



QUISPAMIS TOWN COUNCIL REGULAR MEETING MINUTES

February 19, 2019, 7:00 pm
Council Chambers
Quispamsis Town Hall

Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Beth Thompson
Councillor Emil T. Olsen
Councillor Kirk Miller
Councillor Lisa Loughery
Deville, Susan; CAO
Brandon, Krista; Town Treasurer
Kennedy, Aaron; Communications Manager
Losier, Gary; Director of Engineering & Works
MacInnis, Lisa; Assistant Town Clerk
Purton Dickson, Dana; Director of Community Services

Absent: Councillor Sean Luck (death in family)

1. Approval of Agenda

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

The Agenda be approved with addition of the Nominating Committee
Recommendation RE PAC Representative Appointment - John Groden being
added to New Business (Item 11.C).

Motion Carried

2. Mayor's Comments – (None)

3. Moment of Reflection

Councillor Thompson read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

5.1 CBCL Water Supply and Distribution Study Presentation (Project No. 172895.00)

Presenter : Brian Moreau, CBCL Limited

Mr. Brian Moreau of CBCL Limited made presentation to Council providing an overview of the Water Supply and Distribution Study. Highlights of the study:

- Study objectives include:
 - Provide a long-term understanding of the water system
 - Support planning and decision making for new development within the town limits
 - Support development of Comprehensive
 - Asset Management Plan
 - Align with Municipal Plan Recommendations
- Further, Mr. Moreau reviewed and discussed the study components and considerations, noting the following:
 - Review of existing Water Distribution System (Downeast and Ridgewood Park) ~ providing details on demands, piping, connections, aquifer and reservoir.
 - Hydrogeological Assessment ~ understanding the Town's existing groundwater systems and those of the region, determining the potential to expand municipal services using existing wells, reviewing the capability of aquifers with the Town to meet current and future demands
 - System Constraints
 - Full Expansion of the Water System ~ with costs

- Near-Term Expansion of the Water System (Downtown and Ridgewood Park)

Council Members asked for clarification on a couple of the study components and thanked Mr. Moreau for his presentation.

Mayor Clark noted the importance of open ditching.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Rioux

Mr. Moreau be thanked for his presentation and presentation be referred to the Department of Engineering & Works staff to review.

Motion Carried

6. Public Hearings

6.1 Zoning By-law Amendment – Schedule of Fees – Proposed Changes to Fees and Land for Public Purposes Use in all Zones – Public Hearing

Presentation by Municipal Planning Officer, Dwight Colbourne

Mr. Colbourne presented an overview of the proposed changes to the Zoning By-law fee schedule Schedule of Fees. He noted, the review was completed by the Planning Department and in accordance with the direction of Council as proposed in Section 9.9.1 of the Municipal Plan By-law 054.

He summarized the proposed changes, listed below:

- The goals of the schedule of fees review:
 - determine if the fees being charged presently are reflective of the level of effort and resources required to provide the service,
 - adjust fees appropriately to reflect the level of effort where there is a significant discrepancy,

- compare the Town's fee structure with other municipalities in the region and provincially to bring them into relative alignment, and
- introduce new fees for services being provided for which no cost recovery mechanism is currently in place.
- Mr. Colbourne, further noted, that one of the seven Building Principles outlined in Section 2.3 of the Municipal Plan is decisions related to development are to be predictable, fair and cost-effective. Recognizing the importance of this principle, the Planning Department is submitting to Council proposed changes to the Fee Schedule for administration and development services regulated by the Zoning By-law.
- Additional, he highlighted the proposed change that the Planning Department is requesting to add to the Zoning By-law regarding Land for Public Purposes Use in All Zones include –
 - The Planning Department is requesting an addition to the Zoning By-law that would address this item. The wording of the proposed Amendment No. 038-29 to Zoning By-law 038; is as follows:

(2) Land designated as Lands for Public Purposes may be used for the recreational or other use or enjoyment of the public notwithstanding the zone the land is located in.

Mayor Clark asked three times if anyone wished to speak further for or against the proposed Zoning By-Law No. 038-29. No one further spoke.

Council Members thanked the Municipal Planning Officer for his presentation.

Moved By Councillor Thompson

Seconded By Deputy Mayor O'Hara

That Council give First Reading to Amendment No. 038-29 to Zoning By-law 038.

Motion Carried

Moved By Councillor Olsen
Seconded By Councillor Loughery

That Council give Second Reading to Amendment No. 038-29 to Zoning By-law 038.

Motion Carried

7. Minutes of Previous Meetings

7.1 February 5, 2019 - Regular Meeting

Moved By Councillor Olsen
Seconded By Councillor Loughery

Minutes be approved as prepared, with the following correction (see email from Purchasing)

11.3 Award of Tender No. 2019TQ01-2 Propane Ice Resurfacer

To award the Tender for the QMA Ice Resurfacer Tender 2019TQ01-2 to Saunders Equipment for \$96,452.50 and include the backup alarm and tire wash options at an additional cost of \$1,925.

Motion Carried

8. Unfinished Business (none)

9. Correspondence (none)

10. Bylaws (none)

11. New Business

11.1 Tender No. 2019TQ01-4 U-Shape Combination Dump Sander Body

Moved By Councillor Rioux
Seconded By Deputy Mayor O'Hara

Council award Tender No. 2019TQ01-4, for one (1) - U-Shape Combination Dump Sander Body to the low bidder Phil Larochelle Equipment Inc. for the bid price of \$ 35,979.07 (plus HST)

Motion Carried

11.2 Tender No. 2019TQ01-5 Front Plow and Harness & Wing with Harness Attachment – Staff Recommendation

Moved By Councillor Thompson

Seconded By Deputy Mayor O'Hara

Council award Tender No. 2019TQ01-5, for one (1) – Front Plow and Harness & Wing with Harness Attachment to Parts For Trucks Inc. for the bid price of \$ 27,049.00 (plus HST)

Motion Carried

11.3 Nominating Committee Recommendation for Town Committee Appointment

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

Council approves John Groden appointment as representative on the Planning Advisory Committee, for a three (3) year term effective immediately, and expiring January 31, 2022

Motion Carried

12. Reports

12.1 Planning Advisory Committee Minutes - Jan 29/19

12.2 FCM Annual Conference Program - Quebec City, QC (May 30 – Jun 2/19)

12.3 Kennebecasis Public Library Board of Directors - November 28, 2018
Meeting Minutes & Associated Documents

12.4 Town of Quispamsis - Building Report As At January 31, 2019

12.5 Animal Control Monthly Report - December 2018

12.6 Saint John Chamber of Commerce - Thank You

12.7 Saint John Regional Hospital Foundation - Thank You

Moved By Councillor Olsen
Seconded By Councillor Miller

Reports be received and filed

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Thompson
Seconded By Councillor Olsen

Meeting adjourn.

Motion Carried

Meeting adjourned at 8:05 p.m.

Gary Clark
Mayor



Lisa MacInnis
Assistant Town Clerk



