbers, it falls to local governments to fill the gap. Municipalities are required to establish municipal emergency measures organizations and to plan and prepare for all potential hazards to their jurisdictions and residents.

Curfew - 11:00 p.m.

Moved by Councillor Biggar

Seconded by Councillor Olsen

Council authorize the meeting to extend beyond the 11:00 p.m. meeting curfew time.

Motion Carried

Moved By Councillor Olsen

Seconded By Councillor Biggar

That Council award RFP No. 2022TQ03-8 for Contractor filled sandbags to the sole bid from Brookville Manufacturing for the bid price of \$ 50,400.00 (exclusive of HST)

Agreement will only be awarded if emergency measures are required.

Motion Carried

12. Reports

- 12.1 Town of Quispamsis Building Inspection Services Report - 2022 - As At February 28, 2022
- 12.2 Deputy Mayor Mary Schryer - Thank you - International Women's Day Event - Quispamsis Town Hall, March 8, 2022
- 12.3 Quispamsis Elementary School - Thank You - Diversity and Inclusion Initiative
- 12.4 Town of Quispamsis Sport Tourism Grants – Recipients – Fund Gymnastics and Kennebecasis Minor Hockey Association
- 12.5 Thank You - Saint John Regional Hospital Corporation – Robotic Assisted Surgery
- 12.6 UMNB's Letter to Minister of Local Government and Local Governance Reform – Questions and Attached answers Re the NB Local Governance Reform Initiative
- 12.7 Order of New Brunswick - Call for Nominations
- 12.8 QUEST – NB PEI – Municipal Working Group – February 24, 2022 Minutes re PACE (Efficiency Financing) Presentation

12.9 Kennebecasis Regional Joint Board of Police Commissioners - November 24, 2021 Meeting Minutes and Financials

12.10 Junior Achievement New Brunswick - Thank you

Moved By Councillor Olsen

Seconded By Councillor Biggar

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Olsen

Seconded By Councillor Miller

Meeting adjourn.

Motion Carried

Meeting adjourned at 11:11 p.m.

X

Elizabeth (Libby) O'Hara
Mayor

X

Catherine Snow
Town Clerk