



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**October 16, 2018, 7:00 pm
Council Chambers
Quispamsis Town Hall**

Present:

Mayor Gary Clark
Deputy Mayor Libby O'Hara
Councillor Beth Thompson
Councillor Pierre Rioux
Councillor Emil T. Olsen
Councillor Kirk Miller
Councillor Sean Luck
Councillor Lisa Loughery
Brandon, Krista, Town Treasurer
Deville, Susan; CAO
Kennedy, Aaron; Communications Manager
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. Approval of Agenda

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

The agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Dr. Shelley Doucet – 41st Bank of America Chicago Marathon – Mayor Clark acknowledged and congratulated Quispamsis Resident, Shelley Doucet, on her recent record smashing performance at the 41st Bank of America Chicago Marathon. He noted Dr. Doucet broke her own mark for the fastest ever Marathon time for a New Brunswick

woman, finishing 196th overall out of more than 44,500 competitors. Her husband, Evan, also posted a high finish in the Marathon, referring to them as the Dynamic Doucet Duo. Those in attendance applauded the Doucets on their successful Marathon.

3. Moment of Reflection

Councillor Luck read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

5.1 Enterprise Saint John - Proposed 2019 Budget and Presentation of Economic Development Plan 2019 - 2021

In Attendance: Mr. Ron Gaudet, CEO, Enterprise Saint John

Mr. Ron Gaudet expanded upon ESJ's Economic Development Plan 2019 - 2021. He acknowledged the Greater Saint John region's current reality is population decline, aging population, shrinking labour force, above average poverty, reduced tax base, reliance on major projects and a turbulent economy. However, on the flip side, there is new growth in the insurance sector, information technology, architectural, engineering, professional services and accommodation service industries. The time has come, he said, to clearly recognize the region's current realities as well as its new opportunities. It is a time of transitioning from the old economy to a new economy. A strong new regional economic leadership plan needs to focus on moving away from large projects as main drivers of economic growth and look towards concentrating on the following four pillars:

- 1) workforce development,
- 2) business investment,
- 3) entrepreneur development and
- 4) marketing the Greater Saint John story.

In order to get where they need to go, ESJ is asking for \$2m in unrestricted funding annually - \$1m from Municipalities and \$1m from Federal and Provincial government, access to Federal Programs and a three year commitment from all levels of government.

Quispamsis' share of the ESJ's participating municipalities' contribution is \$128,155 for 2019; up from the \$112,000 annual contribution Quispamsis has been contributing since 2013.

A lengthy discussion ensued between Mr. Gaudet and Council with Mr. Gaudet acknowledging he has worked in the economic development sector for many years, and has been involved in several transitioning projects, both in the private and public sectors, including the Cities of Moncton, Halifax, and Kitchener-Waterloo. He noted to turn the Saint John economy monies need to be allocated to be able to properly market the City, noting currently the City of Moncton allocates \$300,000 annually for this purpose in comparison to ESJ's \$60,000.

Council asked to be provided a more detailed copy of ESJ's proposed 2019 budget as well as a copy of their Annual Report.

Moved By Councillor Luck

Seconded By Councillor Miller

Council thank Mr. Ron Gaudet for his presentation and refer Enterprise Saint John's request from Quispamsis of \$128,155 to the 2019 Budget Process.

Motion Carried

5.2 Saint John Major Midget AAA Vito's Hockey Team - Request for \$1000 Sponsorship

In Attendance: Mr. Glenn Cook, Board Member, SJ Major Midget AAA Vito's

Mr. Cook informed Council the Saint John Major Midget AAA Vito's Team is a premier hockey organization within the NB/PEI Major Midget Hockey League. The Vito's offers a comprehensive player development program, offering each player the opportunity to maximize their athletic abilities and character to meet their full potential, not only in hockey but in the game of life. He provided a financial breakdown of payments to the Town from the 2017/18 Vito's season including ice rental at the qplex of \$45,920, and 25% of the gate revenue, (\$5,555). In closing, Mr. Cook requested Council's consideration of providing a \$1000 sponsorship to the local Vito's Hockey Team, noting their move to the qplex from the City several years back has proven to be a very positive experience. In return for sponsorship, the Town will receive ad space in their Annual Program, voice recognition throughout each home game, six season passes, 40 tickets to be used throughout the season, recognition on website and invitation to Parent Room during each game.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Luck

The Saint John Major Midget AAA Vito's Hockey Team's Request for a \$1000 Sponsorship be referred to the 2019 Budget Deliberation process.

Motion Carried

6. Public Hearings (non)

7. Minutes of Previous Meetings

7.1 October 2, 2018 - Regular Meeting

Moved By Councillor Luck

Seconded By Deputy Mayor O'Hara

Minutes be approved as amended, Item 8.2 – Reference to Councillor Rioux's appointment on Harbour Station expires May 1, 2019, not 2018.

Motion Carried

8. Unfinished Business

8.1 (Sept.18/18) Habitat for Humanity – Request for Land Donation & Rezoning – Corner Lot on Leeswood & Willowbriar - Mr. Kevin Perry, CEO, In Attendance

In Attendance: Mr. Kevin Perry, Habitat for Humanity

Memo from Director of Community Services - Ms. Purton Dickson's memo confirmed it is the opinion of Staff that 2 Leeswood Drive is not required for public use as was intended when the subdivision was developed. With Meenan's Cove Park across the street, it is felt that the greenspace and recreation needs of the subdivision are being met.

PAC's Notice of Decision - PAC's notice confirmed Members feel there is sufficient land used for Public Purposes and for Recreation Purposes within reasonable proximity of 2 Leeswood Drive, PID No. 30018121 to compensate for the Change in Use of this lot from Parks/Recreation to Rural. And further, that PAC supports Council in the Zoning change from Parks/Recreation to Rural of this parcel for the purpose of selling or donating the land to permit the construction of a house, subject to the following conditions:

1. Council enacts a Zoning By-law Amendment to permit the change in the zoning and use;
2. A building permit is issued prior to construction; and
3. The land is developed in accordance with the Town's By-laws.

Staff Report from Municipal Planning Officer - Mr. Colbourne's report provided background information concerning Habitat for Humanity's request to acquire the vacant LPP parcel at the corner of Leeswood Drive and Willowbriar for the purpose of constructing a single family dwelling. The vacant parcel is owned by the Town, designated LPP and is currently zoned Park and Recreation. A rezoning of the property would be required to permit a home to be built on the property.

Mr. Kevin Perry was in attendance and expanded upon his application and introduced the Habitat for Humanity Home partner family. He expressed his gratitude that their application is moving forward with the rezoning process. He further noted the Saint John Habitat for Humanity Restore is one of the most successful Restores in Atlantic Canada, and commended KV area residents who are one of their biggest contributors.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

A Public Hearing be scheduled for November 20, 2018 for the proposed Zoning By-law 038 Amendment to rezone the property at 2 Leeswood Drive (PID 30018121), from Park and Recreation (PR) to Rural (Ru) for the construction of Single Family Dwelling and that all property owners within One Hundred (100) metres of the subject property be notified.

Motion Carried

9. Correspondence

9.1 Raymond Green - Request to Complete Sidewalk Extension on Scarlet Drive to Gondola Boulevard

Correspondence from Mr. Green stated he has been petitioning the Town to complete sidewalks on Scarlet Drive since 2011. He questioned why a new sidewalk would be installed off Legend Lane before a sidewalk was completed on Scarlet Drive, noting there is more pedestrian traffic walking to the store and Vincent Road areas from the Sherwood Park subdivision.

A Staff Report from Gary Losier, Director of Engineering and Works, indicated the resurfacing of Scarlet Drive was planned for 2018 but was placed on hold when significantly higher cost estimates came in for the replacement of the cross road culvert. As part of the review, additional drainage and pipe material analysis is required to see if there is a less expensive alternative to replace or rehabilitate the large diameter cross culvert under Scarlet Drive. With regards to Mr. Green's request for sidewalks, Mr. Losier's correspondence stated, at this

time, there is no plans to extend sidewalks to this area as this level of service is not consistent with current town investment and planning.

Moved By Councillor Olsen

Seconded By Councillor Thompson

Mr. Green be thanked for his communication and he be advised that his request for sidewalks along Scarlett Drive will be referred to the Municipal Asset Management planning process to see if this sidewalk requests falls within level of service goals to be established by Council, acknowledging, however, at this time the Town cannot commit to additional sidewalk along Scarlett Drive.

Motion Carried

10. By-laws

10.1 Proposed By-law No. 056; A By-law of the Municipality of Quispamsis Respecting Council Code of Conduct

Proposed No.. 056, A By-law of the Town of Quispamsis for the purpose of establishing a Code of Conduct for Councillors, was drafted pursuant to Section 10 of the Local Governance Act.

Moved By Councillor Thompson

Seconded By Councillor Loughery

First reading be given to By-law No. 056: A By-law of the Municipality of Quispamsis Respecting Council Code of Conduct.

Motion Carried

Moved By Councillor Rioux

Seconded By Councillor Luck

Second reading be given to By-law No. 056: A By-law of the Municipality of Quispamsis Respecting Council Code of Conduct.

Motion Carried

11. New Business

11.1 Proposed Drug and Alcohol Policy No. 060 – Staff Report from Joanie McGraw, Human Resources Manager

Ms. McGraw's Staff Report informed Council the Town is committed to the health, safety and wellness of its employees, contractors, residents and the public. With the pending legalization of cannabis, effective October 17, 2018, it is imperative that the Town implement a drug and alcohol policy that is up to date and follows current best practices.

Moved By Councillor Olsen

Seconded By Councillor Miller

Council adopt the proposed Drug and Alcohol Policy No. 060.

Motion Carried

Mayor Clark acknowledged Ms. Joanie McGraw's attendance, and thanked her for her effort in preparing the Town's new Drug and Alcohol Policy.

11.2 Proposed Employee Policy No. 063 Re Political Activity

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

In recognition of the right of Town employees to participate in political activity balanced against the Town's legitimate interest in having a Municipal Government Service that both is and appears to be impartial, the Council of the town of Quispamsis hereby adopts Proposed Employee Policy No. 063 Re Political Activity, as prepared by the Town Solicitor and dated October 16, 2018.

Motion Carried

12. Reports

12.1 Town Treasurer - Town of Quispamsis Unaudited Financial Statements as at August 31, 2018 – Councillor Thompson referenced the Unaudited Financial Statements prepared by the Town Treasurer, noting as at August 31, 2018, the General Fund is showing a year to date surplus of \$94,000.

12.2 Integrated Bilateral Agreement (IBA) - Overview Presentation on New Government Funding Program 2018 - 2028

12.3 World War 1 - 100th Anniversary Dedication Ceremony - October 28, 2018 - Cenotaph, Rothesay Common - Mayor Clark acknowledged he would be attending this event and laying a wreath on behalf of the Town.

12.4 Big Brothers Big Sisters of Saint John - Inspire Mentoring Awards Event - October 18, 2018 - Delta Saint John

12.5 Planning Advisory Committee Minutes of September 25, 2018 Meeting

12.6 KVFD September 12, 2018 Meeting Minutes & Associated Documents

12.7 Kennebecasis Valley Fire Department - Letter to Province Re LSD Protection Agreement with Police – Councillor Miller referenced the Fire Board's letter to the Minister of Local Government in response to the Province's previous reply that it was not interested in renegotiating an increase to 4% from the current 2% rate it pays the KVFD for the provision of fire protection services to the adjacent LSDs.

The letter acknowledged the Fire Board's understanding that the Province is currently arranging for the volunteer fire services in Nauwigewauk and Simonds to assume the responsibility for fire protection in the LSD areas. Given the systemic recruitment and retention issues with volunteer fire services, it has become routine practice for the neighbouring volunteer fire departments to immediately request mutual aid from the KVFD as soon as they are dispatched to a fire. The letter serves to notify the Minister the KVFD Board has adopted a policy to ensure that the Department will not respond to a mutual aid request until the initial dispatch, and, will only respond to a request for water supply from an incident commander, (no additional manpower). Otherwise, the KVFD would effectively be providing its current level of service at no cost.

Council Members noted the importance of getting this information out to property owners who reside in the LSD areas as this could seriously impact their current level of fire protection service.

Moved By Councillor Olsen

Seconded By Councillor Miller

Mayor Clark bring the issue of the *Fire Protection Services to the LSD Areas* to the next Regional Service Commission meeting, particularly to the attention of the LSD representatives, who many want to lobby the Province for continued fire protection service with the KVFD.

Motion Carried

Moved By Councillor Luck

Seconded By Deputy Mayor O'Hara

Reports be received and filed.

Motion Carried

13. **Business Arising from Committee of the Whole**

14. **Adjournment**

Moved By Councillor Olsen
Seconded By Deputy Mayor O'Hara

Meeting adjourn.

Motion Carried

Meeting adjourned at 8:30 p.m.



Mayor Gary Clark



Catherine Snow, Clerk



