

# Utility Superintendent

Town of Quispamsis



## The Opportunity

Reporting to the Director of Engineering and Public Works, the Utility Superintendent will play an important role in providing safe, high quality water and wastewater treatment services to the public through reliable and cost-effective operation and maintenance of the Town's public utilities in compliance with, municipal, provincial and federal regulatory requirements.

## Key Responsibilities

- Oversee the Municipal Utilities Systems comprised of Town potable water Pumping, Reservoir and Distribution (system approx. 13 km of watermain) as well as the Town Wastewater collection and treatment systems comprised of sanitary sewer mains and forcemains, 14 pumping stations and two wastewater treatment plants.
- Manage, motivate and coach a team of 7 direct reports facilitating a team environment, high standards of work quality and operational performance, continuous learning and encourages innovation in others.
- Lead the Department in compliance with municipal, provincial, federal regulations, Town policies and the protection of public health and safety.
- Enhance policies, procedures on a continuous improvement basis to ensure operational initiatives incorporate Town's Vision.
- Ensure the financial accountability and integrity of the department is maintained by preparing and monitoring annual budgets.

## Essential Qualifications:

- College Diploma in Civil Engineering Technology or related discipline accredited by NBSCETT;
- CET designation and member of NBSCETT in good standing;
- Bachelor of Engineering and a member of the APEGNB would be considered an asset;
- Minimum of 5 years progressive relevant municipal experience including 2 years in a supervisory role. The candidate must be familiar with a unionized environment and current on Occupational Health and Safety Regulations;
- Possession of Class II Water and Wastewater Operator certification. Consideration will be given to Class I Water and Wastewater Operator eligible for Class II certification
- Must have a thorough knowledge of Regulations and Operating Guidelines plus any other legislation relevant to the duties;
- Ability to promote and foster effective teamwork, and establish excellence in customer service-oriented environment;
- Strong relationship building skills, ability to work with internal and external stakeholders;
- Working knowledge of software systems specific to the requirements of the Department such as water, sewer and stormwater modeling, GIS, and CAD;
- Proficient in the use of MS Office (i.e. Word, Excel, PowerPoint and Outlook), and other technology required for the day to day administration of the role;
- Valid Class 5 Driver's Licence with an abstract meeting the Town's expectations;

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## The Town of Quispamsis

*There Is No Other*, evokes the uniqueness of the town's name and the pride of its 18,000 residents who call it home. This picturesque suburban community is located in southwestern New Brunswick, 22 kilometers northeast of the City of Saint John. Quispamsis is a progressive, vibrant community with many attractive residential opportunities for all types of family units. Abundant recreational areas, quality schools, places of worship, retail and professional services are all within the Kennebecasis Valley. Our vision "A forward-thinking community where families enjoy a safe, friendly and active lifestyle surrounded by a beautiful, natural environment."

## Applications

Applications will only be accepted through our online application system until February 17, 2019 at 4:30pm. Qualified applicants should submit their cover letters and resumes to:

Human Resources Department  
Town of Quispamsis  
Competition number: 2019-04

*When applying online, please submit your cover letter and resume together as one document.*

Please [click here](#) to apply online

*The Town of Quispamsis is an equal opportunity employer. Only those applicants being considered further will be contacted.*