CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015





DECEMBER 31, 2015

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INDEPENDENT AUDITORS' REPORT

To His Worship The Mayor and Members of Council Municipality of Quispamsis, New Brunswick

We have audited the consolidated statement of financial position of the Municipality of Quispamsis as at December 31, 2015, and the consolidated statements of operations, changes in net debt and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Independent Auditors' Report to His Worship The Mayor and Members of Council of the Municipality of Quispamsis (cont'd)

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Municipality of Quispamsis as at December 31, 2015, and the results of its operations and changes in net debt for the year then ended in accordance with Canadian public sector accounting standards.

CHARTERED PROFESSIONAL ACCOUNTANTS

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Saint John, NB May 3, 2016

CONSOLIDATED STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 Budget (Note 22)	2015 Actual	2014 Actual
REVENUE (Note 2)			
Property tax warrant	\$ 20,294,653	\$ 20,294,652	\$ 19,441,236
Unconditional grant	100,359	100,356	425,640
Conditional government transfers (Note 23)	35,000	1,692,366	1,306,815
Services other governments	47,063	47,063	47,291
Other own source (Note 23)	1,248,772	1,330,467	1,548,775
Water and sewer user fees	2,320,574	2,332,287	2,199,600
Public donations and sponsorships	96,330	108,511	115,511
Sundry income	308,163	395,761	367,431
	24,450,914	26,301,463	25,452,299
EXPENDITURE (Notes 2 and 23)			
General government services	2,269,478	2,152,384	2,086,952
Protective services	6,510,275	6,397,397	6,190,109
Transportation services	7,153,508	7,732,038	6,910,365
Environmental health services	189,976	193,175	181,637
Environmental development services	405,874	392,232	375,260
Community services	6,118,998	6,003,154	5,891,605
Utility services	2,810,547	2,750,721	2,601,514
	25,458,656	25,621,101	24,237,442
ANNUAL SURPLUS (DEFICIT) FOR THE YEAR	\$ <u>(1,007,742</u>)	680,362	1,214,857
ACCUMULATED SURPLUS - BEGINNING OF YEAR		82,744,648	81,531,204
CHANGE IN PERCENTAGE OWNERSHIP OF CONTROLLED ENTITIES		*	(1,413)
ACCUMULATED SURPLUS - END OF YEAR		\$ <u>83,425,010</u>	\$ 82,744,648



CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2015

	2015	2014
FINANCIAL ASSETS		
Cash and cash equivalents (Notes 2, 3 and 4)	\$ 5,429,631	\$ 4,209,334
Accounts receivable (Notes 2 and 3)		
General	623,479	759,715
Federal Government and its agencies (Note 5)	453,531	1,524,131
Province of New Brunswick (Note 6)	258,850	122,000
Investments (Notes 2, 3 and 7)	449,533	439,866
	\$ <u>7,215,024</u>	\$ <u>7,055,046</u>
LIABILITIES		
Accounts payable and accrued		
liabilities (Notes 2 and 3)	\$ 2,875,811	\$ 2,864,995
Deferred revenue		1,014
Long term debt (Notes 2, 3 and 8)	30,032,319	32,549,222
Accrued pension obligation (Notes 2 and 11)	1,445,642	1,831,747
Accrued sick leave (Notes 2 and 10)	568,799	532,601
Accrued retirement allowance (Notes 2 and 11)	695,581	643,068
	35,618,152	38,422,647
NET DEBT	(28,403,128)	(31,367,601)
NON-FINANCIAL ASSETS		
Tangible capital assets (Notes 2 and 16)	167,777,849	164,941,787
Accumulated amortization (Notes 2 and 16)	(56,505,276)	(51,334,995)
	111,272,573	113,606,792
Inventory (Note 2)	89,344	123,711
Prepaid expenses	146,607	35,625
Unamortized debenture costs	319,614	346,121
	111,828,138	114,112,249
ACCUMULATED SURPLUS	\$ <u>83,425,010</u>	\$ 82,744,648
CONTINGENT LIABILITY (Note 12)		

CONTINGENT LIABILITY (Note 12)

APPROVED BY:

Mayor

Treasurer



CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT

AS AT DECEMBER 31, 2015

	2015	2014
Annual surplus	\$ 680,362	\$ 1,214,857
Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets Amortization of tangible capital assets Change in percentage ownership of tangible capital assets Loss on disposal of tangible capital assets	(3,357,821) 3,113 5,688,502 - 425	(4,709,389) 64,578 5,378,967 1,749 26,625
	3,014,581	1,977,387
Acquisition of inventories Acquisition of prepaid assets Acquisition of unamortized debenture costs Consumption of inventories Use of prepaid assets Consumption of unamortized debenture costs	(89,344) (146,607) (319,614) 123,711 35,625 346,121 2,964,473	(123,711) (35,625) (346,121) 59,695 36,277 309,285
Change in percentage ownership		(1,413)
Decrease in net debt	2,964,473	1,875,774
Net debt - beginning of year	(31,367,601)	(33,243,375)
Net debt - end of year	\$ <u>(28,403,128)</u>	\$ <u>(31,367,601</u>)

APPROVED BY:

Mayor

Treasurer



CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		
OPERATING TRANSACTIONS		
Annual surplus	\$ 680,362	\$ 1,214,857
Loss on disposal of tangible capital assets	425	26,625
Amortization of tangible capital assets	5,688,502	5,378,967
Accounts receivable - General	136,236	(89,963)
Receivable - Federal Government and its agencies	1,070,600	477,172
Receivable - Province of New Brunswick	(136,850)	125,501
Accounts payable and accrued liabilities	10,816	(1,741,060)
Deferred revenue	(1,014)	1,014
Change in accrued sick leave	36,198	38,998
Change in accrued pension obligation	(386,105)	(316,914)
Change in accrued retirement allowance	52,513	(3,255)
Change in inventory/prepaid expenses/unamortized debenture cost	(50,108)	(100,200)
CAPITAL TRANSACTIONS	_7,101,575	_5,011,742
Acquisition of tangible capital assets	(3,357,821)	(4,709,389)
Change in percentage ownership of capital assets	(3,337,621)	1,749
Proceeds on disposal of tangible capital assets	3,113	64.578
110000db oil disposal of tanglore capital associs		070
	(3,354,708)	(4,643,062)
FINANCING TRANSACTIONS		
Bank loan	4	(1,950,000)
Long term debt	(2,516,903)	3,524,497
	(2,516,903)	1,574,497
INVESTING TRANSACTION		
Increase in investments	(9,667)	(92 926)
increase in investments	(2,007)	(82,826)
CHANGE IN PERCENTAGE OWNERSHIP		(1,413)
NET INCREASE IN CASH AND CASH EQUIVALENTS	1,220,297	1,858,938
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	4,209,334	2,350,396
CASH AND CASH EQUIVALENTS - END OF YEAR	\$_5,429,631	\$ <u>4,209,334</u>



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

1. PURPOSE OF THE ORGANIZATION

Quispamsis ("the Municipality") was incorporated as a Municipality by the Province of New Brunswick Municipalities Act on January 1, 1998 and was approved for status as a Municipality effective January 1, 1998 by an amendment of New Brunswick Regulation 85-6 under the Municipalities Act. As a municipality, Quispamsis is exempt from income tax under section 149(1)(c) of the Canadian Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Municipality are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local government, as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The focus of Public Sector Accounting Standards ("PSAS") financial statements is on the financial position of the Municipality and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Municipality and its jointly controlled entities.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Municipality and which are owned or jointly controlled by the Municipality.

The entities included in the consolidated financial statements are as follows:

- Municipality of Quispamsis
- Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
- Kennebecasis Valley Fire Department Inc. (KVFD)
- Kennebecasis Public Library (KPL)

Interdepartmental and organizational transactions and balances are eliminated.

The jointly controlled entities have been proportionately consolidated at the following rates:

	2015	2014
Kennebecasis Regional Joint Board of		
Police Commissioners	58.98%	58.98%
Kennebecasis Valley Fire Department Inc.	58.35%	58.35%
Kennebecasis Public Library	59.95%	59.95%



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Budget

The budget figures contained in these consolidated financial statements were approved by Council on December 16, 2014 and the Minister of Local Government on January 17, 2015.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equity instruments with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized costs, and tested for impairment at each reporting date. Transactions costs on the acquisition, sale or issue of financial instruments are expensed when incurred.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and balances with banks and short term deposits with original maturities of three months or less.

Revenue Recognition

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Other revenue is recorded when it is earned.

Expenditure Recognition

Expenditures are recorded on an accrual basis.

Measurement Uncertainty

The preparation of the consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

Examples of significant estimates include:

- the allowance for doubtful accounts;
- providing for amortization of tangible capital assets;
- the estimated useful lives of tangible capital assets;
- the recoverability of tangible capital assets; and
- post employment benefits liability.

Inventory

Inventories are valued at the lower of cost and net realizable value with cost being determined on the first in, first out basis.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Capital Reserves

The use of the Capital Reserve Funds is restricted to capital acquisitions. The intention is to use these funds for future capital acquisitions and reduce future borrowing requirements.

Operating Reserves

The use of these funds is restricted to payment of operating expenses.

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset, less any residual value when applicable, is amortized on a straight-line basis over the estimated useful lives as follows:

Asset Type	Estimated Useful Life
Land improvements	10-25 years
Buildings and leasehold improvements	20-40 years
Vehicles	3-25 years
Machinery and equipment	3-20 years
Furniture and fixtures	5-20 years
Roads and streets	5-75 years
Treatment facilities	25-60 years
Water and wastewater networks	30-60 years

Assets under construction are not amortized until the asset is available for productive use.

Segmented Information

The Municipality is a diversified municipal unit that provides a wide range or services to its residents. For management reporting purposes, the Municipality's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

General Government Services

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation, as well as civic relations.

Protective Services

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation Services

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Segmented Information (cont'd)

Environmental Health Services

This department is responsible for the provision of bulky item waste collection and disposal, and a climate change program.

Environmental Development Services

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Community Services

This department is responsible for the maintenance and operation of recreational and cultural facilities including the swimming pool, arenas, parks and playgrounds and other recreational and cultural facilities and community programs.

Utility Services

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks, treatment plants, reservoirs and lagoons.

The Municipality has documented a schedule of segmented disclosure in Note 18.

Post Employment Benefits

The Municipality recognizes its obligations under post employment benefit plans and the related costs, net of plan assets. The Municipality has a sick leave benefit as documented in Note 10 and a pension plan and retirement allowance as documented in Note 11.

3. FINANCIAL INSTRUMENTS

The Municipality is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Municipality's risk exposure and concentration as of December 31, 2015:

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Municipality is exposed to credit risk from its accounts receivable. The Municipality minimizes credit risk through ongoing credit management.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Municipality is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long term debt, accounts payable and accrued liabilities and other obligations.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

3. FINANCIAL INSTRUMENTS (cont'd)

Currency Risk

Currency risk is the risk to the company's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Municipality is not exposed to foreign currency risk as it does not hold foreign currencies.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Municipality manages exposure through its normal operating and financing activities. The Municipality is not exposed to interest rate risk as its long term debt does not have a variable interest rate.

4. CASH

	2015		2014
Unrestricted	\$ 1,927,633	\$	805,015
Restricted - reserve funds	3,305,634		3,219,645
Restricted - controlled entities	196,364	, <u>-</u>	184,674
	\$_5,429,631	\$_	4,209,334

5. DUE FROM FEDERAL GOVERNMENT AND ITS AGENCIES

		<u>2015</u>	2014
Canada Revenue Agency (HST refund) Canada-New Brunswick Gas Tax		312,531 141,000	\$ 325,081 1,199,050
	9	453,531	\$ <u>1,524,131</u>

6. DUE FROM PROVINCE OF NEW BRUNSWICK

	2015	2014
Department of Transportation and Infrastructure	\$ -	\$ 121,000
Other	-	1,000
NB Emergency Measures Organization - Disaster Recovery	258,850	
	\$ 258,850	\$122,000

A claim has been made with the NB EMO Recovery Program for Disaster Financial Assistance to recover \$258,850 in costs that were incurred as a result of damages to infrastructure caused by a storm that occurred September 30, 2015. The comparative figures for 2014 include \$18,566 which was included in various expense accounts for costs of repairs to facilities due to damages caused by Post Tropical Storm Arthur in July of 2014. Subsequent to the completion of the 2014 Audited Financial Statements, a claim for recovery of these costs has been filed with the NB EMO Recovery Program for Disaster Financial Assistance for Municipalities.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

7. INVESTMENTS

The investments represent the Municipality's proportionate share of the investments of the KRJBPC. The investments consist of short term notes, Canadian equities and foreign equities and are recorded at fair market value. The unrealized gain (loss) on the investments at December 31, 2015 was \$21,513 (2014 - \$19,421). The investments are restricted for future payment of retirement benefits.

8. LONG TERM DEBT

(a) General Capital Fund

	Balance January 1, 2015	Issued during year	Redeemed during year	Balance December 31, 2015
New Brunswick Municipal Financing	g Corporation			
Debentures: AS07 2.85% - 4.35, due July				
The state of the s	\$ 95,000 - \$	-	\$ 95,000	\$
2016, OIC # 05-55 AW06 4.3% - 4.55%, due May	201,000	*-	99,000	102,000
2017, OIC # 06-71 AY14 3.3% - 4.85%, due May	178,000	- -	57,000	121,000
2018, OIC # 07-12 BD20 1.5% - 3.85% due November,	226,000	-	53,000	173,000
2020, OIC # 99-25, 99-72 BE14 1.65% - 4.25%, due May	417,000	. •	141,000	276,000
2026, OIC # 00-43, 09-40, 09-72 BF19 1.35% - 3.45%, due December	10,164,000	- "	725,000	9,439,000
2026, OIC # 11-39 FCM 10092 1-2012 2%, due May	1,928,000	, z -e	231,000	1,697,000
2027, OIC # 09-75	1,767,000	-	120,000	1,647,000
BJ21 1.25% - 4.4%, due November 2033, OIC 11-83	3,400,000		167,000	3,233,000
BL23 1.20% - 3.70%, due December 2034, OIC # 11-83	402,000		16,000	386,000
	18,778,000	<u> </u>	_1,704,000	17,074,000



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

8. LONG TERM DEBT (cont'd)

(a) General Capital Fund (cont'd)

	Balance January 1, 2015	Issued during <u>year</u>	Redeemed during <u>year</u>	Balance December 31, 2015
Capital leases: Caterpillar Financial Services Ltd, 4.45%, due May 2021,				
secured by equipment HSBC Bank Canada, 5.925%, due	53,344		7,458	45,886
July 2015, secured by equipment HSBC Bank Canada, 5.925%, due September 2020, secured by	7,656		7,656	
equipment	98,012		15,731	82,281
	159,012		30,845	128,167
	\$ <u>18,937,012</u>	\$	\$_1,734,845	\$ <u>17,202,167</u>

Principal payments required during the next five years for the General Capital Fund are as follows: 2016 - \$1,586,152; 2017 - \$1,507,156; 2018 - \$1,490,201; 2019 - \$1,476,290; 2020 - \$1,524,170 In 2016, debenture AU09 will mature with a final amount due of \$102,000.

(b) Utility Capital Fund

	Balance January 1, 2015	Issued during year	Redeemed during <u>year</u>	Balance December 31, 2015
New Brunswick Municipal Financi	ng Corporation			
Debentures: AS08 2.85% - 4.35%, due July				
2015, OIC # 02-15	\$ 20,000	\$	\$ 20,000	\$ -
AU10 4.15% - 4.7%, due June 2016, OIC # 94-13, 93-22 AW07 4.3 - 4.55%, due May 2017, OIC # 05-55, 05-105,	1,525,000		109,000	1,416,000
05-91	317,000	:=:	101,000	216,000
AY15 3.5% - 4.85%, due May 2018, OIC # 06-71, 07-12 BB24 1.0 - 4.5%, due November	20,000	-	5,000	15,000
2019, OIC # 07-12	156,000	2 -	29,000	127,000
BD21 1.5% - 3.85%, due Novembe 2020, OIC # 08-42	r 189,000		29,000	160,000



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

8. LONG TERM DEBT (cont'd)

(b) Utility Capital Fund (cont'd)

	Balance January 1, 2015	Issued during <u>year</u>	Redeemed during <u>year</u>	Balance December 31, 2015
BE15 1.65% - 425%, due May				
2021, OIC # 00-43, 01-11	432,000		56,000	376,000
BF20 1.35% - 3.45%, due December	r			
2021, OIC # 09-68	136,000		22,000	114,000
BI19 1.35% - 4.0%, due June				
2033, OIC # 09-93	1,666,000	-	68,000	1,598,000
BJ22 1.25% - 4.4%, due November				
2033, OIC # 11-83	2,646,000		105,000	2,541,000
BK10 1.15% - 4.15%, due May				
2034, OIC # 12-0079, 12-0091	3,650,000	*	115,000	3,535,000
BL24 1.2% - 3.7%, due December				
2034, OIC # 14-0009	_2,000,000		57.000	_1,943,000
	\$ <u>12,757,000</u>	\$	\$ 716,000	\$ <u>12,041,000</u>

Principal payments required during the next five years for the Utility Capital Fund are as follows:

2016 - \$2,015,000; 2017 - \$609,000; 2018 - \$513,000; 2019 - \$522,000; 2020 - \$501,000

In 2016, debenture AU10 will mature with a final amount due of \$1,416,000. It is anticipated that \$1,304,000 of this payment will be refinanced during that year.

(c) Jointly Controlled Entity - KRJBPC (proportionate share)

		Balance inuary 1, 2015		Issued during year	R	during year		Balance cember 31, 2015
New Brunswick Municipal Financia	ng Co	orporation						
Debentures:								
BN 35 1.05% - 3.15%, due 2025, OIC # 03-0053	\$		\$	524,922	\$		\$	524,922
AT63 3.75% - 4.375%, due 2015, OIC # 03-53 BL 45 1.2% - 3.1%,		564,439				564,439		-
due 2024, OIC# 02-66, 03-53	\$_	290,771 855,210	\$_	524,922	\$	26,541 590,980	\$_	264,230 789,152

Principal payments required during the next five years are as follows: 2016 - \$75,494; 2017 - \$76,674; 2018 - \$77,854; 2019 - \$79,623; 2020 - \$81,392



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

8. LONG TERM DEBT (cont'd)

Total Long term debt:

	<u>2015</u>	2014
General Capital Fund	\$ 17,202,167	\$ 18,937,012
Utility Capital Fund	12,041,000	12,757,000
Jointly Controlled Entity - KRJBPC	789,152	855,210
	\$ <u>30,032,319</u>	\$ 32,549,222

Approval of the Municipal Capital Borrowing Board has been obtained for the long term debt.

9. SEWER OUTFALL RESERVE

In accordance with an agreement with Rothesay, the Municipality and Rothesay are required to fund, on an annual basis, an amount to cover the operating and maintenance costs associated with the shared sewer effluent line and outfall pipe. The contributions are made on a per unit basis, with Rothesay contributing \$1 per unit and the Municipality of Quispamsis contributing \$2 per unit.

10. ACCRUED SICK LEAVE

Quispamsis provides sick leave that accumulates at a rate of one and one-half day per month. All employees can accumulate to a maximum of 200 days and can take leave with pay for an amount of time equal to the accumulated sick leave.

KVFD provides sick leave that accumulates at a rate of 18 hours per month while the employees sick bank is below 1,000 hours, and at 13.5 hours per month while the sick bank is above 1,000 hours. All employees can accumulate to a maximum of 2,184 sick leave hours and can take leave with pay for an amount of time equal to the accumulated sick leave.

An actuarial valuation in accordance with PSAS 3255, was performed for each plan, December 31, 2015 for the Municipality and December 31, 2014 for KVFD, the 85 employee plan for Quispamsis and the 36 employee plan for KVFD. The actuarial method used was the Projected Unit Credit prorated on service to expected usage. The valuation was based on a number of assumptions about future events, such as interest rates, wage and salary increases and employee turnover and retirement. The assumptions used reflect the Municipality's and KVFD's best estimates.

The following summarizes the major assumptions in the valuation:

- annual salary increase is 3%;
- the discount rate used to determine the accrued benefit obligations is 3.14% for the Municipality;
- the discount rated used to determine the accrued benefit obligations is 3.17% for KVFD;
- retirement age is 60; and
- estimated net excess utilization of rate of sick leave is independent of age.

The sick leave is an unfunded benefit and as such, there are no applicable assets. Benefits are paid out of general revenue as they come due.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

10. ACCRUED SICK LEAVE (cont'd)

The consolidated unfunded liability consist of:

	2015	2014
Quispamsis KVFD KRJBPC	\$ 165,000 395,95 7,84	382,557
	\$568,79	\$ 532,601

11. POST EMPLOYMENT BENEFITS PAYABLE

Retirement Allowance Program

KVFD's retiring employees are entitled to four weeks' regular salary for every five years of employment to a maximum of 24 weeks based on a minimum of ten years service. This benefit is available to all employees who have reached the retirement age of 55.

The accrued liability is based on an actuarial valuation as at December 31, 2013, which used a discount rate of 4.1% and an annual salary increase rate of 3%.

KRJBPC's retiring employees are entitled to accumulate the greater of fifty percent of unused sick leave credits or one month's standard salary for every five years, or any part thereof, of service to a maximum of 6 months.

The accrued liability is based on an actuarial valuation as at July 31, 2013, which used a discount rate of 6% and an annual salary increase rate of 3%.

Both organizations have internally restricted funds for these liabilities. The balance at December 31, 2015 consists of:

	<u>2015</u>	2014
KVFD KRJBPC	\$ 214,822 480,759	\$ 204,750 <u>438,318</u>
Balance at end of year	\$ 695,581	\$643,068

Pension Obligation

Employees of Quispamsis, KVFD and KRJBPC participate in the New Brunswick Municipal Employees Pension Plan (NBMEPP). The NBMEPP is a multiple-employer defined benefit pension plan administered by a board elected by the members under the provisions of the Municipalities Act of New Brunswick. The NBMEPP provides pensions based on length of service and best average earnings.

Actuarial valuations for funding purposes are performed either annually or triennially depending on the financial position of the NBMEPP (currently annually). In turn, the actuarial valuations for accounting purposes are based on these figures (with adjustments). The most recent actuarial valuation was prepared as at December 31, 2013 and resulted in an overall NBMEPP accrued benefit obligation of \$89,646,600 based on the accounting basis.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

11. POST EMPLOYMENT BENEFITS PAYABLE (cont'd)

The actuarial valuation for accounting purposes was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect management's best estimates. The following summarizes the major assumptions in the valuation as at December 31, 2014 (same as December 31, 2013):

- the expected inflation rate is 2.25% (prior 2.35%);
- the discount rate used to determine the accrued benefit obligation is 5.9% (prior 5.6%);
- the expected rate of return on assets is 5.9% (prior 5.6%);
- retirement age varies by age and employment category; and
- estimated average remaining service life (EARSL) is 14 years (prior 14 years).

The actuarial valuation prepared as at December 31, 2013 indicated that the present value of the accumulated plan benefits exceeded the market value of the net assets available for these benefits. The pension plan has been granted a solvency deficiency exemption by the Province of New Brunswick. On a going concern valuation basis, the actuarial valuation indicated a plan deficit of \$5,171,300, a decrease of \$6,410,600 from the December 31, 2012 deficit of \$11,581,900. Based on the assumptions as at December 31, 2013, the actuary expected the level of employer and employee contributions to be sufficient to fund the deficit in less than fifteen years, as allowed by the Pensions Benefits Act.

As at December 31, 2013, the NBMEPP provides benefits for 189 retirees. Total benefits payments to retirees and terminating employees during 2015 are estimated to be approximately \$3,111,400 (actual 2014, \$3,042,900) in totality for the NBMEPP.

Employees make contributions using rates that vary by earnings level and employment category, with an overall average contribution rate of approximately 7.6%. Each municipality contributes an amount that equals their employees contributions amounts. Pension fund assets are invested in short term securities, bonds, Canadian equities and foreign equities. Combined employees and municipalities contributions for 2015 are estimated to be approximately \$5,645,200 (actual 2014, \$5,499,700) in totality for the NBMEPP.

The following summarizes the NBMEPP data as it relates to Quispamsis:

- The average age of the 80 active employees covered by the NBMEPP is 45;
- benefit payments were \$260,700 in 2014 and were estimated to be \$271,000 in 2015; and
- combined contributions were \$676,200 in 2014 and were estimated to be \$696,400 in 2015.

The following summarizes the NBMEPP data as it relates to KVFD:

- The average age of the 38 active employees covered by the NBMEPP is 45.4 (2014 45.9);
- benefit payments were \$296,800 in 2014 and were estimated to be \$302,100 in 2015; and
- combined contributions were \$446,300 in 2014 and were estimated to be \$454,800 in 2015.

The following summarizes the NBMEPP data as it relates to KRJBPC:

- The average age of the 41 active employees covered by the NBMEPP is 41.7;
- benefit payments were \$321,100 in 2014 and were estimated to be \$327,900 in 2015; and
- combined contributions were \$590,100 in 2014 and were estimated to be \$606,000 in 2015.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

11. POST EMPLOYMENT BENEFITS PAYABLE (cont'd)

In addition to determining the position of the NBMEPP as it relates to Quispamsis and the other controlled entities as at December 31, 2013 and December 31, 2014, NBMEPP's actuary performed an extrapolation of the December 31, 2014 accounting valuation to determine the estimated position as at December 31, 2015. The extrapolation assumes assumptions used as at December 31, 2015 remain unchanged from December 31, 2014. The extrapolation also assumes assets return 5.9%, net of all fees and expenses. If experience is different than assumed, amounts will be adjusted to reflect actual experience. Results of the extrapolation are as follows:

	Estimated Jan 1, 2015 to Dec 31, 2015	Jan 1, 2014 to Dec 31, 2014
Accrued Benefit Liability		
Accrued benefit liability at beginning of period	\$ 1,831,747	\$ 2,148,661
Change in ownership percentage		(432)
Adjustment to actual	6,876	(69,430)
Pension expense for the year	266,616	396,764
Employer contributions	(659,597)	(643,816)
Accrued benefit liability at end of period	\$ <u>1,445,642</u>	\$ <u>1,831,747</u>

In summary, the consolidated accrued benefit liability is estimated to be \$1,445,642 as at December 31, 2015. The December 31, 2014 liability was estimated in the prior year. The actual liability was calculated to be \$1,838,623. The difference of \$6,876 has been recorded in the current year. This amount is included in the post employment benefits payable on the consolidated statement of financial position.

	Estimated Jan 1, 2015 to <u>Dec 31, 2015</u>	Jan 1, 2014 to Dec 31, 2014
Quispamsis KVFD KRJBPC	\$ 294,000 611,916 539,726	\$ 475,800 683,103 672,844
	\$_1,445,642	\$ <u>1,831,747</u>

The financial position as it relates to the accrued benefit liability is shown as follows and illustrates the unamortized amounts being recognized in pension expense over time:

Reconciliation of Funded Status at End of Period	Estimated Jan 1, 2015 to Dec 31, 2015	Jan 1, 2014 to Dec 31, 2014
Accrued benefit obligation Plan assets	\$ 21,225,951 (20,606,156)	\$ 19,747,700 (18,798,453)
Plan deficit Unamortized experience losses 2014 adjustment actual to estimate	619,795 825,847	949,247 889,376 (6,876)
Accrued benefit liability at end of period	\$ <u>1,445,642</u>	\$_1.831.747 -



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

11. POST EMPLOYMENT BENEFITS PAYABLE (cont'd)

The following illustrates the reconciliation of accrued benefit obligation from the beginning of period to the end of period:

	Estimated Jan 1, 2015 to Dec 31, 2015	Jan 1, 2014 to Dec 31, 2014
Reconciliation of Accrued Benefit Obligation		
Accrued benefit obligation at beginning of period	\$ 19,747,700	\$ 17,994,515
Change in ownership percentage		(2,052)
Current service cost	944,865	944,492
Benefits payments	(640,671)	(623,268)
Interest for period	1,174,057	1,016,588
Experience loss during period		417,425
Accrued benefit obligation at end of period	\$ <u>21,225,951</u>	\$ <u>19,747,700</u>

The following illustrates the reconciliation of plan assets from the beginning of period to the end of period:

	Estimated Jan 1, 2015 to Dec 31, 2015	Jan 1, 2014 to Dec 31, 2014
Reconciliation of Plan Assets		
Plan assets at beginning of period	\$ 18,798,453	\$15,970,299
Change in ownership percentage		(1,849)
Employer contributions	659,597	641,459
Employee contributions	659,597	643,198
Benefit payments	(640,671)	(623,268)
Return on plan assets during period	_1,129,178	_2,168,614
Plan assets at end of period	\$ <u>20,606,154</u>	\$ <u>18,798,453</u>

Total expense related to pensions include the following components:

	Estimated Jan 1, 2015 to Dec 31, 2015	Jan 1, 2014 to Dec 31, 2014
Pension Expense		
Employer current service cost	\$ 285,268	\$ 301,293
Interest on accrued benefit obligation	1,174,058	1,016,588
Expected return on assets Amortization of unrecognized balances	(1,129,179)	(912,702)
Experience loss (gain)	(63,530)	6,779
Pension expense	\$266.617	\$411,958

The pension expense is included in the statement of operations.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

12. CONTINGENT LIABILITY

In the normal course of operations, the Municipality becomes involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at December 31, 2015 cannot be predicted with certainty, it is the opinion of management and council that resolution of these matters will not have a material adverse effect as the Municipality maintains insurance coverage in amounts considered appropriate.

13. COMMITMENTS

Dalhousie School of Medicine

In 2012, the Municipality committed \$50,000 payable over 10 years to the Dalhousie School of Medicine. During the year, a payment of \$5,000 (2014 - \$5,000) was made. The remaining \$30,000 is payable at \$5,000 per year, over the next 6 years.

University of New Brunswick

In 2007, the Municipality committed \$175,000 payable over 10 years to the University. During the year, a payment of \$17,500 (2014 - \$17,500) was made. The remaining \$17,500 is payable in 2016.

Office equipment

The Municipality has entered into long-term lease agreements for certain office equipment which have been accounted for as operating leases. The future minimum payments over the next four years are as follows:

2016	\$9,888
2017	3,948
2018	3,108
2019	1,743

14. SHORT TERM BORROWING

Operating Borrowing

As prescribed in the Municipalities Act, borrowing to finance General Operating Fund operations is limited to 4% of the Municipality's budget. Borrowing to finance Water and Sewer Fund operations is limited to 50% of the operating budget for the year. In 2015, the Municipality has complied with these restrictions.

Interim Borrowing Capital Funds

The Municipality has arranged a revolving operating facility bearing interest at BMO prime minus 1% for the Capital Funds. The facility is used to provide interim financing for capital expenditures. At December 31, 2015, the Municipality had no funds (2014 - nil) borrowed from the facility.

Inter-fund Borrowing

The Municipal Financial Reporting Manual requires that short term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. The amounts payable between Funds are in compliance with the requirements.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

14. SHORT TERM BORROWING (cont'd)

Amounts outstanding at year end are inter fund regular payables or in some cases, a short term loan may exist from the reserve account. Where a loan is in place, interest is paid to the reserve account at a rate that equates what the account would have earned had it been in the bank. These loan amounts are paid off within the following year and council is given a summary at year end to be fully informed of these transactions.

15. WATER AND SEWER FUND SURPLUS

The Municipalities Act requires Water and Sewer Fund surplus amounts to be absorbed into one or more of four Operating Budgets commencing with the second next ensuing year. The balance of the surplus at the end of the year consists of:

		2015		2014
2015 Surplus 2014 Surplus 2013 Surplus	\$	12,397 70,138	\$	70,138 119,636
	\$	82,535	\$_	189,774



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

16. SCHEDULE OF TANGIBLE CAPITAL ASSETS

Machinery and equipment

			Buildings and	Furniture		Machinery		Infrastructu			Assets		
	Land	Land Improvement	Leasehold s Improvement	and Fixtures	Vehicles	and Equipment	Roads and Streets	Treatment Facilities	Water and Sewer	Subtotal	Under Construction	2015 Total	2014 Total
COST Balance - beginning of year \$			\$ 34,266,448 \$		2,957,740		\$ 65,232,903					\$ 164,941,787 \$	
Change in percentage ownership	= = = = = = = = = = = = = = = = = = = =					ly = _{inc}		(a)		= =		= = a	(2,784)
Add: Net additions during the year		203,830	429,641	77,835	287,733	478,274	1,632,193	32,686	5,842	3,148,034	347,029	3,495,063	10,285,285
Less: Disposals during the year					(40.267)		(481,492)	2 4		(521.759)	(137.242)	(659,001)	(6.047,341)
Balance - end of year	3,433,128	6.945.237	34.696.089	503.816	3,205,206	5.948,030	66.383,604	30,574,291	_15,590,939	167.280,340	497.509	_167.777.849	164,941,787
ACCUMULATED AMO Balance - beginning	ORTIZATIO											- **	
of year	-	2,033,252	6,010,050	281,423	1,598,167	2,730,955	29,076,629	3,933,093	5,671,426	51,334,995	-	51,334,995	46,337,305
Change in percentage ownership	٠.			-			. 			-	** <u>-</u>		(1,035)
Add: Amortization during the year	-	397,834	979,650	19,478	215,047	451,322	2,706,946	510,088	408,137	5,688,502		5,688,502	5,378,967
Less: Accumulated amortization on disposals					(36,729)		(481,492)			(518,221)		(518.221)	(380,242)
Balance - end of year	_	2.431.086	6.989.700	300.901	1.776.485	3.182.277	31,302,083	4,443,181	6.079.563	56.505.276	-		51.334.995
NET BOOK VALUE OF TANGIBLE CAPIT						4				= * ' '			
ASSETS \$	3,433,128	\$ 4,514,151	\$ 27,706,389 \$	202,915 \$	1,428,721	2,765,753	\$ <u>35,081,521</u>	\$ 26,131,110	\$ <u>9,511,376</u>	\$ <u>110,775,064</u>	\$ 497,509	\$ <u>111,272,573</u> \$	113,606,792
Consists of: General Fund													(D. 5/5 00)
Assets \$ Utility Fund	2,266,135	\$ 4,374,233	\$ 23,265,496 \$	153,188 \$	292,337 \$	1,748,458	\$ 35,081,521	\$ -	\$ -	\$ 67,181,368	\$ 144,531	\$ 67,325,899 \$	68,767,006
Assets Jointly Controlled	815,029	- 2	-	11.5	31,452	641,172		26,131,110	9,511,376	37,130,139	352,978	37,483,117	38,141,704
Entities	351.964	139,918	4,440,893	49,727	1.104.932	376.123		1 1-		6.463.557		6,463.557	6.698.082
\$	3,433,128	\$_4,514,151	\$_27,706,389 \$	202,915 \$	1,428,721	2,765,753	\$ 35,081,521	\$ 26,131,110	\$9,511,376	\$ <u>110,775,064</u>	\$ 497,509	\$ <u>111,272,573</u> \$	113,606,792

The Municipality has tangible capital assets under capital leases as follows, included in the amounts listed above:

Historical Accumulated Net Book
Cost Amortization Value

\$ 308,256 \$ 132,430 \$ 175,82



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

17. SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR JOINTLY CONTROLLED ENTITIES

	Land	Land Improvements	Buildings	Furniture and Fixtures	Vehicles		Assets Under	2015	2014 Total
COST	Land	Improvements	Dundings	and Fixtures	v enicies	Equipment	Construction	<u>Total</u>	<u>Total</u>
Balance - beginning of year	\$ 351,964	\$ 183,170	\$ 5,710,365	\$ 104,590	\$ 1,902,730	\$ 581,478	\$ -	\$ 8,834,297	\$ 8,679,714
Change in percentage ownership	2 %		- 1		<u>=</u>	1		1	(2,784)
Add: Net additions during the year	*	-	E		110,766	103,975		214,741	176,098
Less: Disposals during the year			2 <u>12</u>	<u> </u>	(40.267)			(40,267)	(18.731)
Balance - end of year	351.964	183,170	5,710,365	104,590	1.973.229	685,453		9,008,771	8,834.297
ACCUMULATED AMORTIZATION Balance - beginning of year		31,590	1,065,661	49,633	769,978	219,353	¥ 1	2,136,215	1,785,748
Change in percentage ownership	- * ,			*	-	* 1		A 18	(1,035)
Add: Amortization during the year	3	11,662	203,811	5,230	135,048	89,977	**	445,728	367,874
Less: Accumulated amortization on disposals					(36,729)			(36.729)	(16,372)
Balance - end of year		43,252	1,269,472	54,863	868,297	309,330	1 12	2.545.214	2,136,215
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ <u>351,964</u>	\$ <u>139,918</u>	\$ <u>4,440,893</u>	\$ <u>49,727</u>	\$ <u>1,104,932</u>	\$ 376,123	\$	\$ <u>6.463.557</u>	\$ <u>6.698.082</u>



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

18. SCHEDULE OF SEGMENT DISCLOSURE

	<u>General</u>	Protective	Transportation	En	vironmental <u>Health</u>		rironmental velopment	(Community <u>Services</u>		Utility Services	2015 Consolidated	<u>Co</u>	2014 onsolidated	
REVENUE															
Property tax warrant	\$ 2,520,596	\$ 5,717,004	\$ 6,620,115	\$	172,505	\$	351,097	\$	4,913,335	\$	-	\$ 20,294,652	\$ 1	9,441,236	
Services provided to other															
governments	=	<u> 1</u>	47,063		12		(6)		-		124	47,063		47,291	
Other own source	199,611	91,002	(6)		160				1,039,854		₹ 0.1	1,330,467		1,548,775	
Unconditional grant	12,464	28,271	32,736		853		1,736		24,296		=3/.	100,356		425,640	
Conditional government															
transfers	493,316	¥	1,199,050		-		· ·		-		. 	1,692,366		1,306,815	
Water and sewer user fees	-		2		(e.						2,332,287	2,332,287		2,199,600	
Contributions from public															
donations and												1 13			
sponsorship		+			(e)		//		108,511		3	108,511		115,511	
Sundry	38,776	283,424		-		2			7.877		65.684	395,761	_	367,431	
	_3,264,763	<u>_6,119,701</u>	7.898.964	_	173,358	_	352,833		6,093,873		2,397,971	26,301,463	_2	25,452,299	
EXPENDITURE	1 050 055	5 100 553	0.101.010				204.744		2.040.150		711.017	11 410 500	1	1 075 265	
Salaries and benefits	1,070,077	5,192,773	2,191,018		102 155		204,744		2,040,159		711,817	11,410,588		1,075,265	
Goods and services	1,040,025	913,157	2,405,136		193,175		183,006		2,047,648		578,715	7,360,862		6,635,222	
Interest	12,848	27,236	97,032		-		7.		532,068		491,540	1,160,724 425		1,141,696 6,292	
Other	20.424	425	2.020.052		. 		4.400		1 202 270		000.040				
Amortization	29,434	263,806	_3.038,852	-		_	4.482		1,383,279		968,649	_5,688,502	_	5,378.967	
	2.152.384	6.397.397	_7,732,038		193,175		392.232		6.003.154		2.750.721	25.621.101	2	4.237.442	
	_4,1,24,304	_ 0.371.371	_1,132,030	-	173,173	-	JHONSE		0.003.124		- 4.1JV.16	23.021.101		1100011116	
Surplus (deficit) for															
	\$ 1,112,379	\$ (277,696)	\$ 166,926	\$	(19.817)	\$	(39,399)	\$	90,719	9	(352,750)	\$ 680,362	\$	1,214,857	
and J am	111111111	12111070		-		-	, , , , , ,	4			/		-		



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

19. RECONCILIATION OF ANNUAL SURPLUS

	General Operating <u>Fund</u>	General Capital <u>Fund</u>	Utility Operating <u>Fund</u>	Utility <u>Capital Fund</u>	General Operating Reserve <u>Fund</u>	General Capital Reserve <u>Fund</u>	Utility Operating Reserve Fund	Utility Capital Reserve Fund	Land Trust Fund	Jointly Controlled <u>Entities</u>	<u>Total</u>
2015 annual surplus (deficit)	\$ 2.575,761	\$(1.723.931)	\$ 728,030	\$ (968,649)	\$ 6,007	8.295	\$1,089	\$ 15,996 \$	6,998	\$30.766	\$ 680,362
Adjustments to annual surplus (deficit) for funding requirements	47.254		110.626							71 529	220 420
Second previous year's surplus Transfers between funds	47,254	-	119,636		(E)				V 1/5	71,538	238,428
Transfer elimination	155,000	× 1			(155,000)			(#E	-	-	
Transfer elimination	-	458,000		-		(458,000)	-	5 ST.			
Transfer elimination	(897,000)	=		_	27	897,000	2	12	72 3	- 2	
Transfer elimination		-	(46,640)			:=:	×	46,640	II 0 =		2
Transfer elimination	4	7	16,500	5		:=:	(16,500)		1.5		
Transfer elimination	-		(70,000)		200	-		70,000	- Y <u>=</u>	- 2	
Long term debt principal											
repayment	(1,734,845)	1,734,845	(716,000)	716,000							
Provision for pension liability	(159,928)	2 =	(21,872)		41.5	725	1	1 14	-	(204,305)	(386, 105)
Provision for sick leave accrual	20,057	· ·	2,743	41	*	= 0			100	13,398	36,198
Provision for retirement											
allowance	-		£	_	4		-	-	=	(1,784)	(1,784)
Accumulated amortization on di	sposal										
of tangible capital assets		(481,492)				6. .			10 0 1	(36,729)	(518,221)
Unrealized gains on investments	S -	1 1		. 2		•			-	21,513	21,513
Amortization expense		4.274.125		968,649					-	445,728	_5.688.502
Total adjustments to 2015 annua surplus (deficit)	al _(2,569,462)	_5,985,478	_(715.633)	1.684.649	(155.000)	439.000	(16.500)	116.640 .	-	309,359	5,078.531
2015 annual surplus (deficit) for funding requirements		\$ <u>4,261,547</u>	\$ 12,397	\$ <u>716,000</u>	\$ <u>(148,993</u>) \$	447,295	\$ <u>(15,411</u>)	\$ <u>132,636</u> \$	6,998	\$ 340,125	\$ <u>5,758.893</u>



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

20. STATEMENT OF RESERVES

A CONTROL	General Operating <u>Reserve</u>	General Capital Reserve	Utility Operating <u>Reserve</u>	Utility Equipment Replacement <u>Reserve</u>	Utility Capital Reserve	Land Trust <u>Fund</u>	2015 <u>Total</u>	2014 Total
ASSETS Cash and short term investments Accounts receivable from other funds	\$ 450,427	\$1,000,830 _284,000	\$ 93,984	\$ 237,656 _100,140	\$1,417,621 1,251	\$ 105,116 80	\$ 3,305,634 \$ 3 385,471	3,219,645 48,935
	\$ <u>450,427</u>	\$ <u>1,284,830</u>	\$93,984	\$ <u>337,796</u>	\$ <u>1,418,872</u>	\$ <u>105,196</u>	\$ 3,691,105 \$	3.268,580
ACCUMULATED SURPLUS	\$ <u>450,427</u>	\$ <u>1,284.830</u>	\$_93,984	\$ <u>337,796</u>	\$ <u>1,418,872</u>	\$ <u>105,196</u>	\$ 3,691,105 \$ 2	3,268,580
REVENUE Lot fees Transfers from General Operating Fund Transfers from Utility Operating Fund Interest	\$ - - - 6,007	\$ - 897,000 - 8,295 - 905,295	\$ - - - 1,089	\$ - 46,640 2,619 49,259	\$ - 70,000 _13,377 _83,377	\$ 6,000 - - - - 998 - 6,998	897,000 116,640 32,385	750 360,000 44,250 34,390 439,390
EXPENDITURES Transfers to General Operating Fund Transfers to General Capital Fund Transfers to Utility Operating Fund	155,000	458,000	16,500	- 1 2,632			155,000 458,000 	109,000 201,643
ANNUAL SURPLUS (DEFICIT)	_155,000 \$ <u>(148.993</u>)	_458,000 \$_447,295	16,500 \$(15,411)	\$_49.259	\$ 83,377	\$ <u>6,998</u>	629,500 _ \$ 422,525 \$ _	310,643 128,747



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

20. STATEMENT OF RESERVES (cont'd)

Council Resolutions regarding transfers to and from reserves:

Moved by Councillor Clark and seconded by Deputy Mayor O'Hara be it resolved that \$46,640 be transferred from the Utility Operating Fund to the Utility Capital Replacement Reserve Fund.

Moved by Councillor Olsen and seconded by Councillor Miller be it resolved that \$16,500 be transferred from the Utility Operating Reserve Fund to the Utility Operating Fund.

Moved by Councillor Loughery and seconded by Deputy Mayor O'Hara be it resolved that \$155,000 be transferred from the General Operating Reserve Fund to the General Operating Fund.

Moved by Councillor Thompson and seconded by Deputy Mayor O'Hara be it resolved that up to \$70,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund to be used for 2015 Capital Expenditures.

Moved by Deputy Mayor O'Hara and seconded by Councillor Olsen be it resolved that \$897,000 be transferred from the General Operating Fund to the General Capital Reserve Fund.

Moved by Deputy Mayor O'Hara and seconded by Councillor Olsen be it further resolved that \$458,000 be transferred from the General Capital Reserve Fund to the General Capital Fund.

I hereby certify that the above are true and exact copies of resolutions adopted at a meeting of Council on December 15, 2015.

Quispamsis

TEED SAUNDERS DOYLE & CO.
Chartered Professional Accountants

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

21. STATEMENT OF JOINTLY CONTROLLED ENTITIES OPERATIONS

	KVFD	KRJBPC	Library	2015 <u>Total</u>	2014 Total
ASSETS	\$ 2,257,7	81 \$ 2,161,335	\$_3,273,370	\$ <u>7,692,486</u>	\$_7,978,016
LIABILITIES	\$_1,320,8	<u>92</u> \$ <u>1,979,983</u>	\$ 26,228	\$_3,327,103	\$_3,643,402
ACCUMULATED SURPLUS	\$936.8	89 \$181,352	\$_3,247,142	\$ <u>4,365,383</u>	\$ <u>4,334,614</u>
REVENUE	\$ 2,682,7	43 \$ 3,578,747	\$ 118,902	\$ 6,380,392	\$ 6,199,467
EXPENDITURES	2,677,2	26 _3,372,906	299,491	6,349,623	6,076,310
	5,5	205,841	(180,589)	30,769	123,157
CHANGE IN PERCEN OWNERSHIP	TAGE				(1,413)
ANNUAL SURPLUS (DEFICIT)	\$	17 \$ 205,841	\$(180.589)	\$30,769	\$121,744

The above noted entities are included in the consolidated financial statements. The above figures do not include the eliminating adjustments and represent Quispamsis' proportionate share.



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

22. OPERATING BUDGET TO PSAS BUDGET

	Operating Budget <u>General</u>	Operating Budget <u>Water and Sewer</u>	Amortization and Long Term <u>Accruals</u>	Controlled <u>Entities</u>	Transfers	<u>Total</u>
REVENUE						
Property tax warrant	\$ 20,294,653	\$ -	\$	\$ -	\$ -	\$ 20,294,653
Unconditional transfers from other governments	100,359	020	140	0 4		100,359
Conditional transfers from Federal or Provincial governments	35,000	*	190		₹.	35,000
Services other governments	56,010		•	Ē	(8,947)	47,063
Other own source	1,340,928	4,174		-	(96,330)	1,248,772
Public donations and sponsorships	*		(* : 1		96,330	96,330
Other transfers		150,798		7 . . .	(150,798)	
Water and sewer user fees		2,320,574	*	-		2,320,574
Sundry income	20,000	37,432		250,731		308,163
Surplus of second previous year	47,254	119.636		C 21	(166,890)	-
	21.894.204	2,632,614		250,731	(326,635)	24.450.914
EXPENDITURES						
General government services	2,253,079		3,051	-	13,348	2,269,478
Protective services	6,328,638	. VE	259,867	5,945,242	(6,023,472)	6,510,275
Transportation services	4,072,554		2,980,668	4	100,286	7,153,508
Environmental health services	189,976			*	+	189,976
Environmental development services	866,437		(1,018)	· .	(459,545)	405,874
Community services	3,770,471		1,337,413	115,222	895,892	6,118,998
Fiscal services	4					
Long term debt repayments	1,733,846	716,000			(2,449,846)	11.5
Interest	691,630	510,545	2		(1,202,175)	1 14
Transfer from General Operating Fund to						
Capital Reserve Fund	1,467,650	Vie		=	(1,467,650)	1.5
Transfer from Utility Operating Fund to						
General Operating Fund		8,947		· ·	(8,947)	*
Transfer from General Operating Fund to					15	
Utility Operating Fund	91,923	(E)		4	(91,923)	-
Transfer from General Operating Fund to						
Capital Reserve Fund	428,000			_ v.e.	(428,000)	A.E.
Transfer from Utility Operating Fund to Utility						
Capital Reserve Fund		46,640			(46,640)	*
Utility services		1.350.482	949,520		510.545	2,810,547
	21.894,204	2,632,614	5.529.501	6,060,464	(10.658.127)	25.458,656
Surplus (deficit)	\$	\$	\$ (5,529,501)	\$(5,809,733)	\$10,331,492	\$(1,007,742)



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

23. REVENUE AND EXPENDITURES SUPPORT

	2015 Budget	2015 Actual	2014 Actual
REVENUE			
Other own source			
Permits and fines	\$ 170,104	\$ 199,687	\$ 236,620
Rental revenue	965,838	1,070,667	1,114,083
Miscellaneous	112,830	60,113	198,072
	\$ <u>1,248,772</u>	\$_1,330,467	\$ <u>1,548,775</u>
Conditional government transfers			
Trans Canada Trail	\$ -	\$ 53,518	\$ 68,619
NB Emergency Measures Organization		258,850	-
Gas Tax revenue		1,340,050	1,199,050
Other	35,000	39,948	39,146
	\$ 35,000	\$ <u>1,692,366</u>	\$ 1,306,815
EXPENDITURE			
General government services			
Legislative			
Mayor	\$ 49,980	\$ 41,343	\$ 58,629
Councilors	168,730	143,397	144,307
	218,710	184,740	202,936
Administrative			
Administration	1,101,652	1,079,012	972,688
Office building	116,450	116,486	111,086
Solicitor	125,000	108,934	110,916
Other	176,617	135,783	104,724
T2' '-1	_1,519,719	_1,440,215	_1,299,414
Financial management External audit	21,000	25,900	23,034



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

	2015 Budget	2015 Actual	2014 Actual
General government services (cont'd)			
Other			
Civic relations	75,300	67,690	89,054
Marketing	9,200	3,889	18,881
Insurance	93,793	98,531	101,693
Cost of assessment	315,357	315,357	304,541
Other	()	163	11,990
Interest	13,348	12,848	13,774
Pension recovery	(30,166)	(30,166)	(26,990)
Sick leave expense	3,783	3,783	2,254
Amortization	29,434	29.434	46,371
	510,049	501,529	561,568
	\$_2,269,478	\$ 2,152,384	\$ 2,086,952
Protective services Fire			
Administration	\$ 361,360	\$ 362,371	\$ 225,205
Firefighting force	1,903,231	1,878,149	1,881,789
Telecommunications	11,390	10,341	8,529
Insurance	20,131	18,520	18,962
Prevention and training	25,966	23,526	18,166
Facilities	123,926	119,730	131,753
Fleet	61,340	51,690	55,407
Operations	25,674	27,795	30,285
Water costs	15,746	15,746	15,247
Retirement allowance	27,391	27,391	24,092
Other	1,167	972	3,134
Amortization	151,544	151,544	144,951
	_2,728,866	_2,687,775	_2,557,520
Police			
Crime Control	2,373,307	2,358,669	2,298,458
Vehicle Fleet	191,666	132,956	131,196
Property	138,324	140,023	145,868
Administration	435,677	421,169	426,540
Retirement allowance	43,001	42,441	38,808
Communications	185,522	185,578	180,689
Loss on disposal of tangible capital assets	425	425	1,062
Amortization	110,503	110,503	87,610
	_3,478,425	_3,391,764	_3,310,231



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

	2015 Budget	2015 Actual	2014 Actual
Protective services (cont'd)			
Other			
Emergency measures Animal control Building inspection Crosswalk guards	13,895 73,019 184,294 5,807	17,294 87,571 181,091 6,846	17,016 75,445 195,593 5,928
Interest	28,149	27,236	29,249
Pension recovery Sick leave expense Amortization	(4,504) 565 1,759	(4,504) 565 1,759	(4,791) 400 3,518
	302,984	317,858	322,358
	\$ <u>6.510.275</u>	\$ <u>6,397,397</u>	\$ <u>6,190,109</u>
Transportation services Common			
Workshop, yard and equipment maintenance Engineering	\$ 60,518 444,731	\$ 56,668 431,037	\$ 51,259 432,405
	505,249	487,705	483,664
Roads and streets			
Culverts and drainage ditches	91,000	129,177	70,066
Summer maintenance	1,239,486	1,440,699	1,117,784
Snow and ice removal	1,869,907	2,217,963	1,917,831
Street lighting	134,400	136,793	136,279
Street signs	10,800	4,957	10,917
Traffic lane marking	28,500	25,741	25,655
Traffic signals and signs	11,200	15,454	25,849
Railway crossing signals	10,100	9,708	10,154
Public transit - Comex Service	171,912	171,225	180,897
Plow route study	* V	14,916	
Pension recovery	(66,526)	(66,526)	(61,795)
Sick leave expense	8,343	8,343	5,162
Interest	100,286	97,032	104,179
Loss on disposal of tangible capital assets	~	· ·	5,230
Amortization	_3,038,851	_3,038,851	_2,878,493
	_6,648,259	_7,244,333	_6,426,701
	\$ <u>7,153,508</u>	\$ <u>7,732,038</u>	\$ <u>6,910,365</u>
Environmental health services			
Clean up campaign	\$ 189,976	\$ 191,061	\$ 178,814
Climate protection	-	2,114	2,823
	\$ <u>189,976</u>	\$ 193,175	\$181.637

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

	2015 Budget	2015 Actual	2014 Actual
Environmental development services			
Administration	\$ 250,626	\$ 257,506	\$ 229,642
Municipal plan	34,000	13,611	21,410
Enterprise Saint John	112,133	112,000	112,133
Regional Services Commission	10,133	10,133	13,062
Pension recovery	(6,289)	(6,289)	(5,968)
Sick leave expense	789	789	499
Amortization	4,482	4,482	4,482
	\$405,874	\$ 392,232	\$375,260
Community services			
Administration	\$ 190,270	\$ 183,085	\$ 184,829
Facilities maintenance	348,772	336,391	287,574
Beaches	63,787	61,460	55,697
Quispamsis Arena	346,071	341,352	394,139
Qplex	1,460,305	1,455,213	1,350,015
Parks and playgrounds	954,475	896,257	950,233
Parks office	76,234	79,529	72,959
Civic Centre	51,554	52,184	48,000
Recreation programs	82,361	77,957	90,456
Regional Facilities Commission	459,545	449,219	408,471
Library	115,222	118,874	132,846
Warehouse	18,894	15,213	20,961
Food bank building	9,927	6,744	7,260
Petingill Road house	8,240	6,713	10,216
Beach house	46,082	53,482	45,484
Pension recovery	(52,443)	(52,443)	(50,006)
Sick leave expense	6,577	6,577	4,177
Interest	549,846	532,068	571,134
Amortization	_1,383,279	_1,383,279	_1,307,160
	\$_6,118,998	\$ <u>6,003,154</u>	\$_5.891.605
Utility services			
Water System			
Treatment	\$ 65,272	\$ 64,225	\$ 65,274
Wellfields	2,500	4,036	7,107
Pump	9,450	6,133	13,442
Infrastructure	167,955	134,209	144,542
Pension recovery	(3,415)	(3,415)	(3,736)
Sick leave expense	428	428	312
	242,190	205,616	226,941



NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2015

	<u>2015</u> Budget	2015 Actual	2014 Actual
Sewer System			
Sewer collection system	147,073	138,073	131,037
Sewer lift stations	286,373	301,185	275,502
Treatment and disposal	195,480	192,859	185,029
Pension recovery	(8,378)	(8,378)	(7,581)
Sick leave expense	1,051	1,051	633
Interest and bank charges	510,545	491,540	423,360
Loss on disposal of tangible capital asset	4	-	20,333
Amortization	968,649	968.649	906,382
	2,100,793	2,084,979	_1,934,695
Administration			
Administration	476,379	468,941	448,248
Pension recovery	(10,079)	(10,079)	(9,133)
Sick leave expense	1,264	1,264	763
	467,564	460.126	439,878
	\$_2,810,547	\$_2,750,721	\$ <u>2.601.514</u>

