



## QUISPAMISIS TOWN COUNCIL SPECIAL MEETING MINUTES

December 9, 2015, 6:00 pm  
Council Chambers  
Quispamsis Town Hall

- Members Present:** Mayor G. Murray Driscoll  
Deputy Mayor Libby O'Hara  
Councillor Lisa Loughery  
Councillor Emil T. Olsen  
Councillor Pierre Rioux  
Councillor Beth Thompson
- Members Absent:** Councillor Gary Clark (work commitment)  
Councillor Kirk Miller (work commitment)
- Staff Present:** Brennan, Michael; CAO  
Deville, Susan; Director of Human Resources/Assistant CAO  
Kennedy, Aaron; Manager of Communications  
Losier, Gary; Director of Engineering & Works  
McGraw, Jo-Anne; Town Treasurer  
Purton Dickson, Dana; Director of Community Services  
Snow, Catherine; Town Clerk

### **1. Town of Quispamsis - Proposed 2016 Budget Discussion**

- 1.1 2016 Draft General Operating and Capital Budgets
  - 1.1.1 Staff Report from Town Treasurer
  - 1.1.2 Draft 2016 General Operating Fund Budget Summary
  - 1.1.3 Draft Proposed General Capital Fund Expenditures – 2016
  - 1.1.4 Summary of Changes Made to Draft Budget

The Town Treasurer read her Staff Report informing Council the proposed 2016 Operating Budget has now been updated to reflect the 1.39% increase to the Town's tax base, the additional \$55,964 in Community Funding and Equalization Grant and the decrease of \$61,716 due to cancellation of the Municipal Fine Revenue Sharing Program. The \$1500 requested by ELF has been added. Also included, she said, is the cost of providing residential garbage and compost pick up for all of 2016 and curbside recycling beginning in May 2016. The incremental cost of this new service is 4.76 cents on the tax rate. However, during budget deliberations for the 2015 budget, Council noted that the additional one cent increase in the 2015 tax rate for a contribution to the Reserve Funds should be used to mitigate some of the required tax rate increase in 2016 because of the cost of providing garbage pick up. As a result, this budget includes a contribution from the General Operating Reserve Fund in the amount of \$165,000 for this purpose. These items and other decisions made during the budget deliberations have resulted in a recommendation for a property tax rate increase for 2016 of 2.15 cents or (1.7%). If approved, the rate for 2016 will be set at \$1.2700.

**Moved By** Councillor Loughery  
**Seconded By** Councillor Olsen

Council's motion of December 1, 2015 to receive and file the Kennebecasis Valley Oasis Youth Centre's documentation be rescinded.

**Motion Carried**

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Loughery

Council reallocate \$5,000 of the \$7,100 previously identified for the Meenan's Cove Ballfield Netting to the Civic Relations Budget, and grant \$5,000 of this amount to the KV Oasis Youth Centre.

**Motion Carried**

**Moved By** Councillor Loughery  
**Seconded By** Councillor Thompson

Council direct the Town Treasurer to finalize the 2016 General Operating Budget for the December 15, 2015 Regular Meeting, with a tax rate set at \$1.2700 reflecting a 2.15 cent or (1.7%) increase in the rate, and the Capital Expenditures from operating included at \$1,524,845.

**Motion Carried**

- 1.2 2016 Draft Utility Operating and Capital Budgets
  - 1.2.1 Staff Report from Town Treasurer
  - 1.2.2 Draft 2016 Utility Operating Fund Summary
  - 1.2.3 Draft Proposed Utility Capital Fund Budget – 2016

The Town Treasurer read her Staff Report re the proposed Utility Operating and Capital Budgets – 2016. The Sewer User Rate for 2016 will be set at \$404 per equivalent unit, an increase of \$4 (1%) over the 2015 rate. The “Water User fee fixed charge component” will be set at \$204 which represents an increase of \$4 (2%). Larger meter sizes will also see a 2% increase to their various current rates. The “Water User fee consumption charge component” will be set at \$0.82 per c.m. for the first 96 cm per quarter, an increase of \$0.02 (2.5%). The rate

**Moved By** Councillor Olsen  
**Seconded By** Deputy Mayor O'Hara

Council direct the Town Treasurer to finalize the 2016 Utility Fund Budgets with a \$4 (1%) increase in the Sewer User Rate, a \$4 (2%) increase in the Water User Fixed Charge and a \$0.2 (2.5%) increase in the first water consumption rate charge, and \$190,000 in total Capital Expenditures, for the December 15, 2015 Regular Meeting.

**Motion Carried**

- 2. **Tender No. 2015TQ11-29 - Asphalt Hotbox Reclaimer Trailer with Infrared Asphalt Recycler - Staff Report from Director of Engineering & Works**

Mr. Losier expanded upon his Staff Report noting the 2015 General Capital Budget allocation for the Asphalt Hotbox Reclaimer with Infrared Asphalt Recycler was \$100,000 and the low bid came in at \$54,500 (excluding HST). The low bid from Saunders Equipment does meet all required specifications and includes a 60 to 75 day delivery. The additional \$38,400 can be reallocated to the street capital program to assist in any coverage of overages.

**Moved By** Councillor Rioux

**Seconded By** Councillor Loughery

Council award tender 2015TQ11-29 Asphalt Hotbox Reclaimer with Infrared Asphalt Recycler to Saunders Equipment Limited for the tender price of \$54,500 exclusive of applicable taxes.

**Motion Carried**

### 3. Adjournment

**Moved By** Councillor Thompson

**Seconded By** Councillor Olsen

Meeting adjourn.

**Motion Carried**

Meeting adjourned at 6:30 p.m.

  
\*  
G. Murray Driscoll  
Mayor

  
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Catherine P. Snow  
Clerk