



## QUISPAMISIS TOWN COUNCIL

### REGULAR MEETING

### MINUTES

December 1, 2020, 7:00 pm

Electronic Meeting

Present:

Mayor Gary Clark  
Deputy Mayor Libby O'Hara  
Councillor Sean Luck  
Councillor Lisa Loughery  
Councillor Kirk Miller  
Councillor Emil T. Olsen  
Councillor Pierre Rioux  
Councillor Beth Thompson  
Deville, Susan; CAO  
Brandon, Krista, Town Treasurer  
Kennedy, Aaron; Communications Manager  
Losier, Gary; Director of Engineering & Works  
MacInnis, Lisa; Assistant Clerk  
Purton Dickson, Dana; Director of Community Services  
Snow, Catherine; Town Clerk

#### 1. Approval of Agenda

**Moved By** Councillor Luck

**Seconded By** Councillor Thompson

The Agenda be approved as prepared.

**Motion Carried**

#### 2. Mayor's Comments

Mayor Clark announced the Town is encouraging residents to register for the *Lit Up for Christmas* Contest, decorating their properties, noting five \$100 Sobeys gift card prizes

will be awarded by the Fundy Wellness Network to the winners of five different categories. Family Bubbles can get out and enjoy a drive to view the various creations, while staying safe from within their vehicles.

3. **Moment of Reflection** – Deputy Mayor O’Hara read the Moment of Reflection.
4. **Disclosures of Interest** - No disclosures were declared.
5. **Presentations**
6. **Public Hearings**
7. **Minutes of Previous Meetings**

7.1 November 17, 2020 - Regular Meeting

**Moved By** Councillor Thompson  
**Seconded By** Deputy Mayor O’Hara

Minutes be approved as prepared.

**Motion Carried**

8. **Unfinished Business**

8.1 Release of Security Deposit - Sherard Orthodontics- 208 Hampton Road

**Moved By** Councillor Luck  
**Seconded By** Councillor Miller

WHEREAS Council, at its October 20, 2020 Regular Meeting, resolved to forfeit the refundable deposit made by Sherard Orthodontics of \$11,000.00 in connection with a building permit issued for 208 Hampton Road, PID No. 251777 on March 10, 2010.

AND WHEREAS Sherard Orthodontics have now complied with their obligations under Section 13 of the Building By-law No. 022.

NOW THEREFORE *BE IT RESOLVED* the said deposit is hereby refunded to Sherard Orthodontics and the Town Treasurer is directed to make the deposit available for release.

**Motion Carried**

8.2 (Nov.17/20) Sharon Fawkes – Request to Retain Landscape Rocks on Cedar Grove Drive Property - Staff Report from Director of Engineering & Works

Ms. Sharon Fawkes, In Attendance

Mr. Losier reported, following a site visit to the property, Staff have determined that due to the grades of the road, winter concerns and the requirement to maintain an accessible road shoulder, the Town will not be able to permit the rocks to be replaced along the shoulder line. Rather, the rocks should be removed from the centerline of the ditch up to the edge, and replaced with appropriately graded gravel material. He noted the investment Mrs. Fawkes had made to landscape her property, combined with the urgency of ensuring the shoulder is in place prior to winter conditions. The Town's Works Crews will undertake to reinstate the gravelled shoulder at no cost to the homeowner, and will source out a semi decorative stone so that it will aesthetically match the transition from the gravel to the landscape rock.

Mrs. Fawkes was in attendance, and thanked the Town for its efforts in helping her rectify the situation.

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Thompson

Due to the grades of the road, winter concerns and the requirement to maintain an accessible road shoulder the Town will not be able to permit the rocks to be replaced along the shoulder line. Further the town works crews will undertake to reinstate the gravel shoulder at no cost to the homeowner.

**Motion Carried**

## **9. Correspondence**

- 9.1 Letter from Minister Jill Green, P. Eng., Department of Transportation & Infrastructure - Clarification of Provincial and Municipal Responsibilities for Provincially Designated Highways

**Moved By** Councillor Luck  
**Seconded By** Councillor Loughery

Minister Green's correspondence identifying the various roles and responsibilities related to major traffic operation activities on Provincially Designated Roads be referred to the Town's Engineering Department for information purposes.

**Motion Carried**

## **10. By-laws**

- 10.1 Proposed By-law No. 059: A By-law of the Municipality of Quispamsis Respecting Fire Prevention & Protection

**Moved By** Deputy Mayor O'Hara

**Seconded By** Councillor Luck

Third and final reading be given to By-law No. 059; A By-law of the Municipality of Quispamsis Respecting Fire Prevention & Protection.

On the question, By-law No. 059 was read in its entirety.

**Motion Carried**

10.1.1 Resolution Appointing Members of the Kennebecasis Valley Fire Department Inc. as By-law Enforcement Officers for the Purposes of Enforcing the Town's Fire Prevention and Protection By-law

**Moved By** Councillor Miller

**Seconded By** Councillor Luck

**BE IT RESOLVED THAT** the following named members of the Kennebecasis Valley Fire Department Inc. are hereby appointed By-law Enforcement Officers for the purposes of enforcing the Town's Fire Prevention and Protection By-law. These appointments may be revoked or amended at any time pursuant to further resolutions of Council -

- Chief Bill Ireland,
- Deputy Chief Dan McCoy,
- Division Chief Mike Boyle,
- Division Chief Shawn White,
- Captain Doug Barrett,
- Captain Jim LeBlanc,
- Lieutenant Bob Macleod,
- Senior Firefighter Karen Trecartin,
- Firefighter Dan Richard,
- Firefighter Harry Ludford,
- Firefighter Joel Armstrong

**Motion Carried**

10.2 Proposed By-law No. 005-20: Respecting Sewerage Utility By-law

**Moved By** Councillor Luck

**Seconded By** Councillor Olsen

Third and final reading be given to Sewerage Utility By-law No. 005-20; A By-law of the Municipality of Quispamsis Respecting the Sewerage Utility, increasing the

annual sewerage rate by \$15, (3.07%), from \$488 per equivalent user to \$503 per equivalent user.

On the question, By-law Amendment No. 005-20 was read in its entirety.

**Motion Carried**

10.3 Proposed By-law Amendment No. 024-16; A By-law Respecting Water Utility

**Moved By** Deputy Mayor O'Hara

**Seconded By** Councillor Luck

Third and final reading be given to Water Utility By-law Amendment No. 024-16; reflecting a 2.97% increase to the Water User Fee Fixed Charge Component, with the basic rate going from \$236 to \$243 annually, with larger meters also increasing 2.97%. Further reflecting a 3% increase to the Water User Fee Consumption Charge Component, (up to 96 cm per quarter), from \$0.9614 to \$0.9902 per cm, and, the second level usage charge also increasing by 3%, from \$1.5224 to \$1.5681 per cm.

On the question, By-law Amendment No. 024-16 was read in its entirety.

**Motion Carried**

**11. New Business**

11.1 Adjustment of Engineering, Approval to Proceed to Part C - WWPS#1 Roberts Lane Upgrade – Crandall Engineering (Englobe) - Staff Report from Director of Engineering & Works

**Moved By** Councillor Loughery

**Seconded By** Councillor Olsen

Council grant approval to the increase to the schedule of fees for Part B – “Detailed Design and Tender Preparation” of the Gondola Point Road WWPS upgrades by \$10,450 for a revised fee of \$37,646, (plus HST). In addition, Council approve proceeding to Part C of the project (Tender Services) with a revised Engineering fee of \$88,963 (plus HST).

**Motion Carried**

11.2 Award of Tender No. 2020TQ10-37 - Digital Audio System for Council Chambers - Staff Report from Town Clerk

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Luck

Council accept Staff's recommendation to award the Digital Audio / Video System Proposal 2020TQ10-37 to Ivan's AV for the low bid price of \$85,942.68 (+HST), with the additional funding to come from the anticipated 2020 General Operating Fund surplus and/or the General Capital Reserve fund.

**Motion Carried**

## 12. Reports

### 12.1 Kennebecasis Public Library - Minutes of September 23, 2020 Meeting & October 21, 2020 Meeting & Associated Documentation

Councillor Rioux commended the Kennebecasis Public Library for its ongoing successful operation, even in the face of the COVID pandemic.

### 12.2 Recycling New Brunswick – Annual Report 2019, (Includes Update Re Extended Producer Responsibility & Packaging Printed Paper (EPR – PPP)

### 12.3 New Brunswick Nature Legacy - Letter from the Honourable Mike Holland, Minister of Natural Resources and Energy Development

Councillor Thompson referenced Minister Holland's letter announcing the launch of the NB Nature Legacy website to serve as an information hub where people can learn about the initiative and get involved by nominating areas to be protected, sharing knowledge of areas under consideration and learning about newly Protected Areas.

**Moved By** Councillor Rioux  
**Seconded By** Councillor Luck

Reports be received and filed.

**Motion Carried**

## 13. Business Arising from Committee of the Whole

### 13.1 YMCA of Greater Saint John Lease Agreement at the qplex

**Moved By** Councillor Olsen  
**Seconded By** Deputy Mayor O'Hara

Council approve the signing of the lease agreement with YMCA of Greater Saint John for a five year term, effective January 1, 2021, with an option to renew for an additional five (5) year term.

**Motion Carried**

**14. Adjournment**

**Moved By** Councillor Thompson

**Seconded By** Councillor Luck

Meeting adjourn to December 15, 2020.

**Motion Carried**

Meeting adjourned at 8:04 p.m.

X

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Gary Clark  
Mayor

X

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Catherine P. Snow  
Clerk