



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

January 19, 2016, 7:00 pm
Council Chambers
Quispamsis Town Hall

Members Present: Mayor G. Murray Driscoll
Deputy Mayor Libby O'Hara
Councillor Gary Clark
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Members Absent: Councillor Lisa Loughery

Staff Present: Brennan, Michael; CAO
Deville, Susan; Director of Human Resources/Assistant CAO
Kennedy, Aaron; Manager of Communications
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. Approval of Agenda

Moved By Councillor Clark
Seconded By Deputy Mayor O'Hara

Minutes be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor Driscoll congratulated both the Kennebecasis Valley Fire Department Inc., and the Kennebecasis Regional Police Force for their efforts in helping those in need, including the *Fill the Truck* food drive, collecting Christmas gifts for children, raising

monies for Muscular Dystrophy, etc. He noted the Superstore is also to be commended for providing cake and coffee at the KFPF's *Fill the Truck* event in December.

3. Moment of Reflection

Deputy Mayor O'Hara read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

5.1 Let's Color the City with Warmth - In Attendance: Betty Russell & Jessica LeBlanc

Ms. Betty Russell and her daughter, Jessica LeBlanc, made presentation to Council expanding upon their "*Lets Colour the City with Warmth*" Campaign, noting it is their dual effort to help the less fortunate. They work with emergency and non-profit organizations, such as the local police and fire departments, Romero House, KV Outreach, etc., to give a hand to those in need. To help them in their delivery of this important service, they are looking for support through donations of food, clothing, volunteers and also products such as hot chocolate, coffee, snacks, sleeping bags, etc., that they can pass out to the homeless and families in need of warmth during the colder months. They are currently working on feeding a local family of five (5) from the community. They referenced a recent *Lets Colour the City with Warmth Campaign* held in Kings Square, noting dozens of families benefited from the free clothing drive, and enjoyed a cup of hot chocolate, coffee and cookies.

Ms. Russell and Ms. LeBlanc requested Council's support in providing them with a place such as the Arts & Culture Park where they could host their clothing and food drives, noting there are not many outreach programs in the Kennebecasis Valley to support the local community.

Council Members commended the mother and daughter dual for their humanitarian efforts helping those in need.

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Council support Ms. Russell and Ms. Leblancs' use of Town facilities to promote their "Lets Colour the City with Warmth" outreach program, and they be asked to coordinate their plans with the Manager of Communications and the Director of Community Services.

Motion Carried

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 December 15, 2015 - Regular Meeting

Moved By Councillor Rioux

Seconded By Councillor Thompson

Minutes be approved as prepared.

Motion Carried

7.2 December 22, 2015 - Special Meeting

Moved By Deputy Mayor O'Hara

Seconded By Councillor Clark

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 (Dec.15/15) Department of Transportation & Infrastructure - Five Year Designated Highways Program

Correspondence from the Minister of Transportation & Infrastructure – The Honourable Roger Melanson – The Minister's letter responded to the three municipal associations' discussions on the Province's recently proposed cost sharing formula for projects under the Municipal Designated Highways Program. He stated funding for the Municipal Designated Highways Program was increased to \$25 million for 2015 and will be at this level for the next three years in order to address the considerable demand for projects under this program. The proposed cost sharing formula would enable more work to be done more quickly thus improving the conditions, he said of the highway infrastructure inside

municipalities. The Minister noted there will be a partnering fund of \$17 million using the shared cost amounts of 5% to 15% for villages, 15% to 25% for towns, as well as 15% to 50% for cities; and a traditional fund of \$8 million where DTI will cover 100% of the eligible project costs as was done in past years.

A discussion ensued on this matter, with it being noted that the Town's financial contribution towards the Provincially Designated Highways Program for 2016 is 0 percent. Historically, the Town has received 100% of Provincial funding for this program, once every three to five years. The Town has always cost shared 50% of any upgrades to the Gondola Point Arterial (Route 119), which is designated as a bypass kilometrage highway, not a provincially designated highway.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen

Recognizing the Town did not include funding in its 2016 budget to cost share with the Province, the draft correspondence prepared by the Director of Engineering & Works, dated January 20, 2016 along with the proposed Five Year Provincially Designated Highways Program 2016-2020 be issued to the Province; and Council consider potential cost sharing options for the Provincially Designated Highways Program as part of its 2017 budget process.

Motion Carried

9. Correspondence

9.4 Resignation from Kennebecasis Public Library Board of Directors - Mr. Phillip Pugsley

Mr. Pugsley's letter tendered his resignation as one of the Town's representatives on the Kennebecasis Public Library, effective December 31, 2015. He noted during his tenure he has seen much enhancement of the library facility through the commitment to excellence and support of both Quispamsis and Rothesay and the dedication of the Board Representatives, Municipal Staff and the Library Staff.

Moved By Councillor Clark
Seconded By Deputy Mayor O'Hara

Council accept Mr. Pugsley's resignation as one of the Town's representatives on the Kennebecasis Public Library Board and he be thanked for his many years of valuable service to this Board.

Motion Carried

9.1 Gondola Point Road Pedestrian Lane - Winter Maintenance - Mrs. D. Clark Concerns

Correspondence from Mrs. Clark expressed her concern about the inconsistent snow clearing of the paved pedestrian walkway along the Gondola Point Road. She stated this area is marked as an official pedestrian lane, however, it is not always cleared of snow and ice. She noted the Gondola Point Road is very popular for walkers and runners and is a main connector road to the qplex and trail system. She asked that it be cleared to the same standard as the sidewalks on the Vincent Road and Quispamsis Road.

A Staff Report from the Director of Engineering and Works stated, as with the street network, sidewalks and walking lanes are cleared in a priority level approach. Highest priority is given to those streets leading directly to school areas, then areas in a commercial core, and then any roadside walkways. In this hierarchy, the Gondola Point walkway is third level service. The road, however, is cleared initially by the plow trucks as they wing back snow during regular street clearing operations. Once road surface is clear to the defined levels, the plows will go back along the route and push back shoulder snow to accommodate pedestrians. As an additional resource, the supervisors may also assign a snow blower to clear the Gondola Point Road walkway once the snow blower has completed its designated route. Often during snow events, residents push snow out onto the road when they are clearing their driveways, and in areas alongside the river, such as the Gondola Point Road, there can be significant drifting. Mr. Losier advised there is also a concern for winging back the snow on unfrozen ground early in the winter season, as this will damage sod at the edge of people's properties.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Clark

The Works Department Staff be directed to review current clearing protocol for the Gondola Point Road to determine if there are any practical options to improve the consistency in the snow and ice removal of the pedestrian lane, and if so, then to implement these changes within the current budget and assigned level of service and priority.

Motion Carried

9.2 National Recreation Framework - Request for Council's Endorsement

Correspondence from the Minister of Tourism, Heritage and Culture as well as the President of Recreation NB provided Council with a copy of the document entitled, "Framework for Recreation in Canada 2015: Pathways to Wellbeing". The Framework, they wrote, is the result of a comprehensive process with various recreation stakeholder groups from across Canada. On February 13, 2015, the Framework was endorsed by the Provincial/Territorial Ministers and supported by the Government of Canada.

A Staff Report from the Director of Community Services informed Council she had participated in the discussions during the formation of the National Recreation Framework document, which will guide recreation policies and practices to improve the well-being of citizens and communities across the country. It was created over a three year period of meetings with national, provincial, territorial and municipal officials as well as aboriginal organizations, academics and stakeholder groups. She recommended Council endorse the document, as requested.

Moved By Councillor Olsen

Seconded By Councillor Miller

That the Town of Quispamsis endorse the Framework for Recreation in Canada 2015: Pathways to Wellbeing, as follows:

The Vision for the Framework:

Everyone engaged in meaningful, accessible recreation experiences that foster individual wellbeing, wellbeing of natural and built environments, and community wellbeing.

The Values for the Framework:

Public Good, Inclusion and Equity, Sustainability, Lifelong Participation

The Principles of Operation:

Outcome-Driven, Quality & Relevance, Evidence-Based, Partnerships, Innovation

The Goals:

Active Living, Inclusion and Access, Connecting People with Nature, Supportive Environments, and Recreation Capacity.

Motion Carried

9.3 Al Hubbard - Request for Traffic Calming - Cedar Ridge Boulevard

Mr. Hubbard's correspondence stated Cedar Ridge Boulevard requires traffic calming to reduce the number of speeding motorists using this roadway. He suggested the installation of stop signs would be an inexpensive street calming device, as well as additional maximum speed signs, speed bumps or solar powered lit speed indication signs.

A Staff Report from the Director of Engineering & Works stated before considering installation of traffic calming, Staff generally review the actual data to determine the level of problem on a particular street. This includes a review of the speed over an extended period at all hours of the day with surface mounted counters. Mr. Losier advised traffic counts done in this area in 2012 indicated the observed speeds did not warrant traffic calming, but feels any decision should be based on current information, including input from the KVPF regarding violations and accident reports from this area. He cautioned Council against the use of all way stops as a traffic calming device, noting a stop sign, under the law, is a way to establish right of way and should not be used as a speed control device.

A discussion ensued on this matter.

Moved by Councillor Olsen
Seconded by Councillor Miller

Staff be directed to prepare an amendment to Traffic By-law No. 027 to accommodate installation of the requested Stop Signs at the Cedar Ridge Boulevard/Lyman Drive intersection for Council's consideration.

Motion Carried

10. By-laws

10.1 Proposed Sewerage Utility By-law Amendment No. 005-15 (Consideration of 3rd & Final Reading)

Moved By Councillor Clark
Seconded By Councillor Thompson

Third and final reading be given to Proposed Sewerage Utility By-law Amendment No. 05-15.

On the question, Proposed By-law No. 005-15 was read in its entirety.

Motion Carried

10.2 Proposed Water Utility By-law Amendment No. 024-10 (Consideration of 3rd & Final Reading)

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Third and final reading be given to Proposed Water Utility By-law Amendment No. 024-10.

On the question, Proposed Water Utility By-law No. 024-10 was read in its entirety.

Motion Carried

11. New Business

11.1 Town Committee Appointments - Recommendations of the Nominating Committee

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council accept the Nominating Committee's recommendation to -

1. Appoint Trevor Murray, Asst. Building Inspector to the Town's Climate Change Committee;
2. Extend the appointments of Mark Hatfield, Darin Lamont and Jean Place on PAC for one additional year to January 31, 2017; (including Jean Place's appointment on the Unsightly & Dangerous Premises Appeals Committee); and
3. Appoint Amy Donovan and Kevin Winchester as Quispamsis representatives on the Kennebecasis Public Library Board for a one year term, effective immediately and expiring January 31, 2017; subject to a criminal record check and the signing of the required agreements.

Motion Carried

11.2 Award of Tender No. 2015TQ12-30 - Loader & Snow Removal Attachments

A Staff Report from the Director of Engineering & Works informed Council six bids from five companies were received for the loader and snow removal tender. In reviewing bids the total cost of ownership by lease over 84 months was used

and calculated with Atlantic Tractors and Equipment quoting the lowest price for an in-stock loader for \$440,448. The equipment. Which includes a plow and wing attachment and a front end heavy duty snow blower attachments has a 10 week delivery period.

Moved By Councillor Thompson

Seconded By Councillor Olsen

Council accept Staff's recommendation to award tender No. 2015TQ12-30 New 2015-2016 Loader and attachments to Atlantic Tractors and Equipment Limited for the Lease to Own Option for the tender base price of \$413,900 and financing of \$5729 per month, (taxes included), for an 84 month period.

Motion Carried

11.3 Award of Tender - No. 2015TQ11-27 - qplex HVAC Modification Project

A Staff Report from the Director of Community Services informed Council the public tender for the qplex Ventilation Upgrades was issued on December 5, 2015 and closed on December 22, 2015. Three bids were received and recommendation is to award the project to the low bidder, MC Ventilation Ltd.

Moved By Councillor Clark

Seconded By Deputy Mayor O'Hara

Council accept Staff's recommendation to award Tender No. 2015TQ11-27 – qplex HVAC Modification Project to the low tenderer, MC Ventilation, for the low tender prices of \$226,300 plus HST for the upgrading to the qplex ventilation system.

Motion Carried

12. Reports

12.a. UNBSJ – Thank You – Hans W. Klohn Commons

12.b. Fundy Library Region – Annual Report 2014/15

12.c. Tourism, Heritage & Culture – Heritage Week – February 8 – 15, 2016 - Proclamation

12.d. Thank you from YMCA's Newcomer Connections – Winter Emergencies Session to New Immigrants – Mr. Brian Shanks, EMO Director

12.e. Town of Quispamsis Building Report As AT December, 2015

12.f. Animal Control Report As At December, 2015

Moved By Councillor Rioux
Seconded By Councillor Olsen

Reports be received and filed.

Motion Carried



13. **New Business (none)**

14. **Adjournment**

Moved By Mayor Driscoll
Seconded By Councillor Olsen

Motion Carried

Meeting adjourned at 8:00 p.m.

X  X 
G. Murray Driscoll
Mayor
Catherine P. Snow
Clerk
