



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**December 18, 2018, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Present:

- Mayor Gary Clark
- Deputy Mayor Libby O'Hara
- Councillor Beth Thompson
- Councillor Pierre Rioux
- Councillor Emil T. Olsen
- Councillor Kirk Miller
- Councillor Sean Luck (electronic attendance)
- Councillor Lisa Loughery
- Deville, Susan; CAO
- Brandon, Krista; Town Treasurer
- Kennedy, Aaron; Communications Manager
- Losier, Gary; Director of Engineering & Works
- Purton Dickson, Dana; Director of Community Services
- Snow, Catherine; Town Clerk

1. Electronic Attendance of Council Member

Pursuant to Section 69 of the *Local Governance Act*; and Section 9. 1. (G) of By-law No. 033; A By-law of the Town of Quispamsis Regulating the Proceedings of Council; Public Notice is hereby given that a Member of the Quispamsis Council, Councillor Sean Luck, is participating in the December 18, 2018 Regular Meeting, commencing at 7 pm, by means of an electronic communication; and this member can be seen and heard in the council chambers of the Quispamsis Town Hall, 12 Landing Court, Quispamsis, NB

2. Approval of Agenda

Moved By Deputy Mayor O'Hara
Seconded By Councillor Miller

The agenda be approved as presented

Motion Carried

3. Mayor's Comments

Mayor Clark made comments under the Proposed 2019 Budget item. (See Item 9.1)

4. Moment of Reflection

Mayor Clark read the Moment of Reflection..

5. Disclosures of Interest

No disclosures were declared.

6. Presentations

6.1 Operation Red Nose Promotion

Ms.Jen Butler was not in attendance.

Moved By Councillor Rioux

Seconded By Councillor Olsen

Council refer the Operation Red Nose Promotion Presentation to New Business as Item 12. 6. to provide more time for the arrival of the presenter.

Motion Carried

6.2 Asset Management Initial Presentation on Proposed Strategy & Proposed Policy

Presenter: Hans Arisz,, Principal, R. V. Anderson Associates Limited

Mr. Arisz made presentation to Council on the Town's Comprehensive Asset Management Plan, noting it is an integrated approach, involving all municipal departments, to planning for and managing existing and new assets in order to maximize benefits, reduce risks and provide satisfactory levels of service to the community in a sustainable manner. The Plan will provide for informed decision-making which leads to efficient service delivery, improved customer satisfaction, public credibility and trust.

Council's role is to provide direction and support as an overall Policy for the implementation of an Asset Management Plan. The policy identifies the purpose, objectives, scope, direction, principles, roles and responsibilities, review and implementation of the Plan.

The Asset Management Strategy defines what measures staff will take to implement the Policy, outlining the key practices, processes and

approaches. This clarifies goals and activities and provides structure to the program. The Province of New Brunswick requires all municipalities in the Province to have an Asset Management Plan in place to be eligible for Federal Gas Tax Funding.

The Asset Management Plan, in addition to being an inventory of the assets owned by the Town, their current condition and current value, is also an examination of the role the various asset groups play in delivering current and targeted Levels of Service. The impact of how services are delivered and ultimately the financing strategy for the long term sustainable funding of all assets are part of the process. All other initiatives undertaken by the Town will ultimately be influenced by the final Comprehensive Asset Management Plan that will be recommended for adoption in 2019.

Mayor Clark acknowledged it is important that the shared KV Regional Police, KV Fire Department and the Kennebecasis Public Library services also be required to provide an asset management plan for their respective organizations. Additionally, Mr. Arisz noted R.V Anderson Associates Limited will also be doing the City of Saint John's Asset Management Plan which will include the Greater Saint John Regional Facilities – i.e. Imperial Theater, Canada Games Aquatic Centre, Harbour Station, the Trade & Convention Centre and the Arts Centre.

Council Members thanked Mr. Arisz for his well presented overview on the Town's implementation of an Asset Management Plan, acknowledging the final plan expected next spring will greatly aid Council in the preparation of future budgets.

Moved By Councillor Loughery
Seconded By Deputy Mayor O'Hara

Quispamsis adopt the proposed Asset Management Plan Policy and Asset Management Plan Strategy documents as presented by R V Anderson Associates Limited.

Motion Carried

7. Public Hearings (none)

8. Minutes of Previous Meetings

8.1 December 4, 2018 Regular Meeting

Moved By Councillor Thompson
Seconded By Councillor Rioux

Minutes be approved as prepared.

Motion Carried

9. Unfinished Business

9.1 Proposed 2019 Budget

9.1.1 Budget Highlights - Proposed 2019 General Fund - Councillor Miller, Chair of the Finance Committee, highlighted the 2019 General Fund Budget -

- The proposed budget reflects an increase of 2.83 cents from the current rate of \$1.2900 to \$1.3183 per \$100 of property assessment.
- This represents an increase of \$70 on a property assessed at \$247,125.
- The tax base for Quispamsis is now \$1.748 billion, a 4.15% increase from the 2018 tax base (\$69.7m).
- The Community Funding & Equalization Grant has decreased for 2019 by \$354,309 over 2018; amounting to \$110,347.
- Total 2019 budget is \$24,907,197 and reflects an increase in total expenditures of \$1,322,977.
- Debt Service Cost is 8.73% (total debt cost as a % of total budget).
- Capital expenditures for 2019 is \$4.102 million are funded from the General Operating Fund Budget at \$1.2m, Gas Tax Funds, \$1.2m, Borrowing of \$1.5m, and grant funding of \$200,000.
- 2019 Capital Street Program includes -
 - French Village Road;
 - Gondola Blvd. Corridor,
 - Monarch Drive,
 - Ashfield Drive,
 - Quispamsis Road to Cambridge;
 - Lincoln Drive,
 - Emery Street,
 - Brook Street Storm & Sewer,
 - Yukon Drive
 - Melanie Drive,
 - Saunders Storm and Sewer,
 - Cedar Ridge Boulevard,
 - Banshee Court &
 - Chrysler Crescent

- KV Regional Policing and Fire Protection services is shared between Quispamsis and Rothesay at a 60/40% split. The total town contribution is \$7.610 million; an increase of \$775,454 over 2018 and includes \$214,132 for the Town's share of preparation for a new Fire Station 2 in Quispamsis. The total increase for Police and Fire equates to 5.12 cents on the tax rate.
- The KV Public Library is also shared between Quispamsis and Rothesay with Quispamsis' share for 2019 amounting to \$134,031.
- Other regional contributions include Comex, (\$161,109, down \$2121 from 2018); ESJ, \$128,155 (up 14.29%); Regional Facilities \$572,967; (12.98% increase from 2018).

9.1.1.1 Council Members' Comments - Proposed General Budget 2019

Councillor Luck acknowledged Quispamsis' contribution of an increase to ESJ's annual budget of \$16,022 over the 2018 amount was contingent upon the City of Saint John and the other participating municipalities also agreeing to their pro-rated shares of the increase. He stated the City of Saint John has recently denied the increase. CAO Deuille stated, based on Council's motion as referenced by Councillor Luck, Quispamsis will now be contributing to ESJ the same amount as last year, \$112,133, but can leave the extra \$16,022 in the 2019 budget, and if it is not at some point reconsidered for ESJ, then it can be transferred into the Town's Reserve Fund.

Councillor Olsen expressed his disappointment also that the City of Saint John has denied the increase for ESJ, and he hopes that at some point in the year they will reconsider this decision. He agrees with the Town keeping the \$16,022 in the 2019 budget for potential consideration later in the year, and if not, then these funds can go into the Town's Reserve Fund.

Deputy Mayor O'Hara agreed with Councillor Olsen, noting ESJ's new CEO, during his presentation to Council, had strongly suggested the need to better market the Greater Saint John Region, and had indicated the increased budget would have supported ESJ's ability to do that.

Mayor Clark indicated his agreement with Council Members comments, noting he hopes the City will reconsider

Councillor Loughery commended Staff on the budget preparation, and Council, on its many hours of discussion. She reiterated her previous comments that she would not be voting in favour of the proposed 2019 budget as she doesn't agree with the timing of a performance audit in

2019 amidst several other projects that are currently underway, one being the Asset Management Plan. She expressed her disfavour of taking monies from the Reserve Fund to do the performance audit, (\$101,922). She indicated she is also not in favour of borrowing monies to do more roads. She feels it would make more sense timing wise to borrow funding once the Asset Management Plan is in place which will clearly identify the Town's infrastructure priority requirements. Other than that, she feels the proposed 2019 budget has many wonderful items in it, and commended everyone for the work they have done in putting it together.

Councillor Olsen stated he will be supporting the budget, noting he had reservations on the timing of the Performance Audit, but is now in agreement. He is very pleased with Council's decision to increase its expenditure on street upgrades, and feels the Town needs to aggressively pursue its street capital program as there is much work to be done. He commended the Finance Committee, for the great job it has done with Staff's contribution and looks forward to supporting the 2019 budget.

Councillor Miller expressed his support of the proposed 2019 budget, and thanked staff for their work in its preparation. He noted 2019 will include a good blend of many items, including utility and street capital projects, an asset management plan and a performance audit. He stated, similar to having R. V. Anderson Consultants come in to do the Asset Management Plan, having an outside, independent consultant come in to do a Performance Audit of the Town's internal operations should also prove beneficial.

Deputy Mayor O'Hara noted she supports the operational review, and feels it, along with the Asset Management Plan, will align well with a strategic plan to help Council move forward in 2020 at a level residents expect. She commended the new Town Treasurer for her efforts in preparing the 2019 budget.

Councillor Rioux observed the Town's low debt service ratio of 8.73.

Councillor Luck stated he will be supporting the proposed 2019 budget, noting the increases to the protective services' budgets alone account for a 5.2 cent increase on the tax rate. This, he related, caused the Town to reduce its internal budgets as low as possible to keep the tax rate low. As we grow, funding from citizens goes directly to capital investments. He noted, he also feels the Performance Audit will benefit everyone.

9.1.1.2 2019 General Operating Budget Approval

Moved By Councillor Miller

Seconded By Deputy Mayor O'Hara

RESOLVED THAT the sum of \$24,907,197 be the total budget of the Municipality, that the sum of \$23,045,317 be the Warrant of the Municipality for the ensuing year, and that the tax rate for the Municipality be \$1.3183.

The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Quispamsis.

Against (1): Councillor Loughery

Motion Carried

9.1.1.3 2019 General Capital Budget Approval

Moved By Councillor Miller

Seconded By Councillor Olsen

RESOLVED THAT the Council of the town of Quispamsis accept the 2019 General Capital Fund Budget as presented, with a total of \$4,102,181 in capital expenditures.

Against (1): Councillor Loughery

Motion Carried

9.1.2 Budget Highlights - Proposed 2019 Utility Fund

Councillor Miller highlighted the Proposed 2019 Utility Fund Budget as follows:

- 2019 Sewer User Rates will increase by \$28, (6.67%) to \$448 per equivalent unit per year;
- The "Water User Fee Fixed Charge Component" on all meter sizes will increase by 2%, which will mean for most residential homes a change from \$212 to \$216 annually.
- The Water User Fee Consumption Charge Component will increase 2%.
- The Utility Capital Fund Budget for 2019 is \$1,000,000, which includes \$500,000 for a new Utility building and \$500,000 for the

Hampton Road Water Expansion from the Old Coach Road to McCarron Drive.

9.1.2.1 Council Members' Comments on Utility Budget 2019

Councillor Olsen stated he feels Council's decision to expand the municipal potable water system from its current location near the Hampton Road/Old Coach Road intersection to the Hampton Road's intersection with McCarron Drive is a positive step forward.

Deputy Mayor O'Hara stated the Proposed 2019 Utility Budget demonstrates expansion to existing infrastructure while continuing to maintain infrastructure already in place.

Councillor Luck stated while the proposed 2019 Utility Budget reflects increases to user rates, the rates are still comparatively low, noting it is better to increase proportionately, over time, rather than having to apply one big increase as a result of upgrade and expansion requirements to the Town's utility infrastructure. The Asset Management Plan currently being prepared will help prescribe infrastructure requirements.

Mayor Clark also acknowledged his agreement with the water expansion and road upgrades.

9.1.2.2 2019 Utility Operating Budget Approval

Moved By Deputy Mayor O'Hara

Seconded By Councillor Miller

RESOLVED THAT pursuant to paragraph 117(4) of the *Local Governance Act*, the total budget for the town of Quispamsis Water & Sewerage Utility for the ensuing year would consist of total revenues of \$2,934,179 and total expenditures of \$2,934,179.

Motion Carried

9.1.2.3 2019 Utility Capital Budget Approval

Moved By Councillor Miller

Seconded By Councillor Loughery

RESOLVED THAT the Council of the town of Quispamsis accept the 2019 Utility Capital Fund Budget as presented, with a total of \$1,000,000 in capital expenditures.

Motion Carried

9.1.3 Mayor's Comments

Mayor Clark commented on the highlights of the 2018 year. He thanked Council for passing the 2019 budget after a considerable amount of discussion. He also thanked CAO Deuille, department heads and staff for their time and effort, recognizing the budget preparation is a long and difficult process. He complimented the new Town Treasurer, Krista Brandon on the completion of her first budget process with the Town of Quispamsis, noting she is a great addition to the executive team.

Mayor Clark referenced the unprecedented 2018 Spring Flood event, noting it was the worst flood the Town and much of New Brunswick had ever seen. He acknowledged the incredible, positive response of the community who came together to lend a hand to the dozens of homeowners along the Kennebecasis River who were most impacted by the flood.

Mayor Clark acknowledged the Town of Quispamsis and Rothesay recently being named by MacLean's magazine as the safest places to live in Canada, deemed the safest of 237 communities measured through the crime severity index.

Mayor Clark acknowledged the Town of Quispamsis is home to the newly elected Premier of New Brunswick, Blaine Higgs, noting he already has met with him on provincially-designated highways issues and water and infrastructure concerns.

Another 2018 highlight was the Town's hosting with the City of Saint John of two major events, the Canada 55+ Games and the World Under 17 Hockey Challenge. He thanked the hundreds of volunteers who helped make both of these events successful, and looks forward to the upcoming Skate Canada Nationals Figure Skating event in January 2019 that will see the qplex used as a practice facility for the skaters.

In closing, Mayor Clark wished everyone in attendance a Merry Christmas and a Happy New Year.

9.2 (May 15/18) Crosswalk Hierarchy - Staff Report from Director of Engineering & Works

Mr. Losier's Staff Report expanded upon the issue of crosswalk safety, noting his Department has been working to standardize the approach and identify conditions under which the different methods for delineating pedestrian crossings are treated in the Town. Crosswalks, he said, in general should not be marked at intersections unless they meet minimum established standards and are subjected to a consistent review process. Generally, emphasis is placed on the

use of marked crosswalks as a channelization device, with the following factors considered when determining whether to use a marked crosswalk:

- Vehicular approach speeds from both directions.
- Vehicular volume and density.
- Vehicular turning movements.
- Pedestrian volumes.
- Existing sidewalk network and sidewalk ramps.
- Roadway width.
- Day and night visibility by both pedestrians and motorists.

Moved By Councillor Olsen

Seconded By Councillor Miller

The crosswalk hierarchy report be forwarded to the Active Transportation Committee and the Planning Department for consideration as they prepare Master Transportation plans and Master Active Transportation plans for the community. In addition the report can be received and filed for council reference in future budget discussions concerning crosswalk requests.

Motion Carried

10. Correspondence

10.1 Letter from Steve Sanderson & Nancy Lyon Re Performance Audit

The above referenced correspondence expanded upon Mr. Sanderson's comments made at the last meeting. They acknowledged their agreement to Staff's previous recommendation that a performance audit would be more beneficial if done following the implementation of the new financial software and the Asset Management Plan. They indicated, given Quispamsis' low tax rate, high quality and diversity of services and overall financial stability, they do not see the imperativeness of doing a performance audit.

Mr. Sanderson was in attendance and expanded on his letter, stating he hopes that Members will see the advantage and benefit of starting the Performance Audit later in the year once the other two major projects currently underway are nearing completion.

Moved By Councillor Thompson

Seconded By Councillor Miller

Steve Sanderson & Nancy Lyon be thanked for their correspondence and their letter be received and filed.

Motion Carried

10.2 Letter from Mr. Todd Walsh - Speeding Concerns - Queensbury Drive

Correspondence from Mr. Todd Walsh expressed concern to Council about the number of motorists speeding along Queensbury Drive, with some travelling at speeds of 70 – 85 km per hour. The radar signs, he said, serve as a temporary deterrent for some who initially slow down but once pass the radar signs, they tend to increase their speed with the average motorist on their street travelling around 60 – 65 km per hour. He informed Council he has discussed this matter with Engineering Staff and the Kennebecasis Regional Police Force and hopes that a solution such as speedbumps, can be implemented to address this problem.

Mr. Walsh was in attendance and expanded upon his correspondence. He stated he has been a resident of Queensbury Drive for 14 years. Currently there are 8 bus stops on this street with no sidewalks, and is concerned about their safety.

Council Members spoke to this issue, and Mayor Clark removed himself from the Chair, stating he gets regular phone calls from concerned citizens about speeding motorists in this area, and he continuously reports them to the Police Chief. He noted the Town is looking to reduce its speed limit on all subdivision streets to 40 km per hour through a by-law amendment, and there is a need to better educate motorists on staying within designated speed zones. Mayor Clark resumed the Chair.

The Director of Engineering & Works noted staff will need to find out when and where the speeding is happening and determine what would be the most effective way to eliminate as much speeding along Queensbury Drive as possible. Staff are reviewing the hierarchy of streets for inclusion in the 40 km per hour zone as per the Mayor's reference, and will be making recommendations to Council in the New Year.

Moved By Councillor Miller

Seconded By Deputy Mayor O'Hara

Mr. Walsh be thanked for bringing his concerns to Council's attention, and the issue of speeding motorists on Queensbury Drive be referred to the Engineering Department for review and recommendations back to Council.

Motion Carried

11. By-laws

- 11.1 (Sept. 18/18) Habitat for Humanity's Rezoning Application - 2 Leeswood Drive - PID No. 30018121 - Parks & Recreation to Rural – Proposed Zoning By-law Amendment No. 038-28

Moved By Councillor Rioux

Seconded By Deputy Mayor O'Hara

Third and final reading be given to proposed Zoning By-law Amendment No. 038-28.

Prior to Vote, Councillor Rioux read Zoning By-law Amendment No. 038-28 in its entirety.

Motion Carried

Moved By Councillor Thompson

Seconded By Deputy Mayor O'Hara

Whereas the Town of Quispamsis supports in principle, the initiatives and goals of Habitat for Humanity Saint John Region Inc., (the Organization);

And Whereas the town of Quispamsis has identified the Lands located at 2 Leeswood Drive, Quispamsis NB, having PID 30018121, (the "Lands"), as being surplus Land for Public Purposes;

And whereas Section 76 of the *Community Planning Act*, authorizes the Town to sell Lands for Public Purposes;

And Whereas Section 102 of the *Local Governance Act* authorizes the Town to make an in-kind grant for municipal purposes to a charitable or non-profit organization or corporation;

Now therefore be it resolved the Town of Quispamsis sell the said Lands to Habitat for Humanity Saint John Region Inc. at a price of One Dollar (\$1.00), and make an in-kind grant to the said Organization equal to the balance of the 2019 appraised value of the said Lands.

The Town's Mayor and Clerk are authorized and designated to sign the necessary documentation and to take all proceedings required in connection with the foregoing.

Motion Carried

11.2 (Dec.4/18) Proposed Animal Control By-law Amendment No. 052-01 Re License Fee Revisions

Moved By Councillor Miller

Seconded By Councillor Loughery

Third and final reading be given to Proposed Animal Control By-law Amendment NO. 052-01 re a revision to the License Fees for dogs and cats providing for three licensing options - 1 year, 3 year or Life time.

Councillor Miller read Animal Control By-law No. 052-01 in its entirety prior to the vote.

Motion Carried

11.3 (Nov.20/18) Proposed Council Remuneration By-law Amendment No. 018-08

Moved By Deputy Mayor O'Hara

Seconded By Councillor Loughery

Third and final reading be given to Council Remuneration By-law No. 018-08.

Deputy Mayor O'hara read Remuneration By-law Amendment No. 018-08 in its entirety prior to the vote.

Motion Carried

11.4 (Dec.18/18) Proposed Sewerage Utility By-law No. 005-18

Moved By Councillor Rioux

Seconded By Councillor Olsen

First reading be given to Sewerage Utility By-law No. 005-18 to increase the annual sewer user rate from \$420 to \$448 per equivalent user.

Motion Carried

Moved By Councillor Rioux

Seconded By Councillor Luck

Second reading be given to Sewerage Utility By-law No. 005-18 to increase the annual sewer user rate from \$420 to \$448 per equivalent user.

Motion Carried

11.5 (Dec.18/18) Proposed Water Utility By-law No. 024-13

Moved By Councillor Olsen
Seconded By Councillor Miller

First Reading be given to Proposed Water Utility By-law Amendment No. 024-13 increasing the Water User Fee Fixed Charge Component by 1.89%, with the basic rate going from \$212 to \$216 annually with larger meters also increasing 2%; and the second level usage charge increasing from \$1.357 to \$1.384 per cm, (2.0%).

Motion Carried

Moved By Councillor Miller
Seconded By Councillor Loughery

Second Reading be given to Proposed Water Utility By-law Amendment No. 024-13 increasing the Water User Fee Fixed Charge Component by 1.89%, with the basic rate going from \$212 to \$216 annually with larger meters also increasing 2%; and the second level usage charge increasing from \$1.357 to \$1.384 per cm, (2.0%)

Motion Carried

12. New Business

12.1 Council Assent of Fernwood Park Subdivision Phase 3-A Amending Subdivision Plan

Moved By Councillor Olsen
Seconded By Deputy Mayor O'Hara

Council grant assent to the Fernwood Park Subdivision Phase 3-A Amending Subdivision Plan to create a 6.0m wide the Local Government Easement for Stormwater Management purposes.

Motion Carried

12.2 Council Assent of Fowler Bros. Ltd. Subdivision - Whitehorse Drive

Moved By Councillor Miller
Seconded By Deputy Mayor O'Hara

Council grant assent to the Fowler Brothers Ltd. Subdivision plan so the plan can be stamped by the Town Clerk and Municipal Planning Officer for registration in Land Titles and the proposed Residential Building Lots, Public Street Right-of-Way, Land for Public Purposes and Local Government Service Easements created.

Motion Carried

12.3 2018 Projected General Operating Surplus

Moved By Councillor Miller

Seconded By Deputy Mayor O'Hara

BE IT RESOLVED that \$106,557 be transferred from the General Operating Fund to the General Operating Reserve Fund for future expenditures.

Motion Carried

Moved By Councillor Miller

Seconded By Councillor Olsen

BE IT RESOLVED that \$130,000 be transferred from the General Operating Fund to the General Operating Reserve Fund for future expenditures.

Motion Carried

Moved By Councillor Miller

Seconded By Councillor Luck

BE IT RESOLVED That \$214,132 be transferred from the General Operating Fund to the General Capital Reserve Fund in preparation for Fire Station No. 2.

Motion Carried

Moved By Councillor Miller

Seconded By Councillor Loughery

BE IT FURTHER RESOLVED That \$116,000 be transferred from the General Operating Fund to the General Operating Reserve Fund for future use.

Motion Carried

12.4 2018 Projected Utility Operating Surplus and Transfers to Reserve Funds

Moved By Councillor Rioux
Seconded By Deputy Mayor O'Hara

BE IT RESOLVED that \$131,575 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund as per the 2018 Budget.

Motion Carried

Moved By Councillor Rioux
Seconded By Councillor Olsen

BE IT RESOLVED THAT \$50,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for purchase of the Utility truck in 2019.

Motion Carried

12.5 2018 Transfer to Utility Capital Replacement Reserve Fund

Moved By Councillor Luck
Seconded By Councillor Thompson

BE IT RESOLVED THAT \$44,872 be transferred from the 2018 Utility Operating Fund to the Utility Capital Replacement Reserve Fund to pay for the cost of replacement of capital items for the Wastewater System Upgrades.

Motion Carried

12.6 Operation Red Nose Promotion (Deferred from Item 6.1)

Ms. Butler was not in attendance.

Council Members acknowledged the worthwhileness of the Operation Red Nose Program. Mayor Clark informed those in attendance he, along with the City of Saint John Mayor, Don Darling, will be volunteering for Operation Red Nose Friday evening, December 21st with all proceeds raised going to support PRO Kids.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen

Ms. Butler and all the volunteers be thanked for providing the Operation Red Nose Service to residents of the greater Saint John area during the Christmas season, encouraging those out enjoying social events to utilize this very worthwhile and safe service.

Motion Carried

13. Reports

- 13.1 Planning Advisory Committee – Year End Review
- 13.2 UMNB Notice of Municipal Designated Highways Reduction
- 13.3 UMNB 2019 Membership
- 13.4 MP Alaina Lockhart – Dementia Community Investment Fund
- 13.5 Letter from Steve Sanderson – Detailed Information on Mr. Sanderson’s December 4th Presentation on Budget Items.

Moved By Councillor Rioux
Seconded By Councillor Luck

Reports be received and filed.

Motion Carried

14. Business Arising from Committee of the Whole (none)

15. Adjournment

Mayor Clark thanked Deputy Mayor O’Hara, Council & staff for their hard work on the budget and throughout the year, noting he really enjoyed the 2018 year and looks forward to 2019. He wished those in attendance, including the regular public attendees, a safe and pleasurable Christmas Holiday.

Moved By Councillor Thompson
Seconded By Councillor Rioux

Meeting adjourn to January 15, 2019.



Motion Carried

Meeting adjourned at 9:40 p.m.

Larry Clark
MAYOR

Catherine P. Snow
CLERK

