



**QUISPAMSIS TOWN COUNCIL
REGULAR MEETING
MINUTES
April 4, 2017, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Members Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Lisa Loughery
Councillor Sean Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Staff Present

Kennedy, Aaron; Communications Manager
Losier, Gary; Director of Engineering & Works
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent:

Deville, Susan, CAO (Vacation)

1. Approval of Agenda

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments – None

3. Moment of Reflection - Councillor Luck read the moment of reflection.

4. Disclosures of Interest – No disclosures declared

5. Presentations

5.1 Bid for 41st Jeux de L'Acadie 2020 Games - Presenters: Michel Cote & Alain Manuel, Spokespersons

Mr. Cote and Mr. Manuel made presentation to Council on their intention to bid on the hosting of the Acadian Games 2020. This major event would welcome more than 1,100 Francophone athletes to the greater Saint John community, bringing in approximately 27,000 visitors, and generating \$1.2 million in economic spin-offs. Mr. Cote noted in addition to challenging the young athletes, ages 11 – 16, through the games, the event is also a cultural venue that showcases and encourages the development of the French language and culture in a region where Francophones are a small minority. The event is a source of considerable pride among the French-speaking minority as they rise to the challenge of organizing such a significant event.

Moving forward with the application process, the Organizing Committee is looking for letters of support, in principle, from the proposed hosting Municipalities of Quispamsis, Saint John and Rothesay, agreeing to the terms and conditions of the draft Memorandum of Understanding (MOU). The MOU requires that the Host Municipality agrees to contribute, (in 2020), a minimum of 10% of the operating budget for the Games. The total budget of the games, based on previous events, is projected at \$500,000. Therefore they are hoping the three municipalities will agree to contribute a total of \$50,000; possibly based on a population formula, which would see Quispamsis' contribution at approximately \$9,000 or 18%, Rothesay, 12% and Saint John at 70%. The application deadline for the bid is June 23, 2017, and the Jeux de l'Acadie will be held June 24 – 28, 2020. Mr. Cote stated they hope to have the athletes stay at KVHS, and host the ceremonies at the qplex. Other components of the games will be spread throughout the three municipalities.

Moved By Councillor Thompson

Seconded By Councillor Olsen

Messrs. Cote and Manuels' request for Council's support, in principle, to the proposed terms of the Memorandum of Understanding, (MOU), for hosting the 2020 Acadian Games in the Greater Saint John Region be referred to Staff for review with a recommendation back to Council by the May 2, 2017 Regular Meeting in order for Council to have Quispamsis' response back to the Acadian Games Organizing Committee prior to their June 23, 2017 deadline for submission of the bid application.

Motion Carried

6. Public Hearings

6.1 (Feb.21/17) The Junction Driving Range - Smoking Pig BBQ - Request to Permit a Licensed Dining Establishment as a Notwithstanding Use in a Rural Zone - 515 Hampton Road - PID No. 30023584 – Mr. Jesse Vergen and Mr. Peter Stoddart, In Attendance

Mayor Clark took this opportunity to congratulate Mr. Jesse Vergen for his recent appearance, for the second time, on the popular television cooking show, Top Chef Canada, and wished him success as he competes for the number one spot as Canada's top chef.

Mr. Vergen and Mr. Stoddart presented their plans to add local beer to their menu at the patio-styled Smoking Pig BBQ restaurant. He noted the food service is incidental to the driving range, located at 515 Hampton Road. The Smoking Pig BBQ has received high praise from the food industry and has been featured in national print and on-line publications. The culinary tourism industry is growing fast, with 24,000 New Brunswickers employed in the food industry, which blends well with the growing sports tourism industry. Mr. Vergen noted he has patrons driving from many other parts of the Province to try out the Smoking Pig's local and authentic barbequed cuisine, acknowledging that beer pairs very well with the fatty, smoky pork. Mr. Stoddart, who serves on the Board for Restaurants Canada, and Mr. Vergen together have decades of experience in serving alcohol with food, and have done so in a responsible manner. It is hoped that the licensed dining will be the first step of many as they consider future expansion.

Mayor Clark called three times for those wishing to speak for or against the proposed Zoning By-law Amendment. No one spoke.

6.1.2 Written Views from Planning Advisory Committee -

Mayor Clark read PAC's Notice of Decision, which indicated the Committee's support to permit a licensed dining facility to operate in the Rural Zone at 515 Hampton Road, subject to the following conditions:

1. An amendment is made to the original developer's agreement to include the Smoking Pig Takeout as an Incidental Use to the main use of the Golf Driving Range Facility;
2. Hours of Operations to continue as advertised that of 11:30 a.m. until 8:00 p.m. and not to exceed the hours of operation of the driving range as indicated in the original agreement;

3. The seating numbers, currently stated as patio seating for 18 people, shall not be increased without approval of the PAC;
4. Any change to the proposed liquor license which is limited to thirty persons or less must be approved by the PAC;
5. The operation remains as a patio style dining and any changes will require approval of the PAC and,
6. All conditions previously noted by the PAC and documented on the original Developer's Agreement remain in effect.

6.1.2. Proposed Zoning By-law Amendment No. 38-23 That Would Permit a Licensed Dining Establishment at 515 Hampton Road as a Notwithstanding Use in RU Zone

It was noted that if the zoning of the property in question is changed in future to Highway Commercial (HC), then the evolution of this facility could move forward under the conditions of the HC zone, with a renegotiated developer's agreement.

Moved By Councillor Thompson
Seconded By Deputy Mayor O'Hara

First reading be given to proposed Zoning By-law No. 038-23 to permit a licensed dining facility to operate in the Rural Zone located at 515 Hampton Road, (PID No. 30023584), subject to the terms and conditions outlined in PAC's recommendations identified in their Notice of Decision dated March 30, 2017.

Motion Carried

Moved By Councillor Olsen
Seconded By Councillor Miller

Second reading be given to proposed Zoning By-law No. 038-23 to permit a licensed dining facility to operate in the Rural Zone located at 515 Hampton Road, (PID No. 30023584), subject to the terms and conditions outlined in PAC's recommendations identified in their Notice of Decision dated March 30, 2017.

Motion Carried

7. Minutes of Previous Meetings

7.1 March 21, 2017 - Regular Meeting

Moved By Deputy Mayor O'Hara

Seconded By Councillor Miller

Minutes be approved as prepared.

Motion Carried

9. Correspondence

9.1 Proposed 2018 Budget Schedule – Recommendation from Councillor Kirk Miller, Chairman of the Finance Committee

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Council accept the Finance Committee's recommendation to finalize the following dates as the **Proposed 2018 Budget Schedule**:

- **November 21, 2017 - Regular Meeting** – Preliminary Budget package issued to Council for information, and only discussion at this point will be on the Civic Relations Budget/Donation Requests.
- **November 25, 2017 – Special Budget Meeting** – Saturday, 8:30 a.m. – 4:00 p.m. - Staff Presentations and Council Budget Deliberations.
- **December 5, 2017 – Regular Meeting** – Presentation of Updated Draft Budget with Actual Tax Base Amount.
- **December 7, 2017** – Draft Budget Posted on Town's Website;
- **December 19, 2017 – Regular Meeting** – Final Budget Presentation & Approval.

And these dates be posted on the Town's website, and Council Members and affected Staff Members be issued calendar requests on same.

Motion Carried

9.2 Invitation from CAO Susan Deuille to Council Members to Participate in the Town's April 19, 2017 Cleaner Greener Litter Pick Up Event - 8 a.m. – 12

p.m. – Ms. Deuille's Staff Report noted to mark the occasion of this year's Earth Day, Quispamsis will hold its 14th Annual Cleaner Greener litter pick up day on Wednesday, April 19, 2017. She encouraged Staff, Council, Business Owners and Residents to participate in picking up litter throughout the Town that has accumulated along roadsides and ditches over the winter months. The Town, she added, would also be happy to supply community groups such as boy scouts, sports teams, etc., with garbage bags and pick up designations to assist in this effort of making Quispamsis, "A Cleaner and Greener Municipality".

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council Members interested in joining Mayor Clark and Staff Members in the 14th Annual Cleaner Greener Litter Pick up on the morning of April 19, to contact the Parks & Facilities Department to be assigned a specific area in need of clean up.

Motion Carried

9.3 Parent School Support Committee (QES) Request for School Zone Designation –

A letter received from QES's Parent School Support Committee expressed concerns about the safety of the children walking to and from school in the Summer Court/Fairholme Drive area. Since the bus routes have changed and this area sees more walkers over the last year, there has been some near misses where children have been at risk of being struck by a vehicle on the sharp turn of Summer Court. The letter references the Town's legislated authority through the *Motor Vehicle Act* to introduce a School Zone designation in this area, which they feel would draw attention to motorists that this is an area where children walk to school.

A Staff Report from the Director of Engineering & Works provided Council with updated data from traffic counts done last summer that estimated 431 vehicles daily travelling this route at an average speed of 39 km/hour. The street is posted at 40 km/hour and the sharp corner closest to the school walkway is posted at 30 km/hour. Mr. Losier stated the streets in question do not meet traditional warrants for designation as 'school zone' streets as they are secondary to the main access. This could set a precedent for establishing school zones in unwarranted areas, which comes with expectations, including crosswalk installations, crossing guards, liabilities, etc. Mr. Losier suggested a more viable approach to enhance awareness would be to create a designated or delineated walking lane along Summer Court to the walking trail to the school and also on the Autumn Avenue sidewalk to the Hampton Road. He noted the Community Services Department has plans to develop the walking trail this summer on the

land for public purposes situated behind the school that would be incorporated into the designated walking corridor.

Councillor Rioux acknowledged the QES PSSC have also submitted a separate letter of thanks to the Town for its snow removal efforts made following the storm week of February 13 – 17, 2017. Parents noted the streets were widened so that the full width of the roadway and some curb was available for walking students and vehicles.

Moved By Councillor Thompson

Seconded By Deputy Mayor O'Hara

Town staff be directed to proceed with preparing an appropriate traffic marking plan to create a designated walking lane, including appropriate advisory signage along Autumn Avenue from its intersection with the Hampton Road to the intersection of Summer Court and along the full length of Summer Court to its intersection with Fairholme Drive.

Motion Carried

- 9.4 Invitation to Council - Kennebecasis Legion - Branch No. 58 - Vimy Ridge Ceremony - April 9, 2017 - Laying of Wreath at Rothesay Commons Cenotaph –
A letter from Heather McClintock, Legion Executive Member, invited Mayor Clark and Council to a ceremony April 9, 2017 commemorating Vimy Ridge, with plans to lay a wreath at the Rothesay Commons Cenotaph at 2 p.m.

Mayor Clark confirmed he would be attending.

Moved By Councillor Olsen

Seconded By Deputy Mayor O'Hara

Council Members who wish to join the local Sea and Navy Cadets to commemorate Vimy Ridge to RSVP Heather McClintock as noted in her invitation sent on behalf of the Kennebecasis Legion Branch No. 58.

Motion Carried

11. New Business

- 11.1 Nominating Committee's Recommendations to 1) Appoint Norah Soobratee to Kennebecasis Valley Fire Board; and 2) CAO Susan Deuille and Municipal Planning Officer, Dwight Colbourne, to Climate Change Committee

Moved by Deputy Mayor O'Hara
Seconded by Councillor Olsen

Council table the Nominating Committee's recommended appointments pending more information and discussion.

Motion Carried

Nay Councillor Loughery

11.2 Tender 2017TQ-03-7 Two New 4x2 Regular Heavy Duty Half Ton

Moved By Councillor Thompson
Seconded By Councillor Olsen

Council accept Staff's recommendation to award tender 2017 TQ03-07 for two new 2017 4 x 2 regular Cab pick-up trucks to Downey Ford Ltd. for the low tender price of \$ 58,138, (Exclusive of all taxes), and that remaining budget funds be to cover the costs to equip the units with necessary equipment such as lights and logos.

Motion Carried

11.3 Tender 2017TQ-03-8 One New 4x4 Regular Heavy Duty Half Ton

Moved By Councillor Loughery
Seconded By Councillor Olsen

Council accept Staff's recommendation to award tender 2017 TQ03-08 for one new 2017 4 x 4 regular Cab pick-up truck to Downey Ford Ltd. or the low tender price of \$ 33,037 (Exclusive of all taxes), and that remaining budget funds be to cover the costs to equip the unit with necessary equipment such as lights and logos.

Motion Carried

11.4 Proposed Ice Helmet Policy for Town Arenas - Staff Report from Director of Community Services & Proposed Ice Helmet Policy – Ms. Purton Dickson's Staff Report informed Council five years ago the Town had adopted an internal safety policy requiring Town Staff to wear CSA approved hockey helmets while working on Arena ice surfaces. Since then, the Town has been looking at best practices for helmet use for public users and have found that there are numerous municipalities across Atlantic Canada that have implemented public helmet policies at their Arenas. Ice helmets, she noted, are proven to help reduce the

risk of head injuries for participants of ice activities. Quispamsis is committed to the safety of individuals and groups using its facilities and as such, Staff have developed a proposed Helmet Policy for the qplex and QMA Ice Surfaces, taking into account best practices and lessons learned from other facilities. The Town has also been fortunate to partner with PRO Kids who will be donating 100 youth helmets for use at the qplex and QMA. The helmets will be stored on a moveable rack that will be wheeled in and out during public skating and other bookings as required, and will be cleaned after each use. Emails have been sent to all regular user groups letting them know that the policy is being recommended to Council for approval and implementation for September, 2017.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

Council adopt a helmet policy for the qplex and Quispamsis Memorial Arena ice surfaces, effective September 1, 2017.

Motion Carried

12. Reports

12.1 February 2017 Internal Unaudited Financial Statements

12.2 QES Parent School Support Committee - Letter of Thanks for Snow Removal - Summer Court and Fairholme - February 17, 2017

12.3 Kennebecasis Public Library Inc. - Financial Statements As At December 31, 2016

12.4 Planning Advisory Committee Minutes from March 14, 2017 Meeting

Moved By Councillor Olsen

Seconded By Councillor Miller

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Luck

Seconded By Councillor Olsen

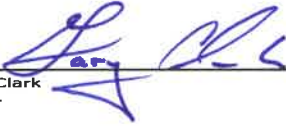
Meeting adjourn.

Motion Carried

Meeting adjourned at 8:45 p.m.

X

Gary Clark
Mayor



X

Catherine P. Snow
Clerk

