



**QUISPAMISIS TOWN COUNCIL
REGULAR MEETING
MINUTES**

**February 2, 2016
7:00 pm
Council Chambers
Quispamsis Town Hall**

Members Present: Mayor G. Murray Driscoll
Deputy Mayor Libby O'Hara
Councillor Gary Clark
Councillor Lisa Loughery
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Pierre Rioux
Councillor Beth Thompson

Staff Present: Brennan, Michael; CAO
Deville, Susan; Director of Human Resources/Assistant CAO
Kennedy, Aaron Kennedy, Manager of Communications
McGraw, Jo-Anne; Town Treasurer
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent: Losier, Gary; Director of Engineering & Works (illness)

1. Approval of Agenda

Moved By Deputy Mayor O'Hara
Seconded By Councillor Olsen

Minutes be approved as prepared.

Motion Carried

2. Mayor's Comments (see item 9.1)

3. Moment of Reflection

Councillor Thompson read the Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations (none)

6. Public Hearings (none)

7. Minutes of Previous Meetings

7.1 January 19, 2016 - Regular Meeting

Moved By Deputy Mayor O'Hara

Seconded By Councillor Thompson

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business (none)

9. Correspondence

9.1 Correspondence from Michael F. Brennan, CPA, CAO – Letter of Resignation

Mr. Brennan expanded upon his letter of January 28, 2016 tendering his resignation as Chief Administrative Officer, Assistant Treasurer and Acting Clerk, effective Friday, April 29, 2016. His letter noted he finds it difficult to believe that after almost 25 years, his retirement will soon become a reality. He stated his time at the town has played an integral and pivotal role in his life and he will fondly remember the Town, and will miss the

many personal and professional relationships he has developed. He noted he is excited at the prospects that lie ahead, exploring new ideas and opportunities. Mr. Brennan thanked Council and his fellow colleagues for the valuable experiences he has gained, noting the Town is a great and desirable place to live, as per its motto, "There is No Other".

Mayor Driscoll, on behalf of Council, thanked Mr. Brennan for his dedicated service to the Town. He stated he has enjoyed a strong working relationship with Mr. Brennan, who has been a guiding light to the Mayors and Councils over the past 24 years. Quispamsis, he said, is one of the best communities, and a community thrives when wise decisions are made by the Mayor and Council. Council's decisions, he added, are guided by good sound advice and recommendations from its Staff, and Mr. Brennan has led the Quispamsis Staff over the past 24 years. He acknowledged Mr. Brennan has excelled at his position as CAO, and has been a steward of many great projects that have developed under his tenure and are part of his legacy. He noted he considers Mr. Brennan a colleague and a friend who has made many positive contributions to Quispamsis, and he will be missed.

Further, Mayor Driscoll continued, Council has implemented a Staff Succession Plan, and, based on Mr. Brennan's recommendation, had appointed Ms. Susan Deuville as Acting/Asst. CAO previously. During past absences of Mr. Brennan, Ms. Deuville's leadership skills in her role as Acting CAO position, along with carrying out her duties as HR Director, became evident, and upon Mr. Brennan's retirement, it is being recommended that she be appointed CAO to allow for a seamless transition.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Clark

Council accept Mr. Brennan's resignation from his positions of Chief Administrative Officer, Assistant Treasurer and Acting Clerk, effective Friday, April 29, 2016.

Motion Carried

Moved By Councillor Olsen
Seconded By Councillor Miller

Ms. Susan Deuville be appointed as Chief Administrative Officer, effective April 29, 2016.

Motion Carried

9.2 D. Dobbelsteyn, Manager - PRO Kids Advisory Committee - 2016 Executive

Mr. Dobbelsteyn's correspondence informed Council at the PRO Kids Advisory Committee meeting of January 20, 2016, the following members were elected to serve as the Executive for 2016: Chair: Councillor Gary Clark; Vice-Chair: Matthew Bedard and Past Chair: Kathryn Davison.

Moved By Deputy Mayor O'Hara
Seconded By Councillor Loughery

Mr. Dobbelsteyn's letter be received and filed.

Motion Carried

10. By-laws

10.1 Proposed Traffic By-law Amendment No. 27-27; Cedar Ridge Boulevard & Lyman Drive - 3 Way Stop Sign - Consideration of 1st and 2nd Reading

A Staff Report from the Director of Engineering & Works stated at the last meeting, Council has directed Staff to prepare documentation to amend Traffic By-law No. 27 to initiate the process that would establish an all way stop at the intersection of Cedar Ridge Boulevard and Lyman Drive. He had attached a proposed Traffic By-law Amendment 27-27, noting it is Council's prerogative to amend the By-law to establish an all way stop, although generally, before a traffic calming is recommended, the actual data is reviewed to determine the level of problem on a particular street. It is preferred to monitor speed over an extended period at all hours of the day with surface mounted counters. To date, historically the observed

speeds along Cedar Ridge Boulevard and the lack of verification from the KVPD, lead Staff to the position that traffic calming under the Traffic Calming Program is not warranted at this time.

10.1.1 Letter of Objection Received from Greg O'Connor

Mr. Greg O'Connor was in attendance and thanked Council for giving him opportunity to speak. His letter stated he is opposed to installing a three way stop on Cedar Ridge Boulevard and Lyman Drive intersection. He stated the stop signs will be directly in front of his house. In the 12 years he has resided at this location, he has never seen an accident, and he does not see cars passing at a high rate of speed.

Mr. O'Connor distributed a report he prepared, entitled, "Three Way Stop Cedar Ridge Boulevard and Lyman Drive", which highlighted his recent research on traffic calming and three way stops. He noted Cedar Ridge Boulevard already has three traffic calming measures in place – centre islands; narrowed lanes, and restricted sight lines. A traffic study conducted in 2012 indicated that the average speed travelling on Cedar Ridge Boulevard was 41.5 km/hr. His findings indicated that all way stop signs are usually not an appropriate traffic calming tool on neighborhood streets. While citizens frequently request all way stop signs to slow cars down and make intersections safer, research indicates all way stops do little to slow traffic and can actually make the intersection less safe.

Mr. O'Connor concluded his presentation by suggesting rather than installing stop signs at the intersection in question, the Town instead, to make the area safer, trim the trees on the median back, request the Kennebecasis Regional Police Force to increase their enforcement of the speed zone, and install the solar powered speed sign indicator, similar to the one on Kensington Drive.

Moved By Deputy Mayor O'Hara

Seconded By Councillor Olsen

Council table consideration of proposed Traffic By-law Amendment No. 27-27 pending further study of the traffic in the area and the updated data being brought back to Council.

Motion Carried

11. New Business

11.1 (Feb. 2/16) Cancellation of Regular Council Meeting - April 19, 2016 – Memo from CAO, Michael Brennan

A Staff Report from CAO Brennan stated the qplex will be hosting the TELUS Cup, a National Major Midget Hockey Championship Tournament, April 18 – 24, 2016; a significant event for the Town of Quispamsis. The event is being hosted by a community based hosting committee which includes several Town officials who will be volunteering their time to assist in this nationally televised event. Staff is recommending that the April 19, 2016 Regular Meeting, be cancelled to not create a conflict with the Telus Cup event, and allow Council and Staff Members to attend the event.

Mr. Kennedy responded to the Deputy Mayor, noting Members of the Executive Team who will be required at the qplex include himself, the Director of Community Services and the Town Treasurer. It was noted the host team, the Vitos, will also be playing on the evening of April 19, 2016. Councillor Loughery advised she will not be able to attend the April 19th meeting as she will be out of town, and the Asst. CAO confirmed she too would be out of town that evening at a conference. Mayor Driscoll stated, he also has duties at the qplex, but if Council decides to not cancel the Regular Meeting, he will attend Council.

Moved By Councillor Olsen

Seconded By Councillor Miller

Council cancel the Regular Meeting scheduled for April 19th, 2016.

Motion Carried

11.2 (Feb. 2/16) Bonney Construction Ltd. – Amending Subdivision Plan - Request for Council Assent

Moved By Councillor Olsen

Seconded By Councillor Loughery

Council grant assent to Bonney Construction Ltd.'s Amending Subdivision Plan to allow for the creation of Land for Public Purposes, parcel LPP-1 subject to finalization of the Purchase and Sale agreement by the Town Solicitor.

Motion Carried

11.3 (Feb. 2/16) Municipal Services Easements – Subdivision Plan - Request for Council Assent

Moved By Deputy Mayor O'Hara

Seconded By Councillor Clark

Council grant assent to the Erika Lynn and Jean Marc Levesque Subdivision Easement E-1 – 16 Cambridge Avenue, Kenneth B. Barton Subdivision Easement E-1 – 544 Hampton Road and the Tracy Louise Hodgson and David Scott Hodgson Subdivision Easement E-1 – 111 Robin Hood Lane subdivision plans for the purpose of plans registration and creating and vesting of the required Municipal Services Easement over the subject properties.

Motion Carried

12. Reports

12.a. Salvation Army "Hope in the City Breakfast" – Thank You

12.b. Heart & Stroke Foundation – February – Heart Month Proclamation

12.c. Canada 150 Infrastructure Program – Request for Reallocation of Funds

Moved By Councillor Loughery

Seconded By Councillor Olsen

Reports be received and filed.

Motion Carried

13. **Business Arising from Committee of the Whole (none)**

14. **Adjournment**

Moved By Councillor Olsen

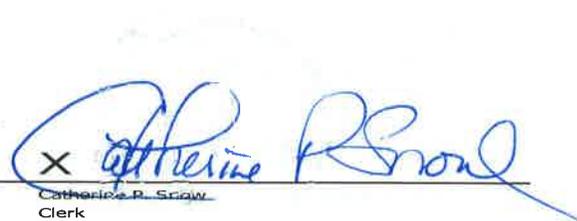
Seconded By Councillor Miller

Meeting adjourn.

Motion Carried

Meeting adjourned at 7:40 p.m.

X 
G. Murray Driscoll
Mayor

X 
Catherine P. Snow
Clerk
