



**QUISPAMIS TOWN COUNCIL  
REGULAR MEETING  
MINUTES**

**April 16, 2019, 7:00 pm  
Council Chambers  
Quispamsis Town Hall**

**Present:**

Mayor Gary Clark  
Deputy Mayor Libby O'Hara  
Councillor Beth Thompson  
Councillor Pierre Rioux  
Councillor Emil T. Olsen  
Councillor Kirk Miller  
Councillor Sean Luck  
Deville, Susan; CAO  
Brandon, Krista, Town Treasurer  
Kennedy, Aaron; Communications Manager  
Purton Dickson, Dana; Director of Community Services  
Snow, Catherine; Town Clerk

**Absent:**

Councillor Lisa Loughery (Work Commitment)  
Losier, Gary; Director of Engineering & Works (Vacation)

**1. Approval of Agenda**

**Moved By** Deputy Mayor O'Hara  
**Seconded By** Councillor Thompson

The agenda be approved as prepared.

**Motion Carried**

**2. Mayor's Comments**

Mayor Clark announced next Wednesday, April 24, 2019, the Town will hold its 16<sup>th</sup> Annual Cleaner Greener Litter Pick up day, (Subsequently postponed to May 8, 2019 due to the flood). Council and Staff Members will be dispatched to help clean areas around the Town. He encouraged residents to also get out that week to pick up litter in their neighbourhoods

noting that from April 22 to April 29, the Town will provide drop off bins for litter in the parking lots at the Quispamsis Memorial Arena and James Rolfe Field, in addition to providing a limited number of garbage bags available at the town hall.

Mayor Clark stated he had attended KVHS's "Hello Dolly" last week, and commended the cast and crew for their excellent production.

**3. Moment of Reflection**

Councillor Luck read the Moment of Reflection.

**4. Disclosures of Interest**

- 4.1 Councillor Luck declared a disclosure on Item 8.3 - Update on Proposed Smoke Free Places By-law

**5. Presentations**

**6. Public Hearings**

**7. Minutes of Previous Meetings**

7.1 April 2, 2019 - Regular Meeting

**Moved By** Councillor Thompson

**Seconded By** Councillor Luck

Minutes be approved as prepared.

**Motion Carried**

**8. Unfinished Business**

8.1 (Nov.20/18) Regional Ice Strategy - Staff Report from Director of Community Services & Background Documentation

Mayor Clark removed himself from the Chair, turning it over to Deputy Mayor O'Hara. He informed Council earlier in the day, the LSDs voted unanimously to turn down moving forward with the Regional Ice Strategy formula. Mayor Clark, who serves as Chair on the Fundy Region Service Commission, confirmed there would be no cost associated with the hiring of an independent consultant to establish a fair costing formula, as the funding for the Consultant is covered by a government grant. Mayor Clark resumed the Chair.

The Staff Report from the Director of Community Services updated Council on the Regional Ice Strategy, noting there are two steps being proposed, as well as

a timeline to have these steps concluded and a decision process for an agreement by July 2019. The two steps include –

1. Offer of Service & Public Consultation –
  - a. Mandatory for user groups to provide residency information (postal codes) of users;
  - b. Share collected residency information, ice time schedules and financial information with the FRSC.
  - c. Cooperation with regional partners on ice time allocation and pricing prioritizing youth and gender equity;
  - d. Address an oversupply of ice and optimize existing ice time by utilizing early time slots and shared ice whenever possible; and,
2. Determine Crossflow Between Service Providers & Potential Imbalance –
  - a. Confirm commitment of FRSC Members to provide a resource for the working group;
  - b. Issue a RFP for Consultant to analyze data and compare the level of service offered by each arena to help determine an appropriate funding formula;
  - c. Tentative Timeframe: April, with findings presented to Commission in May, and decision making to be done tentatively in the June-July timeframe.

The data on usage of Quispamsis Arenas - the QMA and qplex, that has been collected indicates 58% of users are Quispamsis residents, and 42% are from outside the municipality.

Council Members expressed their disappointment and concerns with the length of time it seems to be taking to come up with numbers, and until they see a proposed formula indicating financial implications, it is difficult for Members to provide input. It was noted the Quispamsis Council had approved Step 1 last November.

The Community Services Director clarified that while the City of Saint John has been collecting data for several years on arena users and operations, the other municipalities in the Working Group have just compiled their data, and would now like to proceed with hiring the Consultant to analyse and prepare a proposed fair and appropriate formula based on this data, including the element of imbalances between the various Arenas.

**Moved By** Councillor Luck  
**Seconded By** Councillor Olsen

Council continue to support the work of the Fundy Region Service Commission Ice Strategy Committee by committing to Step 1 and 2 of the Recommendations -

Against (2): Deputy Mayor O'Hara, and Councillor Miller

**Motion Carried**

8.2 (Feb.2015) Ritchie Lake Collector Project Phase 3 - Longwood Waste Water Pump Station - Staff Report from Director of Engineering & Works

The Director of Engineering & Works' Staff Report provided background information on the Ritchie Lake Collector Project, which commenced in 2016 through Federal/Provincial Infrastructure funding for a three phase upgrade for the wastewater collection and treatment system. The initial two phases included the construction of the Ritchie Lake Collector sewer and the construction of primary wastewater treatment at the Longwood lagoon. These projects are now completed and the Town has the opportunity to review funding arrangements with the Federal/Provincial Infrastructure program. The full project value under the Building Canada Fund-Small Communities Fund was \$6.9 million with each level of government allocating \$2.3 million share. The Town is eligible for \$320,000 grant funding from the Federal Provincial partners provided the Town can fund its \$160,000 share. This, he stated, will fully fund the WWPS portion of the remaining work.

**Moved By** Councillor Thompson

**Seconded By** Councillor Miller

The town of Quispamsis allocate \$160,000 from the Utility Capital program towards the completion of the Longwood WWPS project – Phase 3 of the Ritchie Lake Collector Project under the Building Canada - Small Communities Fund, and further, Crandall Engineering be directed to proceed with completion of design, tender and inspection for the project for the fee of \$21,455 as outlined in their updated proposal.

**Motion Carried**

8.3 (May 1/18) Update on Proposed Smoke Free Places By-law - Staff Report from Director of Community Services

Councillor Luck left the meeting.

A Staff Report from the Director of Community Services acknowledged \$15,000 was allocated in this year's budget to initiate the creation and implementation of an enhanced smoke free spaces by-law that would prohibit smoking and vaping

on all municipal property, including roads and sidewalks. She attached to her report an implementation strategy, and noted the Town Solicitor will be drafting a new Parks and Beaches By-law and a separate Smoke Free Places By-law. The education process will begin this summer at sports fields, skateboard park, playgrounds and beaches.

**Moved By** Councillor Miller

**Seconded By** Deputy Mayor O'Hara

The Community Services Director be thanked for her updated information concerning the implementation of a Smoke Free Places By-law, and the Staff Report be received and filed.

**Motion Carried**

Councillor Luck returned.

8.4 (Sept.18/18) Habitat for Humanity Update on 2 Leesewood Drive Habitat Home Project - In Attendance: Mr. Kevin Perry & Shelley Hayward

Mr. Perry and Ms. Hayward thanked the Town of Quispamsis for its generous land donation and rezoning of 2 Leesewood Drive to permit the construction of a Habitat Home for the Hayward family. They expressed their gratefulness, noting they will soon be making application for a building permit.

**Moved By** Councillor Luck

**Seconded By** Deputy Mayor O'Hara

The new Habitat family be welcomed to their neighbourhood, and Mr. Perry and the Habitat for Humanity be commended for the work they do in helping families build strength, stability and independence through affordable housing, noting this is an excellent use of the property.

**Motion Carried**

**9. Correspondence**

9.1 Ecole des Pionnier Grade 5 Students' Suggestions to Quispamsis Climate Change Meeting

Correspondence from Eric Kennedy, Community Development Officer for the École des Pionnier, thanked Members of the Climate Change Committee – Councillor Olsen, Deputy Mayor O'Hara, Town Clerk, Cathy Snow & Building Inspector, Trevor Murray for their presentation to the Grade 5 students on April 12, 2019. Mr. Kennedy attached a copy of the students' written suggestions they feel the Town could implement to help address climate change issues, noting this

is a great start to an anticipated ongoing partnership between the Town and the École des Pionnier.

The students' suggestions included –

- Incentives for renewable energy and sustainable building mater on new construction;
- Partnership with the Town and the Francophone and Anglophone school districts on an efficient recycling system;
- Partnership be established between the Town and the Francophone and Anglophone school districts on a composting system;
- A study be done on using rivers' currents to produce hydroelectricity for small scale use;
- A firm policy on the use of single use plastics within Quispamsis;
- Banning of sales of bottled water in Town of Quispamsis' buildings;
- Increase number of water fountains in Town buildings;
- More events be held to raise awareness of climate change challenges;
- The Town of Quispamsis act in collaboration with the neighbouring Town of Rothesay;
- The Town better utilize the students, the future of Quispamsis, as its first resource in energy and positive thinking.

Councillor Olsen, Chair of the Climate Change Committee acknowledged the excellent suggestions made by the Grade 5 Students, noting it was very encouraging to these young people's genuine interest on climate change issues. He noted the Climate Change Committee looks forward to a continued relationship with the school on environmental matters.

**Moved By** Councillor Olsen

**Seconded By** Councillor Miller

The École des Pionnier Grade 5 students be congratulated for their keen interest in environmental matters, particularly climate change, and their well thought out suggestions be referred to the Climate Change Committee for further review and recommendations.

**Motion Carried**

## **10. By-laws**

### **10.1 Proposed Water Utility By-law Amendment No. 024-14 - Staff Report from Municipal Planning Officer**

The Municipal Planning Officer was in attendance and expanded upon his Staff Report concerning the proposed Water Utility By-law Amendment No. 024-14.

The main objective of the proposed amendment, he said, is to redefine the "Utility Inspector" to the Director of Engineering and Works or a person that the Director may designate to fulfill the responsibilities that are assigned to the Utility Inspector in the by-law. The amendment also proposes to make the Water System Access fee and Water System Infrastructure Development Fee applicable to Multiple Residential Zones while excluding the Single or Two Family, (R1), the Mobile and Manufactured Residential Dwelling Zone, (RM), and the Rural (RU) Zone.

**Moved By** Councillor Thompson

**Seconded By** Councillor Luck

First reading be given to proposed Water Utility By-law Amendment No. 024-14.

**Motion Carried**

**Moved By** Councillor Rioux

**Seconded By** Deputy Mayor O'Hara

Second reading be given to proposed Water Utility By-law No. 024-14.

**Motion Carried**

## **11. New Business**

### **11.1 Tender No. 2019TQ03-12 New 2019 4 x 4 Half Ton Regular Cab - Staff Recommendation**

**Moved By** Councillor Rioux

**Seconded By** Deputy Mayor O'Hara

Based on staff review and information, Council award tender no 2019TQ03-12 for a new 2019 - 4x4 - half ton Truck to Downey Ford Sales for the bid price of \$37,489.00 ( exclusive of HST and licensing).

**Motion Carried**

### **11.2 Snow Plow Services Town of Quispamsis- Private Lanes - RFP 2019TQ03-10 Staff Recommendation**

**Moved By** Councillor Olsen

**Seconded By** Councillor Miller



The Town award the Snow Plow Services Town of Quispamsis Private Lanes 2019TQ03-10 to the low bidder, Ad-Just Lawn Maintenance, for the bid price of \$450.00 (plus HST) per snowstorm.

**Motion Carried**

## **12. Reports**

- 12.1 Animal Control Report – Call Summary AS At March 31, 2019
- 12.2 Building Report As At March, 2019
- 12.3 Kennebecasis Public Library – February 20, 2019 Meeting Agenda, Minutes & Associated Documents
- 12.4 PRO Kids Annual "Fun" Raising Dinner - May 23, 2019 - Delta Brunswick Hotel Ballroom, Saint John, NB – Mayor Clark stated he plans to attend the upcoming May 23<sup>rd</sup> PRO Kids Fundraising dinner.
- 12.5 Planning Advisory Committee Minutes of March 26, 2019
- 12.6 Kennebecasis Public Library 2018 Audited Financial Statements – Councillor Rioux, who serves on the KPL Board of Directors, acknowledged the Library's Audited 2018 Financial Statements prepared by Teed Saunders & Doyle produced a clean audit.

**Moved By** Councillor Olsen

**Seconded By** Councillor Miller

Reports be received and filed.

**Motion Carried**

## **13. Business Arising from Committee of the Whole (none)**

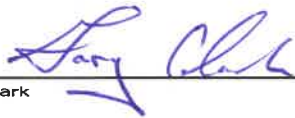
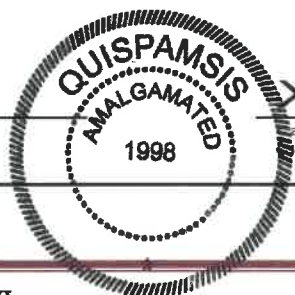

## **14. Adjournment**

**Moved By** Councillor Olsen

**Seconded By** Deputy Mayor O'Hara

Meeting adjourn. Meeting adjourned at 8:05 p.m.

**Motion Carried**

X   X   
Gary Clark Mayor Catherine P. Snow Clerk

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